

Minutes of the Annual Meeting of Aldermaston Parish Council held on Tuesday 12th May 2026 at 7:30pm in the Parish Hall, Aldermaston

Councillors Present:	Mrs S Crawford (Chair) (S.C) Mr R Smith (R.S) Mr A Shephard-Price (A.SP) Mr D Shirt (D.S) Mr E Tilsley (E.T) Mr M Carter (M.C) Mr D Farndell (D.F)
In Attendance:	Miss A Lewis – Clerk

Ref No	Agenda Items	Actions
058/26	Cllr S Crawford voted as Chair & signed Declaration of Acceptance	
059/26	Cllr R Smith voted as Vice-Chair & signed Declaration of Acceptance	
060/26	Open Forum	
061/26	Apologies for absence Mr Dominic Boeck (Ward Councillor)	
062/26	Declarations of interest	
063/26	Minutes of the last Parish Council meeting The minutes of the meeting held on 14 th April 2026 were agreed as true and accurate.	
064/26	To review and/or adopt the following policies and procedures Standing Orders, Financial Regulations, Risk Management, Code of Conduct, Grants Policy, Health & Safety, Complaints, Data Protection, Privacy Policy, Publication Policy, Disciplinary & Grievance, IT Policy, FOI Request form, Privacy Policy, Document retention & disposal policy – No changes made, all signed off.	
065/26	Planning a.) To note receipt and comment upon new applications 26/00818/COND - Application for approval of details reserved by conditions 17 (Emergency Plan for Construction Phase) and 18 (Outline Emergency Plan) of approved 20/02527/OUTMAJ – No Comment b.) To note receipt of any approvals, refusals, withdrawals and appeals 25/01226/FUL - Retrospective construction of an industrial building for use in connection with the existing use of the land for the preparation and sale of cars, as an MOT testing facility – APPROVED 26/00212/FUL - Section 73 application to remove conditions 6 (Drainage) 8 (External Lighting) and 9 (Landscaping Scheme) of approved 25/00395/FUL – REFUSAL 26/00519/COND - Application for Approval of Details Reserved by Conditions 3 (Materials), 4 (Schedule of works) & 5 (Boiler flue) of planning permission 25/01520/LBC – APPROVED 26/00525/COND - Application for Approval of Details Reserved by Condition 3 (Building recording) of planning permission 25/01519/FUL – APPROVED All decisions were noted and they are in-line with APC's views. c.) To discuss planning enforcement cases S.C & R.S attended the WBC and APC enforcement meeting on 1 st May and were updated on the following: - Paices Hill Traveller Site – APC asked if enforcement of EP Conditions from app 22/00120/FUL are a priority given the site is in the DEPZ. WBC says there is no active enforcement case, however they said WBC does have a new Traveller Liaison officer who we are told has no concerns about the site having visited several times. APC asked for contact details for the Traveller Liaison officer. Padworth Sawmills – WBC have taken on board that the B8 usage does not cover the entire site and WBC have requested Padworth Sawmills produce revised Transport and Planning statements. There will have to be another consultation period after new material is submitted so the application will not be ready to be decided by the June EAPC meeting. July would likely be earliest date.	

