

Minutes of the Meeting of Aldermaston Parish Council held on Tuesday 14th April 2026 at 8:50pm in the Parish Hall, Aldermaston

Councillors Present:	Mrs S Crawford (S.C) Mr R Smith (R.S) Mr A Shephard-Price (A.SP) Mr D Shirt (D.S) Mr E Tilsley (E.T) Mr D Farndell (D.F)
In Attendance:	Mr D Boeck (District Councillor) (D.B) Miss A Lewis – Clerk

Ref No	Agenda Items	Actions
042/26	Deceleration of Acceptance of Office – Mr. D Farndell signed	
043/26	Open Forum	
044/26	Apologies for absence - Mr M Carter (M.C)	
045/26	Declarations of interest	
046/26	Minutes of the last Parish Council meeting The minutes of the meeting held on 10 th March were agreed and signed.	
047/26	Planning a.) To note receipt and comment upon new applications. 26/00662/MINMAJ - Veolia Environmental Services, Padworth IWMF, Padworth Lane - S73: Variation of condition 7 'Hours of operation (HWRC)' of previously approved application 14/01111/MINMAJ: Section 73A: Variation of Condition 16 - Travel Plan, of planning permission reference 13/01546/MINMAJ// Section 73: Variation of condition 4-Hours of operation, of approved application 17/01683/MINMAJ – No Objection subject to extra hours linked to workshop use only, and limited to, the vehicle movements stipulated. 26/00671/HOUSE & 26/00672/LBC – Church Lidge, Church Rd, Aldermaston - 2-storey rear extension and internal alterations to existing property – APC noted that the Heritage Statement was not complete and was missing analysis on the impact of the extension on the listed building. Due to this, it was agreed APC could not reach a decision to comment, however if the Conservation officer is content with the Heritage Statement, then APC are unlikely to Object. 26/00507/COND – Blacks lake Track Racing, Paices Hill - Application for Approval of Details Reserved by Condition 7 (Contaminated land) of planning permission 20/02527/OUTMAJ – No Comment 26/00519/COND – Dixon Cottages, Church Rd, Aldermaston - Application for Approval of Details Reserved by Conditions 3 (Materials), 4 (Schedule of works) and 5 (Boiler flue) of planning permission 25/01520/LBC – No Comment 26/00525/COND – Dixon Cottages, Church Rd, Aldermaston - Application for Approval of Details Reserved by Condition 3 (Building recording) of planning permission 25/01519/FUL – No Comment 26/00557/COND – Site of Unit A, Youngs Industrial Estate, Paices Hill - Application for approval of details reserved by condition 4 'CMS', 18 'CEMP' and 19 'HMMP' of planning permission 25/01736/FULMAJ: Construction of industrial units (use Classes E(g), B2 and B8) in a single building – No Comment 26/00549/FULMAJ – Site of Unit A, Youngs Industrial Estate, Paices Hill - Construction of industrial units (use Classes E(g), B2 and B8) in a single building. Section 73 application to vary Conditions (2) Approved Plans, (3) Materials, (13) Sustainable Building Construction and (17) EV Charging Points, and remove Condition (14) BREEAM of planning permission 25/01736/FULMAJ – No Comment 26/00644/COND – Manor House Hotel Borehole, Aldermaston Park - Approval of details reserved by Condition (3) Archaeology of planning permission 23/01961/FUL: Demolition of existing office and garage building formerly known as Oxford House – No Comment b.) To note receipt of any approvals, refusals, withdrawals and appeals 25/02203/FULMAJ – Site of Unit A, Youngs Industrial Estate, Paices Hill - Reconsideration of application 24/02552/FULMAJ following the quashing of that decision by the High Court: Construction of industrial units (Use Class E/B8) in a single building – WITHDRAWN 25/02880/HOUSE – 26 Maidas Way, Aldermaston - Construction of a single-storey rear extension including excavation within 3 metres of the Neighbouring property, and/or work on a party wall as defined by the Party Wall etc. Act 1996 – GRANTED The above Decisions were noted – no comments. c.) To discuss established Planning Enforcement Cases & new reports of potential unauthorised activity	

