

Minutes of the Meeting of Aldermaston Parish Council held on Tuesday 13th January 2026 at 7:30pm in the Parish Hall, Aldermaston

Councillors Present:	Mrs S Crawford (S.C) Mr R Smith (R.S) Mr A Shephard-Price (A.SP) Mr D Shirt (D.S) Mr E Tilsley (E.T) Mrs A Woodley (A.W)
In Attendance:	Mr D Boeck (District Councillor) (D.B) Miss A Lewis – Clerk

Ref No	Agenda Items	Actions
001/26	Open Forum	
002/26	Apologies for absence – Mark Carter (M.C) sent apologies	
003/26	Declarations of interest	
004/26	Minutes of the last Parish Council meeting The minutes of the meeting held on 11 th November required 2 changes which were made and agreed and signed, the minutes from 9 th December were agreed and signed.	
005/26	Planning a.) To note receipt and comment upon new applications. 25/02876/FUL - Strawberry Farm, Burghfield Road - Section 73: Variation of Condition 2 (Approved Plans) of planning reference 24/02147/FUL (Replacement of a fire damaged bungalow). Amendments to the approved drawings to allow for changes to the dwelling and site plan (extension to respond – Object – APC voted to Object to the Variation because new plans are a significant change, going from a 2 bed to a 4 bed dwelling, approx. doubling building footprint and may further increase residents within the DEPZ. Emergency Planners Objection noted. 25/02880/HOUSE - 26 Maidas Way, Aldermaston - Construction of a single-storey rear extension including excavation within 3 metres of the neighbouring property, and/or work on a party wall as defined by the Party Wall etc. Act 1996 (extension to respond – No Objection b.) To note receipt of any approvals, refusals, withdrawals and appeals 25/02414/COND - Application for approval of details reserved by condition 6 'Ground levels and finished floor levels' of approved application 20/02527/OUTMAJ – APPROVED (16/12/2025) 25/02393/COND - Application for approval of details reserved by conditions 6, 7 and 11 of approved 24/01959/RESMAJ – APPROVED (16/12/2025) 25/02623/COND - Unit 6 Youngs Industrial Estate Paices Hill - Application for approval of details reserved by conditions 4 (CEMP) 5 (HMMP) and 6 (HMMP) of approved 25/00487/FUL Refer to supporting documents – APPROVED (07/01/2026) All decisions were noted – no comments made. c.) To note any up-dates on Planning APC has already responded to 25/00357/FUL - Retrospective Use of the land for storage and distribution (Use Class B8) with ancillary temporary office – Committee meeting 14/01/2026 25/00395/FUL - Retrospective use of the land for storage and distribution (Use Class B8) – Committee meeting 14/01/2026 Both applications to be decided by EAPC on 14/01/26. Case Officer is recommending approval. APC has objected due to DEPZ concerns and difference in recommendation between AWE/MOD's (Objection) and WBC Emergency Planning Unit/ONR (No Objection). d.) To discuss established Planning Enforcement Cases & new reports of potential unauthorised activity Prior to the meeting, S.C circulated a report summarising what was discussed at the last WBC Planning & Enforcement meeting on 12 th December 2025 (Appendix D). D.B shared that there was a High Court hearing on 12/01/26 in relation to the Strawberry Farm traveller's site Interim Injunction. The judge has extended the injunction by two weeks to allow the defendants to	