	Separately in our PC meeting Councillors agreed that APC should submit its own comments on the Case Officer's Committee Report which was published in March together with a legal opinion that was sought to give weight to our assertion that the whole site does not benefit from B8 use and that development should be limited where possible to limit harm particularly on the local road network. Padworth Breakers Yard, Wray's Farm – APC noted that this is a protected waste site but is being developed by a new owner for its plant hire business. WBS said that the owners have stopped development works on request of WBC and they are going to submit a planning application. Corbyn – A retrospective planning application was refused for Neal Brother's use of the site as a commercial car park in Sept 2025. WBC says that the company has been taking advice on a new planning application to overcome reasons for the previous refusal. WBC indicated that it has some sympathy for the growing business' need for additional parking indicating that they may be amenable to a compromise solution. Woodstock – WBC is working on a detailed plan on how Easy Concrete needs to restore the site. The aim is to get both EC and the owner of the neighbouring field (with spoil heaps) to agree to the plan before issuing a formal Enforcement Notice to require the works to be carried out this summer/autumn. Reading Rd unauthorised Traveller site – The 3-day court case will commence on 8th June. Since the meeting 2 new planning breaches have been raised by APC: Brazil Compound, Paices Hill – The site adjacent to Youngs was reported as a potential breach previously when a skip hire compound was established, and last year when tree clearance facilitated expansion of the compound around the lake. Recently further tree clearance has been taking place and there is now a second business operating from the site – Brazil Container Storage. According to its website, it offers easy access self-storage - having customers accessing the site for storage services seems to be another development that needs planning consent. Clay Pigeon shooting field, Paices Hill - 2 new portacabins on this site south of Woodstock. Reported as a possible breach of planning. It is noted that the proliferation of in non-agricultural paraphernalia on-site on this agricultural countryside site is now at a level that is impacting the amenity of neighbouring land and residents.	
066/26	Highways and Footpath matters The Clerk updated that despite several e-mails to WBC, she had no response in relation to the faded paint on the junction at the Loosey. The Clerk recommended that all councillors report the issue separately using the 'Report a Problem' page on WBC website. D.F. noted he has reported fly-tipping which has been cleared minus some carpet.	Cllrs
067/26	Parish Environment The Clerk up-dated that IronWorks are not willing to have their Public Liability increased to £10million to meet WBC requirement to close the path. Clerk to contact WBC to confirm if they require the path to be closed for the works to be carried out. If not, APC is happy for the works to continue without a path closure. Councillors reviewed the RoSPA report for the Rec ground playground and agreed to meet at the playground to see the works required and either complete them or agree a plan forward. Clerk to up-date the internal check-list to include checking points raised on RoSPA. Councillors agreed that a stricter quarterly check by councillors needs to take place this year. The Clerk asked if Councillors wish to re-visit a tree survey and works if required. The last survey was 2020. Councillors agreed for the clerk to get quotes for the survey and action this. D.S. queried if Wasing Estate still intend to re-plant trees along the cycle path. Trees were planted a few years ago, but they died. The Clerk raised that a noise complaint had been made by a resident regarding a continuous beeping sound coming from AWE. It is believed that this is due to the continuous testing of the Tanoy system across the site. Another resident e-mailed to express concern over speeding at The Wharf after a RTC there. S.C. will respond explain the history here with speeding and encourage residents to set-up a Community Speed Watch and APC will help supply equipment.	Clerk All cllrs & clerk Clerk Clerk S.C

	It was agreed councillors would look at the WBC application form for a VAS and consider making a request at speeding hot-spots - near the Butt Inn at Aldermaston Wharf, the A340 near Hilliers and Wasing Lane near Aldermaston School.	Clerk add to June agenda
068/26	Neighbourhood Plan At last month's District Parish Conference WBC announced its Viable & Vibrant Villages Initiative. One of the main aims is to ensure that there is enough affordable housing in rural villages to allow these communities to grow and flourish. In Q&A S.C. asked if villages like ours in the DEPZ could benefit – the answer was 'no' due to DEPZ restrictions. The problem for us is that whilst WBC prohibits any new residential development it does not seem inclined to put any upper limit on industrial development - the result is distorted development that damages the amenity of our rural parish. This led to a discussion about whether Aldermaston needs a Neighbourhood Plan (NP) as a means of exerting some control over how our area develops and evolves in the future. Aldermaston produced a Parish Plan in 2005 but has never produced a NP which can influence planning policy. Producing a NP is a lengthy process and needs to be community led. It was suggested that breaking the parish down by area and carrying out consultation on that basis might make it manageable e.g. Falcon Fields/Kestrels Mead, The Wharf, Aldermaston Village, Ravenswing Park/Pinelands, and outlying residents. Councillors to do their own research into a NP and APC will discuss this again at June's meeting.	All Cllrs
069/26	Grants APC reviewed the grant request from St. Mary's Church. It was agreed APC would pay for half of the churchyard annual maintenance contract but will not contribute to last year's tree works. It was noted that grants cannot be requested retrospectively.	Clerk
070/26	SID / VAS The Clerk updated that Clear Councils will not accept our claim for the damaged SID due to it not being damaged within the Parish boundary. It was agreed the Clerk would contact Beenham PC, where the SID was damaged, and ask if they can make a claim on their insurance. APC has various options when it comes to speed camera use going forward; investing in WBC's new fixed location Matrix cameras or buying a replacement like the one we had previously but using it with solar panels and leaving it in various locations for 3-monthly stints. It was agreed that we would be unlikely to want to share a camera with other parishes again in the future.	Clerk
071/26	AWE to include updates from LLC S.C will distribute the notes from the LLC meeting on 30/4 to councillors. Key takeaway points for Aldermaston: • There is employee concern about redundancies, but actually AWE's organisational restructure will create more opportunities, and the total number of AWE employees will stay at 9,500. However, it is anticipated that 400-500 people will take voluntary redundancy. • The AWE Community team has done 113 schools' events since November 2025 and reached over 37,000 students. On the Charity side, AWE did its Christmas Give a Gift event and 1,500 days were taken by employees for volunteering. All employees can take 2-3 days p.a. for volunteering, so more can be done. PC's encouraged to think of volunteering opportunities in their area. • There are two notable development projects at AWE Aldermaston. One will consolidate existing explosives engineering into 5 new buildings, the second is the Future Materials Campus. Planning applications for both are expected later this year. • AWE has an infrastructure logistics department looking into ways to mitigate the impact of these big development projects on the local area e.g. they will have an off-site Consolidation Centre to ensure that all HGV's travel to/from site with full loads. • Presentations from ONR and Environment Agency confirmed that AWE continues to operate safely. Exposure to radiation around the sites remains far below the permitted threshold. • Next LLC meeting is 15th October 2026. APC has two LLC members; if either are unable to attend future meetings it is possible for APC to nominate another councillor. R.S and D.F. both expressed an interest.	R.S
072/26	Reports Clerks report – The clerk reported that despite her best efforts, she has been unable to gain a quote for dog & waste bin emptying. She spoke to a company who suggested we stay with	Clerk