	It was noted that there appears to be more on-going works at the unauthorised Traveller Site on Reading Road including large mounds of rubble on the site and lorries seen entering and leaving the site. Also raised was the growing concern, especially from those residing in Ravenswing Park, about the encampment as they are believed to currently be without a Site Manager. There were rumours heard that the court case for this site had been delayed – nothing official had been received on this. Clerk to contact WBC enforcement to share the above concerns and ask for any up-dates and court dates. It was also agreed that S.C and R.S would meet again with L. Callen WBC Enforcement to discuss this matter and other outstanding enforcement cases which are Corbyn, Woodstock and Wrays Farm. d.) To discuss any legal action/legal support APC may require in relation to Padworth Sawmills including costs APC has agreed to pay for a legal opinion on whether development requested in application 25/01915/FULMAJ, which allows for the creation of a B8 industrial estate, is permitted development. APC is of the opinion that the entire site does not benefit from established B8 use and that WBC should and could limit the extent of development to mitigate damage to the local area. It was agreed that APC will accept contributions towards this cost from residents. APC will discuss other actions to make sure that WBC listens to local concerns about this application; we will look into raising resident awareness of the proposed development via a leaflet drop which may result in more public objections direct to WBC and/ or the raising of a resident petition against the granting of the application.	Clerk Clerk
048/26	Highways and Footpath Matters a.) Clerk up-dated that a claim on APC's insurance had been raised for the SID and there is a £250 excess fee. S.C shared that Brimpton PC has secured funding for their own SID so are unlikely to want to continue with our current cross PC agreement of a shared SID and that Padworth has never used the shared SID, so would also likely not want to continue the shared agreement. S.C will contact the PC's and discuss dissolving the partnership. APC will look into different SID's once we have the insurance pay-out, for example, solar powered units. b.) An accident between a cyclist and car occurred at the top of Aldermaston High Street in which the cyclist suffered a broken arm. This happened due to the faded 'give way' road markings and the cyclist did not know to give way. Also raised again were the faded road markings at the mini round-a-bout by the Hinds Head. Clerk to report to Highways on these issues.	Clerk & S.C Clerk
049/26	Parish Environment a.) To up-date on the iron railings at the rec ground – Clerk up-dated that IronWorks are still working With their insurance provider to increase their public liability cover so WBC will agree to a path closure while the works take place. It was agreed to get a separate quote for the bespoke kissing gate only, and apply for the Members Bid – to be on May's Agenda to approve.	Clerk
050/26	Consultations a.) To discuss WBC proposed amendment to the Hackney Carriage & Private Hire Licensing Policy 2025-30 – No Comment b.) To discuss Nominations for inclusion on the Local Listing of Heritage Assets in West Berkshire – APC noted this was interesting, but had No Comment to the consultation.	
051/26	AWE LLC up-date Next LLC meeting is on 30th April 2026. There is an AWE Site exercise on 15/04/2026 – to note in case residents raise concerns to us. R.S noted that there appeared to be an exercise taking place on Padworth Common. Clerk to ask AWE if it was organised by them and if they had the necessary permissions.	Clerk
052/26	Contracts The Clerk up-dated that Tactical (bin empty contractor) will be increasing their service costs by approx. 20% as of May. APC agreed to pay Tactical for May and the Clerk will get other quotes and it will be discussed again in May.	Clerk
053/26	Grant request APC considered the grant application received from Tadley Citizens Advice Bureau but could not reach a decision due to a lack of financial information provided – Clerk to ask for more information and it will be discussed again in May APC considered the grant application received from PALS (Partners for Active Leisure Scheme (Newbury) and it was agreed that APC recognises the good works of this charity but because PALS confirmed that no Aldermaston residents currently use the service which is one our criterion we decided against making the grant. We also noted that activities are not local to Aldermaston so the likelihood of residents using the services in the future is low.	Clerk

Aldermaston Parish Council
Email: parishclerk@aldermaston.co.uk

	APC considered the grant application received from Tadley Scout Group but as they were unable to say if any of their Scouts were from our Parish and APC thought it was unlikely the venue itself would be used by our residents, it was decided not to offer this grant.	
054/26	Audit APC confirmed that we are exempt from external audit for 2024/2025 due to having a spend under £25k and that we would not voluntarily request an external audit. APC completed AGAR Section 1 and 2 and these were signed.	
055/26	Reports a. Clerks Report – The Clerk informed the council that WBC will be reviewing VAS (Vehicle Activated Signs) as/when they break and they will not automatically be replaced by WBC and if APC wish them to be replaced, we will need to apply for them. This will be on May's agenda to discuss. Request for annual leave for the week of 15 th June 2026 – agreed. b. District Councillor – D.B gave a report during the APM	
056/26	Finance a. End of Year bank reconciliation was approved – Appendix D b. Payments and Bank Reconciliation were agreed and signed – Appendix B and C.	
057/26	Confirmed the date of the Annual Meeting 12th May 2026 at 7:30pm	

