

Minutes of the Meeting of Aldermaston Parish Council held on Tuesday 9th December 2025 at 7:30pm in the Parish Hall, Aldermaston

Councillors Present:	Mrs S Crawford (S.C) Mr R Smith (R.S) Mr A Shephard-Price (A.SP) Mr D Shirt (D.S) Mr E Tilsley (E.T) Mr M Carter (M.C)
In Attendance:	Mr D Boeck (District Councillor) (D.B) Miss A Lewis – Clerk

Ref No	Agenda Items	Actions
139/25	Open Forum	
140/25	Apologies for absence	
141/25	Declarations of interest – A.W declared an interest in the ground's maintenance contract from Thomas Landscapes	
142/25	Minutes of the last Parish Council meeting The minutes of the meeting held on 11 th November required 2 changes which were agreed by the council and the minutes will be signed at January meeting.	Clerk
143/25	Planning a.) To note receipt and comment upon new applications. 25/02623/COND - Unit 6 Youngs Industrial Estate - Application for approval of details reserved by conditions 4 (CEMP) 5 (HMMP) and 6 (HMMP) of approved 25/00487/FUL Refer to supporting documents – No Comment 25/02532/NONMAT – Blacks Lake Track Racing, Paices Hill - Non-Material Amendment to planning permission 20/02527/OUTMAJ Amendment: to the wording of Conditions 25 and 26 as the drawings that were approved for the S278 agreement are different to what was approved at the outline stage – No Comment b.) To note receipt of any approvals, refusals, withdrawals and appeals 25/01519/FUL & 25/01520/LBC – Dixon Cottage, Church Rd - Conversion of 2 one bed Almshouses into one two bed Almshouse – Approved (6/11/2026) 25/01839/COND – Burnt Pine, Reading Rd - Application for approval of details reserved by conditions 3 (Materials) 4 (SuDS) and 11(EV Charging point) of approved 24/00361/FUL – Approved (24/11/2025) 25/01455/FUL - Surridge Cricket Bats, Fishermans Lane - Full planning permission for change of use of redundant farm building to Class B8 storage; an altered access off Basingstoke Road; and use of existing hardstanding for servicing and parking (renewal of planning permission 22/01897/FUL) – Granted (18/11/2025) All were noted by APC and no comments made. c.) To note & discuss any up-dates on Planning APC has already responded to 25/01455/FUL - Surridge Cricket Bats, Fishermans Lane - renewal of planning permission 22/01897/FUL – up-dated Sustainability statement (6/11/2025) d.) To review & discuss Planning Applications pending decisions 25/02391/COND, 25/02392/COND, 25/02393/COND, 25/02423/COND & 25/02414/COND Blacks Lake - APC reviewed and commented on these Blacks Lake discharge of conditions applications at our November meeting. It was noted that Emergency Planning has now said that the application relating to Emergency Plans is not acceptable and cannot be approved. 25/01915/FULMAJ – Padworth Sawmills – APC noted original decision deadline was 18/12/2025, but this will need to be extended because the application has been called-in so will be decided by Eastern Area Planning Committee (EAPC) which next meets on 14/01/26. APC noted an objection from the WBC Tree Officer on the grounds of unacceptable loss of trees and the gabion wall's impact on visual amenity of the area. SuDS have requested more drainage plans as a Condition of any approval. APC agreed that we will speak at the relevant EAPC meeting to explain our reasons for objecting to the development. 25/02046/HOUSE – Approved 14 th November. 25/02203/FULMAJ is the same application as 25/01736/FULMAJ and is on-going.	