	Tactical as their prices are very competitive. It was agreed APC would renew their contract with Tactical. Our 2025-26 VAT return has been submitted and we should have this payment later this month or June. We received our 1st Precept payment on 28th April of £6,750. The clerk read an e-mail from South East Community Rail Partnership asking if we would support projects going forward to improve the areas around the railways. APC agreed to support this initiative.	Clerk
073/26	Finance a. APC have a 3year contract with Clear Councils and agreed the renewal price. b. Bank reconciliation (Appendix B) and Payment Requests (Appendix C) were signed	
074/26	Confirmed the date of the next meeting confirmed as 9th June 2026 at 7:30pm	

Appendix A:

Aldermaston Parish Council – May 2026

Planning Applications for Consideration

	26/00818/COND - Application for approval of details reserved by conditions 17 (Emergency Plan for Construction Phase) and 18 (Outline Emergency Plan) of approved 20/02527/OUTMAJ	
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Planning Application Decisions

	25/01226/FUL - Retrospective construction of an industrial building for use in connection with the existing use of the land for the preparation and sale of cars, as an MOT testing facility	APPROVED
	26/00212/FUL - Section 73 application to remove conditions 6 (Drainage) 8 (External Lighting) and 9 (Landscaping Scheme) of approved 25/00395/FUL	REFUSED
	26/00519/COND - Application for Approval of Details Reserved by Conditions 3 (Materials), 4 (Schedule of works) & 5 (Boiler flue) of planning permission 25/01520/LBC	APPROVED
	26/00525/COND - Application for Approval of Details Reserved by Condition 3 (Building recording) of planning permission 25/01519/FUL	APPROVED

Planning Applications Awaiting Decisions

	26/00662/MINMAJ - Veolia Environmental Services, Padworth IWMF, Padworth Lane - S73: Variation of condition 7 'Hours of operation (HWRC)' of previously approved application 14/01111/MINMAJ: Section 73A: Variation of Condition 16 - Travel Plan, of planning permission reference 13/01546/MINMAJ// Section 73: Variation of condition 4-Hours of operation, of approved application 17/01683/MINMAJ (deadline 23/4/2026)	
	26/00671/HOUSE & 26/00672/LBC – Church Lidge, Church Rd, Aldermaston - 2-storey rear extension and internal alterations to existing property (Deadline 22/4/2026)	
	26/00507/COND – Blacks lake Track Racing, Paices Hill - Application for Approval of Details Reserved by Condition 7 (Contaminated land) of planning permission 20/02527/OUTMAJ (Deadline 14/4/2026 extension requested)	

26/00557/COND	– Site of Unit A, Youngs Industrial Estate, Paices Hill - Application for approval of details reserved by condition 4 'CMS', 18 'CEMP' and 19 'HMMP' of planning permission 25/01736/FULMAJ: Construction of industrial units (use Classes E(g), B2 and B8) in a single building (Determination date 1/5/2026)
26/00549/FULMAJ	– Site of Unit A, Youngs Industrial Estate, Paices Hill - Construction of industrial units (use Classes E(g), B2 and B8) in a single building. Section 73 application to vary Conditions (2) Approved Plans, (3) Materials, (13) Sustainable Building Construction and (17) EV Charging Points, and remove Condition (14) BREEAM of planning permission 25/01736/FULMAJ (Extension granted to 15/4/2026)
26/00644/COND	– Manor House Hotel Borehole, Aldermaston Park - Approval of details reserved by Condition (3) Archaeology of planning permission 23/01961/FUL: Demolition of existing office and garage building formerly known as Oxford House (Deadline 22/4/2026)
26/00212/FUL	– Compound A, A1 & A4 Youngs Industrial Estate, Paices Hill - Section 73 application to remove conditions 6 (Drainage) 8 (External Lighting) and 9 (Landscaping Scheme) of approved 25/00395/FUL - Compound A and A1 and A4 Youngs Industrial Estate Paices Hill Aldermaston Reading (consultation deadline 26/02/2026)
26/00140/FULMAJ	- Land at End Of Charlotte Close, Hermitage, Thatcham - Erection of 16 dwellings and associated landscape and highway works. Section 73 application to vary condition 2 (approved plans) of Planning Permission 20/00912/FULEXT
26/00059/FUL	- The Old Mill House, Station Road - Retrospective erection of timber store cabin in car park area of wedding venue for storage of equipment (Consultation date – 13/02/2026)
25/02880/HOUSE	- 26 Maidas Way, Aldermaston - Construction of a single-storey rear extension including excavation within 3 metres of the neighbouring property, and/or work on a party wall as defined by the Party Wall etc. Act 1996
25/02391/COND	– Blacks Lake Track Racing, Paices Hill - Approval of details reserved by Condition (29) Drainage of planning permission 20/02527/OUTMAJ
25/01915/FULMAJ	– Padworth Sawmills, Rag Hill – Part retrospective retention of storage shed, entrance gate, gabion walls, railings and hard surface