	submit evidence. WBC says only 1 caravan was occupied at the start of the injunction. The injunction prohibits any further development on site including more people moving onto site. At the hearing the defendants claimed that 20 families/80+ people have been living on site since the outset.	
006/26	To agree points to be raised at the next WBC Planning & Enforcement Meeting Schedule meeting 16/01/26 (to be confirmed). Main topics to be covered: Reading Road traveller's site (implications of latest High Court hearing?), update on planning applications 25/01915/FULMAJ and 25/00396/FUL (expiry date passed on both). APC will also request up-dates on the other outstanding enforcement cases.	
007/26	Highways and Footpath Matters a.) S.C reported that our shared SID has been damaged having fallen over, or been knocked over, whilst being used by Beenham PC. The device is being assessed by Traffic Technology to determine if it can be repaired.	
008/26	Parish Environment a.) We received a response from Highways as to why they only put double yellow lines on the opposing side of the carriage way from the school which was as follows – "In answer to your question on the proposed yellow line on the south side of Wasing Lane; this was to address and prevent vehicles from parking on BOTH sides of the road and causing obstruction to through traffic. We're happy for vehicles to park short-term in that length on the north side between the zigzag markings as parents drop children off the school, but a previous issue was that the resident at No 9 parked their vehicles on the south side (often half-on/off the pavement) overnight and when parents turned up in the morning they parked behind his car and ALSO parked on the north side. That resident has subsequently had a dropped kerb installed and they park off-street, but by having the yellow line in place it should prevent parents from being tempted to continue using the south side at busy times" b.) The clerk gave an up-date to the questions asked to Ironworks for the instillation of railings on the Rec Ground. It was agreed that the clerk would ask for an illustration and quote for a larger kissing gate, or similar. The clerk will then circulate this and if 3 or more councillors agree, the Clerk can instruct the company for the erection of the new railings. c.) A.W raised the question of having a salt bin installed at the bottom of The Street, Aldermaston, near to Aldermaston Shop. APC agreed it would support a highways owned and maintained salt bin in this area. APC also noted the A340 is gritted by WBC when necessary and it would be better for residents to keep a small store of their own salt for use on pavements in the vicinity of their own homes.	Clerk
009/26	AWE LLC up-date No up-dates to report	
010/26	To discuss Councillor Responsibilities The clerk read the response from Aldermaston School who would like to see another councillor undertake the responsibility of installing floor barriers at the school when needed. APC decided against having a single, named Flood Warden, instead we will make sure all relevant emergency information relating to WBC flood risk management is available on our website and all Councillors will be available to help coordinate a response in the event of a flooding emergency. For insurance and liability reasons APC cannot be responsible for specific flood prevention measures at third party owned buildings. R.S will take on the Resilience Plan, Footpaths will be split between councillors, E.T will receive training from the clerk on the website. As M.C was not present, it was agreed to add this to Feb agenda.	Clerk to respond to school & up-date website
011/26	Reports a. Clerks Report – The Clerk up-date the council on changes to Payroll taking place from Sept 2026 to April 2027 moving from 6mnth payments in arrears to an annual payment in advance. b. District Councillor – D.B up-dated the council that 2 extraordinary meetings have been called for WBC, both to be held on 29 th Jan, one for the executive board and the other a full council meeting. It is believed, but not confirmed, the topic will be budget related and they may wish to request a grant from government. S.C asked if the current state of WBC finances will have implications to public services. D.B said yes, there is likely to be significant implications. The elections for a showdown council will be taking place as planned in 2027, which will be the pre-cursor to the creation of Ridgeway Council.	
012/26	Finance a. Payments and Bank Reconciliation were agreed and signed.	
013/26	Confirmed the date of the next meeting confirmed as 10th February 2026 at 7:30pm	

Appendix A:

Aldermaston Parish Council – January 2026

Planning Applications for Consideration

	25/02876/FUL - Strawberry Farm, Burghfield Road - Section 73: Variation of Condition 2 (Approved Plans) of planning reference 24/02147/FUL (Replacement of a fire damaged bungalow). Amendments to the approved drawings to allow for changes to the dwelling and site plan (extension to respond – 14/01/2026)	
	25/02880/HOUSE - 26 Maidas Way, Aldermaston - Construction of a single-storey rear extension including excavation within 3 metres of the neighbouring property, and/or work on a party wall as defined by the Party Wall etc. Act 1996 (extension to respond – 14/01/2026)	

Planning Application Decisions

	25/02414/COND - Application for approval of details reserved by condition 6 'Ground levels and finished floor levels' of approved application 20/02527/OUTMAJ	APPROVED 16/12/2025
	25/02393/COND - Application for approval of details reserved by conditions 6, 7 and 11 of approved 24/01959/RESMAJ	APPROVED 16/12/2025
	25/02623/COND - Unit 6 Youngs Industrial Estate Paices Hill - Application for approval of details reserved by conditions 4 (CEMP) 5 (HMMP) and 6 (HMMP) of approved 25/00487/FUL Refer to supporting documents	APPROVED 07/01/2026

Planning Applications Awaiting Decisions

	25/02391/COND – Blacks Lake Track Racing, Paices Hill - Approval of details reserved by Condition (29) Drainage of planning permission 20/02527/OUTMAJ
	25/02392/COND – Blacks Lake Track Racing, Paices Hill - Approval of details reserved by Conditions (7) Contaminated Land, (10) CMS, (13) Travel Plan, (21) LEMP, (22) CEMP, (23) Time Limit Before Further Surveys, (27) Vehicle Parking and (28) Cycle Storage of planning permission 20/02527/OUTMAJ – SPLIT DECISION 06/01/2026
	25/01915/FULMAJ – Padworth Sawmills, Rag Hill – Part retrospective retention of storage shed, entrance gate, gabion walls, railings and hard surface
	25/00357/FUL – Youngs Industrial Estate, Paices Hill – Retrospective use of the land for storage & distribution (Class B8) with ancillary temporary office
	25/00395/FUL – Compound A & A1 & A4, Youngs Industrial Estate, Paices Hill – Retrospective use of land for storage & distribution (class B8)
	25/02203/FULMAJ – Site of Unit A, Youngs Industrial Estate, Paices Hill – Reconsideration of application 24/02552/FULMAJ following its quashing by the High Court: Construction of industrial units (Class E/B8) in a single building
	25/01736/FULMAJ – Site of Unit A, Youngs Industrial Estate – Construction of industrial units (Classes E(g), B2 & B8) in a single building (Determination deadline 03/11/2025)
	25/00396/FUL – Youngs Industrial Estate, Paices Hill – Retrospective planning application for temporary residential lodge (Use Class C3) – determination deadline 13/05/2025 – expiry date 29/08/2025
	25/01226/FUL – Sascron Ltd, The Smallholding – Retrospective construction of an industrial building for preparing cars for sale and MOT testing facility (expiry date 19/08/2025)