	25/00357/FUL & 25/00395/FUL – Youngs Industrial Estate B8 applications - These have now been pulled from the last 3 EAPC meetings. We expect them to be included on the Jan or Feb EAPC meeting agenda. APC agreed to speak at the relevant meeting to explain ongoing concerns relating to issues raised by AWE/MOD in their letter of objection to the applications; risk from cumulative impact of developments across the DEPZ which together may have an unacceptable impact on AWEs operational ability. 25/01193/FUL – Corbyn was Refused on 26th September 2025. It is thought this will be appealed, but there has not been an appeal yet. 25/01519/FUL & 25/01520/LBC – Dixon Cottages – Approved 6th November. 24/02300/OOD – Land adjacent to Old Kiln House – Many Objections raised. 25/00396/FUL – This application goes against many policies. APC did not object and are surprised it has not yet been decided by WBC. 25/01226/FUL – Issues with drainage have been raised, so this application is on-going. e.) To discuss established Planning Enforcement Cases & new reports of potential unauthorised activity APC noted that the unauthorised activity by Travellers opposite AWE on Reading Road is continuing and more of the area has been cleared. It is believed WBC has a 2nd Stop Notice ready for after the end date of the initial Temporary Stop Notice. Local residents continue to be very concerned about this site and its continuing development. f.) To review & discuss any up-dates from the Judicial Review The law firm who acted for APC in a Judicial Review Challenge in July has accepted a settlement offer from WBC in respect of the legal fees that the latter must pay having conceded the case. APC will also have a relatively small legal fee to pay as well. An invoice is expected soon. APC agreed that the JR was a worthwhile exercise; the application was quashed, we have brought to the fore DEPZ safety concerns and feel that WBC is now more receptive to listening to our comments on planning applications.	
144/25	Highways and Footpath Matters a.) Clerk confirmed that railings outside the school gate are now installed, but that the flashing school signs have yet to be relocated. ASP noted that the railings were just 2-panels wide which was not enough to channel pedestrians to the correct crossing point. ASP will produce a detailed explanation of this point (with photos) to the Clerk to pass on Highways. The clerk also up-dated that in order for further physical traffic calming measures to be considered, it would need to be raised by a ward councillor. D.B was sympathetic with APC's view and agreed to review an e-mail sent to him by the clerk and consider the merits of raising this issue personally with WBC. b.) To discuss the Parking Scheme Amendment to Plan BJ81 (Wasing Lane) & Plan BL73 & BM72 Bath Councillors were supportive that parking is being looked at in and around the Parish. They support Plan BJ81 although wanted clarity on why the plan appears to suggest 'no parking' on the opposite highway of Aldermaston School, when most people park on the side of the school. The clerk will feedback and ask this question. c.) APC noted that WBC have introduced a 20mph speed limit in both Tilehurst and Thatcham, but these do not include 'through roads' which indicates they would not be in favour of changing The Street, or Wasing Lane to a 20mph limit. D. B also shared that the cost of the new signage was high and that this project has spent all of the highways budget. It is also unlikely that TVP will be able to enforce this new speed limit.	A.SP Clerk D.B Clerk
145/25	Parish Environment a.) APC discussed quotes from 3 companies for either repair or replacement of the iron railings at the Rec Ground. The clerk advised that each of the contractors had indicated replacement would be the best option due to the level of damage and deterioration of the current railings. APC were in favour of the replacement quote from CD Ironworkers. The clerk is to respond asking for photos of the exact railings being quoted for, to ensure the kissing gate would be wider to enable wheelchair access and when in Spring would they be able to commence work? Clerk to share response with councillors and add to Jan's agenda to review. It was also agreed to look into match funding from the Good Exchange and possible funding from the new members bid which is due to go live in spring 2026. b.) To discuss & review the grounds maintenance contract for 2026 APC reviewed all 3 quotes and voted to accept Thomas Landscape contract. A.W abstained from the vote.	Clerk Clerk