Appendix A:

Aldermaston Parish Council – April 2026

Planning Applications for Consideration

26/00662/MINMAJ - Veolia Environmental Services, Padworth IWMF, Padworth Lane - S73: Variation of condition 7 'Hours of operation (HWRC)' of previously approved application 14/01111/MINMAJ: Section 73A: Variation of Condition 16 - Travel Plan, of planning permission reference 13/01546/MINMAJ// Section 73: Variation of condition 4-Hours of operation, of approved application 17/01683/MINMAJ (deadline 23/4/2026)	
26/00671/HOUSE & 26/00672/LBC – Church Lidge, Church Rd, Aldermaston - 2-storey rear extension and internal alterations to existing property (Deadline 22/4/2026)	
26/00507/COND – Blacks lake Track Racing, Paices Hill - Application for Approval of Details Reserved by Condition 7 (Contaminated land) of planning permission 20/02527/OUTMAJ (Deadline 14/4/2026 extension requested)	
26/00519/COND – Dixon Cottages, Church Rd, Aldermaston - Application for Approval of Details Reserved by Conditions 3 (Materials), 4 (Schedule of works) and 5 (Boiler flue) of planning permission 25/01520/LBC (Determination date 29/4/2026)	
26/00525/COND – Dixon Cottages, Church Rd, Aldermaston - Application for Approval of Details Reserved by Condition 3 (Building recording) of planning permission 25/01519/FUL (Determination date 30/04/2026)	
26/00557/COND – Site of Unit A, Youngs Industrial Estate, Paices Hill - Application for approval of details reserved by condition 4 'CMS', 18 'CEMP' and 19 'HMMP' of planning permission 25/01736/FULMAJ: Construction of industrial units (use Classes E(g), B2 and B8) in a single building (Determination date 1/5/2026)	
26/00549/FULMAJ – Site of Unit A, Youngs Industrial Estate, Paices Hill - Construction of industrial units (use Classes E(g), B2 and B8) in a single building. Section 73 application to vary Conditions (2) Approved Plans, (3) Materials, (13) Sustainable Building Construction and (17) EV Charging Points, and remove Condition (14) BREEAM of planning permission 25/01736/FULMAJ (Extension granted to 15/4/2026)	
26/00644/COND – Manor House Hotel Borehole, Aldermaston Park - Approval of details reserved by Condition (3) Archaeology of planning permission 23/01961/FUL: Demolition of existing office and garage building formerly known as Oxford House (Deadline 22/4/2026)	

Planning Application Decisions

26/00388/OOD / 26/00387/OOD - Chapel Of The Countess Of Huntingdons Chapel Lane Aldermaston RG7 4QE – O of DPC BDBC: Ref 26/00299/LBC - Erection of single storey extension and reconfiguration of existing school room amenities to provide community meeting space/pop up café/ kitchen and toilet facilities	GRANTED
25/02203/FULMAJ – Site of Unit A, Youngs Industrial Estate, Paices Hill - Reconsideration of application 24/02552/FULMAJ following the quashing of that decision by the High Court: Construction of industrial units (Use Class E/B8) in a single building	WITHDRAWN

Planning Applications Awaiting Decisions

26/00212/FUL – Compound A, A1 & A4 Youngs Industrial Estate, Paices Hill - Section 73 application to remove conditions 6 (Drainage) 8 (External Lighting) and 9 (Landscaping Scheme) of approved 25/00395/FUL - Compound A and A1 and A4 Youngs Industrial Estate Paices Hill Aldermaston Reading (consultation deadline 26/02/2026 – extension requested)
26/00140/FULMAJ - Land at End Of Charlotte Close, Hermitage, Thatcham - Erection of 16 dwellings and associated landscape and highway works. Section 73 application to vary condition 2 (approved plans) of Planning Permission 20/00912/FULEXT
26/00059/FUL - The Old Mill House, Station Road - Retrospective erection of timber store cabin in car park area of wedding venue for storage of equipment (Consultation date – 13/02/2026)
25/02880/HOUSE - 26 Maidas Way, Aldermaston - Construction of a single-storey rear extension including excavation within 3 metres of the neighbouring property, and/or work on a party wall as defined by the Party Wall etc. Act 1996 (extension to respond – 14/01/2026)
25/02391/COND – Blacks Lake Track Racing, Paices Hill - Approval of details reserved by Condition (29) Drainage of planning permission 20/02527/OUTMAJ
25/01915/FULMAJ – Padworth Sawmills, Rag Hill – Part retrospective retention of storage shed, entrance gate, gabion walls, railings and hard surface
25/01226/FUL – Sasron Ltd, The Smallholding – Retrospective construction of an industrial building for preparing cars for sale and MOT testing facility (expiry date 19/08/2025)