Planning Enforcement Cases

Date opened	Case Ref	Location	
04/09/23	23/00554/15UNAU	Land adjacent to Woodstock, Paices Hill	Ongoing
07/06/24	24/00320/15UNAU	Land to the east of Circus Farm, Reading Rd	Ongoing
	24/0008315/UNAU	Padworth Sawmills	Ongoing
	24/0034115/UNAU	Padworth Sawmills	Ongoing
	25/0022815/UNAU	Land North of Tory House	Ongoing
	25/0022715/UNAU	Scrap Yard	Ongoing

Aldermaston Parish Council
Email: parishclerk@aldermaston.co.uk

Planning Appeals

Date received	Case Ref	Location	Application Ref	Status
10/06/2025	APP/W0340/W/25/3367065	Church Lodge, Church Rd, Aldermaston	24/01136/FUL	Not yet decided
16/02/24	24/00001/WR	Land west of Frouds Lane. Out of Parish	22/02341/FUL	Not yet decided
	11/-1563/FULD	Chestnut Coppice, Raghill - Certificate of Lawful Use for Non-compliance with conditions 12 13 & 14 attached to planning permission	24/00911/CERTE	Not yet decided
		Padworth Sawmills	24/00083/15/UNAU & 24/00341/15/UNAU	
			25/00228/15/UNAU	
		Scrap Yard	25/00227/15/UNAU	

APPENDIX B: FINANCIAL UPDATE

Aldermaston Parish Council

Bank account: Community Account

Date range: 01/11/2025 to 30/11/2025

Date	Reference	Supplier / Customer	Description	Receipt	Payment	Balance
		Opening balance b/fwd				9660.75
03/11/2025	Salary	Abi Lewis - Clerk	Clerk Salary (Oct)		672.64	8,988.11
17/11/2025	475PF00175479083	HMRC	National Insurance		14.70	8,973.41
17/11/2025	APH-2025-146	Aldermaston Parish Hall	Hall Hire		15.00	8,958.41
17/11/2025	INV-1835	Thomas Landscape Services Ltd	Grass Cutting		308.83	8,649.58
17/11/2025	Nov25	Abi Lewis - Clerk	Mileage		13.50	8,636.08
17/11/2025	SI-4462	Tactical Facilities Management Ltd	Dog and Waste Bin Empty		77.27	8,558.81
18/11/2025	468905455	Lloyds Bank	Service Charge		4.25	8,554.56
		Total Payments				1,106.19
		Closing balance				8,554.56

Bank account: Savings

Date	Reference	Supplier / Customer	Description	Receipt	Payment	Balance
		Opening balance b/fwd				67859.61
09/10/2025	INTEREST	Lloyds Bank	INTEREST	35.7		
		Closing balance				67895.31

APPENDIX C: PAYMENT REQUESTS

January 2026 Payment Requests				
FROM	ITEM	INVOICE NO	METHOD	AMOUNT
Aldermaston Hall	Hall Hire	APH-2025-169	FPO	15.00
Tactical Facilities Management Ltd	Dog & Waste Bin Empty	SI-4867	FPO	77.27
MiJan Limited - EasyPC	Accounting Software (6mnths)	917	FPO	42.00
Digital House	Annual SSL certificate for .gov	INV-14548	FPO	90.00
Keystone Law Ltd	Judicial Review - WBC (24/O2552/FULMAJ)	250269/25/BBG	FPO	3,600.00
HMRC	National Insurance	475PF00175479	FPO	38.35
Abi Lewis	Clerk Salary		SO	672.64
Abi Lewis	Mileage	Jan-26	FPO	9.90
Abi Lewis	2026 Minute Springback File Book	497155	FPO	15.99
SLCC	FILCA for Clerk	FILCA-APC-2026	FPO	168.00
			Payment Total	£4,729.15
Signed.....				
Signed.....				