144/25	Consultation & Subscriptions a.) To discuss & comment on BDBC's Local Plan Draft Spatial Regulation 18 Consultation APC commented on the 1st draft of this plan regarding the DEPZ and to ensure this was clear within their plan. They have taken this onboard and amended it to match WBC wording. APC do not wish to comment on the current plan. b.) To discuss if APC would like to join-up to the Armed Forces Covenant APC wish to declare their support for all armed forces personnel, however they felt APC could not offer any meaningful functionality for this covenant, so will not be joining-up.	
145/25	APC Policy a.) To review & adopt the IT policy to be compliant with assertion 10 AGAR 2025/26 The clerk circulated this policy prior to the meeting for councillors to consider. The policy is a template from NALC and the clerk amended it where prompted in the document. The clerk is to remove the introduction page and make clear it is a NALC template. The policy was adopted.	
146/25	AWE LLC up-date S.C up-dated the council that the only information to pass on was there will be 2 low flying helicopters over AWE (a) tomorrow (10/12/2025). This is not to be published prior to 10/12/2025, but if residents contact APC, we can confirm it is a planned exercise.	
147/25	To agree points to be raised at the WBC Planning Meeting The next Planning Meeting is 12th Dec 11am via Teams. S.C and R.S will attend the meeting. Due to the volume of planning applications and enforcement, it was put to the council if they would like 2 or 3 councillors to take the lead with planning and go into the details of individual plans and attend the meetings with WBC. This was agreed. S.C and R.S will lead this. A. SP and M.C were also interested in being involved, but due to other commitments would not be able to attend Friday's meeting. The council agreed the following for the agenda – 25/01915/FULMAJ – Padworth Sawmills – S.C and R.S will devise questions, using APC's previous comments, to ask at the meeting. 25/00357/FUL & 25/00395/FUL – Youngs Industrial Estate – To raise the points in the letter of objection from AWE and that the issues go beyond being within the DEPZ. Also ask when the next meeting will be as previous meetings for these applications have been cancelled. Request a general up-date. - Request an up-date on the unauthorised Traveller site opposite AWE on Reading Rd. Report to WBC that more trees have been cleared and works are on-going despite the Temporary Stop Notice (TSN). Have they got water/electric access and if so, how? Do WBC know who owns the site? What action is being taken? What is being done to stop the increase in clearing and people on the site? What area, specifically, does the TSN cover? Is AWE taking any action and what are their thoughts? Does AWE see this as an increase in risk to them and their Emergency Plan? Residents are very concerned about this site and how fast it is growing. Would WBC be willing to have a public meeting for residents about this site? - Ask for an up-date on all enforcement cases – Froudes Lane, Rays Farm, Brazil Skip Hire, Woodstock (will there be a site visit?) - Paices Hill Traveller Site – There has been no discharge of conditions, are WBC enforcing this? 4 Acre Farm – Certificate of Lawfulness was refused in 2024, but works are still on-going. What are the enforcement plans? This list is not exhaustive and S.C and R.S will agree a list of questions and share with APC.	
148/25	To discuss councillor responsibilities It was agreed that councillors would consider relevant responsibilities and ones they wish to take-on and it will be discussed at January's meeting. It was noted that a previous councillor was the 'Flood Warden' and that this is an important role for someone to take over. Clerk to clarify with Aldermaston School what they see as the Flood Warden's responsibility (Putting out flood barriers at the school was a responsibility, but the previous warden worked at the school). A.W to ask Aldermaston Hall if they have keys to the shed and if APC would be able to check the 'battle box' and what state the items in it are in.	
149/25	Reports a. Clerks Report – The clerk shared that she has completed and passed her ILCA course. Previously the council agreed that she could enrol on FILCA. Clerk requested that she enrol in Jan 2026. This was agreed. A reminder to the council that the Clerk is on annual leave from 15th – 19th Dec and 29th – 31st Dec.	

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	b. District Councillor – D.B said he will circulate his report however he did state that his next WBC meeting is 11th Dec and he will be asking what the acceptable time is between a site visit and a meeting for planning applications that have been called in. c. A.W shared that the Aldermaston Hall Winter Fair was very successful and raised £1,500.	
150/25	Finance a. Payments and Bank Reconciliation were agreed and signed b. Councillors viewed and discussed the 3rd draft Budget and agreed it. APC also unanimously agreed to keep the Precept at £13.5k for 2026/27.	
151/25	Confirmed the date of the next meeting confirmed as 13th January 2026 at 7:30pm The dates circulated by the clerk for 2026 were also agreed.	

Appendix A:

Aldermaston Parish Council – December 2025

Planning Applications for Consideration

	25/02623/COND - Unit 6 Youngs Industrial Estate - Application for approval of details reserved by conditions 4 (CEMP) 5 (HMMP) and 6 (HMMP) of approved 25/00487/FUL Refer to supporting documents	
	25/02532/NONMAT – Blacks Lake Track Racing, Paices Hill - Non-Material Amendment to planning permission 20/02527/OUTMAJ Amendment: to the wording of Conditions 25 and 26 as the drawings that were approved for the S278 agreement are different to what was approved at the outline stage.	

Planning Application Decisions

	25/00487/FUL – Land South of Unit 6, Youngs Industrial Estate, Paices Hill–Extension of concrete hard-standing	Approved 21/10/2025
	APP/W0340/W/25/3359455 & APP/W0340/W/25/3359457 – North Lodge, Church Rd, Aldermaston	Successful 21/10/2025