Planning Enforcement Cases

Date opened	Case Ref	Location	
04/09/23	23/00554/15UNAU	Land adjacent to Woodstock, Paices Hill	Ongoing
07/06/24	24/00320/15UNAU	Land to the east of Circus Farm, Reading Rd	Ongoing
	24/0008315/UNAU	Padworth Sawmills	Ongoing
	24/0034115/UNAU	Padworth Sawmills	Ongoing
	25/0022815/UNAU	Land North of Tory House	Ongoing
	25/0022715/UNAU	Scrap Yard	Ongoing

Planning Appeals

Date received	Case Ref	Location	Application Ref	Status
10/06/2025	APP/W0340/W/25/3367065	Church Lodge, Church Rd, Aldermaston	24/01136/FUL	Not yet decided
16/02/24	24/00001/WR	Land west of Frouds Lane. Out of Parish	22/02341/FUL	Not yet decided
	11/-1563/FULD	Chestnut Coppice, Raghill - Certificate of Lawful Use for Non-compliance with conditions 12 13 & 14 attached to planning permission	24/00911/CERTE	Not yet decided

APPENDIX B: FINANCIAL UPDATE

Aldermaston Parish Council

Bank account: Community Account

Date range: 01/03/2026 to 31/03/2026

Date	Reference	Supplier / Customer	Description	Receipt	Payment	Balance
		Opening balance b/fwd				11557.11
02/03/2026	Clerk Salary	Abi Lewis - Clerk	Clerk Salary (Feb)		672.64	10,884.47
17/03/2026	475PF001754	HMRC	National Insurance		38.35	10,846.12
17/03/2026	478752279	Lloyds Bank	Service Charge		4.25	10,841.87
17/03/2026	APH-2026-19	Aldermaston Parish Hall	Hall Hire		30.00	10,811.87
17/03/2026	Mar26	Abi Lewis - Clerk	Mileage		13.50	10,798.37
17/03/2026	SI-5153	Tactical Facilities Management Ltd	Dog and Waste Bin Empty		77.27	10,721.10
		Total				836.01
		Closing Balance				10,721.10

Bank account: Savings

Date	Reference	Supplier / Customer	Description	Receipt	Payment	Balance
		Opening balance b/fwd				£57,993.02
09/02/2025	INTEREST	Lloyds Bank	INTEREST	22.52		
		Closing balance				£58,015.54

APPENDIX C: PAYMENT REQUESTS

April 2026 Payment Requests				
FROM	ITEM	INVOICE NO	METHOD	AMOUNT
Aldermaston Hall	Hall Hire	APH-2026-201	FPO	30.00
Suffolk Assosiation of Local Councils	6mnths Payroll Services	30820	FPO	54.00
Tactical Facilities Management Ltd	Dog & Waste Bin Empty	SI-5327	FPO	77.27
HMRC	NI Contribution	475PF001754792612	FPO	38.35
Abi Lewis	Mileage	Apr-26	FPO	16.20
Abi Lewis	Black Ink Cartridges x2	GB260318-LA7248625	FPO	23.67
Abi Lewis	APM Refreshments x3 receipts	APM2026	FPO	43.24
Abi Lewis	Clerk Salary	475/VA56391	SO	672.64
			Payment Total	955.37

Signed.....			
Signed.....			

APPENDIX D: END OF YEAR

Year End Bank Reconciliation April 2024 – March 2025

Opening Balance 1st April 2025: -

Classic Account - £3,325.76

Savings Account - £69,403.69

Total - £72,729.45

Total year spend - £19,188.66

Total incoming receipts - £14,048.08

VAT return May 2024 - £1,147.77

Closing Balance 31st March 2025: -

Classic Account - £10,721.10

Savings Account - £58,015.54

Total - £68,736.64

Signature/Date

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Signature/Date

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