Planning Enforcement Cases

Date opened	Case Ref	Location	
04/09/23	23/00554/15UNAU	Land adjacent to Woodstock, Paices Hill	ongoing
07/06/24	24/00320/15UNAU	Land to the east of Circus Farm, Reading Rd	ongoing
	24/0008315/UNAU	Padworth Sawmills	Ongoing
	24/0034115/UNAU	Padworth Sawmills	Ongoing
	25/0022815/UNAU	Land North of Tory House	Ongoing
	25/0022715/UNAU	Scrap Yard	Ongoing

Planning Appeals

Date received	Case Ref	Location	Application Ref	Status
10/06/2025	APP/W0340/W/25/3367065	Church Lodge, Church Rd, Aldermaston	24/01136/FUL	Not yet decided

Aldermaston Parish Council
Email: parishclerk@aldermaston-pc.gov.uk

16/02/24	24/00001/WR	Land west of Frouds Lane. Out of Parish	22/02341/FUL	Not yet decided
	11/-1563/FULD	Chestnut Coppice, Raghill - Certificate of Lawful Use for Non-compliance with conditions 12 13 & 14 attached to planning permission	24/00911/CERTE	Not yet decided

APPENDIX B: FINANCIAL UPDATE

Aldermaston Parish Council

Bank account: Community Account

Date range: 01/04/2026 to 30/04/2026

Date	Reference	Supplier / Customer	Description	Receipt	Payment	Balance
		Opening balance b/fwd				£10,721.10
01/04/2026	Clerk Salary	Abi Lewis - Clerk	Clerk Salary (March)		672.64	10,048.46
20/04/2026	30820	SALC Payroll	6mnths Payroll Services		54.00	9,994.46
20/04/2026	475PF00175479261	HMRC	National Insurance		38.35	9,956.11
20/04/2026	481236311	Lloyds Bank	Service Charge		4.25	9,951.86
20/04/2026	APH-2026-201	Aldermaston Parish Hall	Hall Hire		30.00	9,921.86
20/04/2026	APM2026	Abi Lewis - Clerk	APM Refreshments		43.24	9,878.62
20/04/2026	Apr26Mileage	Abi Lewis - Clerk	Mileage		16.20	9,862.42
20/04/2026	GB260318-LA72486	Abi Lewis - Clerk	Black Ink Cartridges x2		23.67	9,838.75
20/04/2026	SI-5327	Tactical Facilities Management Ltd	Dog and Waste Bin Empty		77.27	9,761.48
28/04/2026	Precept 1st Half	West Berks Council	Precept 1st Payment	6,750.00		
		Total income/expenditure		6,750.00	959.62	
		Closing Balance				£16,511.48

Bank account: Savings Account

Date range: 01/04/2026 to 30/04/2026

Date	Reference	Supplier / Customer	Description	Receipt	Payment	Balance
		Opening Balance b/fwd				58,015.54
09/04/2026	Interest	Lloyds Bank	Interest	24.64		
		Closing Balance				58,040.18

APPENDIX C: PAYMENT REQUESTS

Aldermaston Parish Council
Email: parishclerk@aldermaston-pc.gov.uk

May 2026 Payment Requests				
FROM	ITEM	INVOICE NO	METHOD	AMOUNT
HMRC	National Insurance & Tax	475PF001754792701	FPO	49.75
Aldermaston Hall	Hall Hire – APM	APH-2026-211	FPO	45.00
Playsafety Ltd	Annual RoSPA	97030	FPO	133.20
Thomas Landscape Services Ltd	Grass Cut	NV-2270	FPO	324.60
BALC	BALC Affiliation & NALC Levy	INV-8305	FPO	283.72
MiJan Ltd	Easy PC Accounting software	1033	FPO	84.00
Tactical Facilities Management Ltd	Dog & Waste Bin Empty	SI-5497	FPO	77.27
			Payment Total	997.54

Signed.....		
Signed.....		