Planning Applications Awaiting Decisions

	25/02391/COND – Blacks Lake Track Racing, Paices Hill - Approval of details reserved by Condition (29) Drainage of planning permission 20/02527/OUTMAJ	
	25/02392/COND – Blacks Lake Track Racing, Paices Hill - Approval of details reserved by Conditions (7) Contaminated Land, (10) CMS, (13) Travel Plan, (21) LEMP, (22) CEMP, (23) Time Limit Before Further Surveys, (27) Vehicle Parking and (28) Cycle Storage of planning permission 20/02527/OUTMAJ	
	25/02393/COND – Blacks Lake Track Racing, Paices Hill - Application for approval of details reserved by conditions 6 (Non-Licensed Method Statement - GCN) 7 (Invasive non-native species) and 11 (Arboricultural supervision condition) of approved 24/01959/RESMAJ	
	25/02423/COND – Blacks Lake Track Racing, Paices Hill - Application for approval of details reserved by condition 17 'Emergency Plan for Construction Phase' and 18 'Outline Emergency Plan' of approved application 20/02527/OUTMAJ	
	25/02414/COND – Blacks Lake Track Racing, Paices Hill - Application for approval of details reserved by condition 6 'Ground levels and finished floor levels' of approved application 20/02527/OUTMAJ	
	25/01915/FULMAJ – Padworth Sawmills, Rag Hill – Part retrospective retention of storage shed, entrance gate, gabion walls, railings and hard surface	
	25/00357/FUL – Youngs Industrial Estate, Paices Hill – Retrospective use of the land for storage & distribution (Class B8) with ancillary temporary office	
	25/00395/FUL – Compound A & A1 & A4, Youngs Industrial Estate, Paices Hill – Retrospective use of land for storage & distribution (class B8)	

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25/02203/FULMAJ	– Site of Unit A, Youngs Industrial Estate, Paices Hill – Reconsideration of application 24/02552/FULMAJ following its quashing by the High Court: Construction of industrial units (Class E/B8) in a single building
25/01736/FULMAJ	– Site of Unit A, Youngs Industrial Estate – Construction of industrial units (Classes E(g), B2 & B8) in a single building (Determination deadline 03/11/2025)
25/01455/FUL	– Surridge Cricket Bats, Fishermans Lane - Full planning permission for change of use of redundant farm building to Class B8 storage; an altered access off Basingstoke Road; and use of existing hardstanding for servicing and parking (Expiry date 15/10/2025)
25/00396/FUL	– Youngs Industrial Estate, Paices Hill – Retrospective planning application for temporary residential lodge (Use Class C3) – determination deadline 13/05/2025 – expiry date 29/08/2025
25/00357/FUL	– Youngs Industrial Estate – Retrospective use of land for storage & distribution (Use Class B8) with ancillary temporary office (Determination Deadline 08/08/2025)
25/00487/FUL	– Land South of Unit 6, Youngs Industrial Estate – Extension of concrete hard-standing & associated boundary fence (determination deadline 31/07/2025)
25/01226/FUL	– Sascron Ltd, The Smallholding – Retrospective construction of an industrial building for preparing cars for sale and MOT testing facility (expiry date 19/08/2025)

Planning Enforcement Cases

Date opened	Case Ref	Location	
21/03/23	23/00185/15UNAU	Corbyn, Soke Rd	ongoing
04/09/23	23/00554/15UNAU	Land adjacent to Woodstock, Paices Hill	ongoing
07/06/24	24/00320/15UNAU	Land to the east of Circus Farm, Reading Rd	ongoing
	24/0008315/UNAU	Padworth Sawmills	Ongoing
	24/0034115/UNAU	Padworth Sawmills	Ongoing
	25/0022815/UNAU	Land North of Tory House	Ongoing
	25/0022715/UNAU	Scrap Yard	ongoing

Planning Appeals

Date received	Case Ref	Location	Application Ref	Status
10/06/2025	APP/W0340/W/25/3367065	Church Lodge, Church Rd, Aldermaston	24/01136/FUL	Not yet decided
16/02/24	24/00001/WR	Land west of Frouds Lane. Out of Parish	22/02341/FUL	Not yet decided
	11/-1563/FULD	Chestnut Coppice, Raghill - Certificate of Lawful Use for Non-compliance with conditions 12 13 & 14 attached to planning permission	24/00911/CERTE	Not yet decided

APPENDIX B: FINANCIAL UPDATE

Aldermaston Parish Council

Bank account: Community Account

Date range: 01/11/2025 to 30/11/2025

Date	Reference	Supplier / Customer	Description	Receipt	Payment	Balance
		Opening balance b/fwd				9660.75
03/11/2025	Salary	Abi Lewis - Clerk	Clerk Salary (Oct)		672.64	8,988.11
17/11/2025	475PF00175479083	HMRC	National Insurance		14.70	8,973.41
17/11/2025	APH-2025-146	Aldermaston Parish Hall	Hall Hire		15.00	8,958.41
17/11/2025	INV-1835	Thomas Landscape Services Ltd	Grass Cutting		308.83	8,649.58
17/11/2025	Nov25	Abi Lewis - Clerk	Mileage		13.50	8,636.08
17/11/2025	SI-4462	Tactical Facilities Management Ltd	Dog and Waste Bin Empty		77.27	8,558.81
18/11/2025	468905455	Lloyds Bank	Service Charge		4.25	8,554.56
		Total Payments			1,106.19	
		Closing balance				8,554.56

Bank account: Savings

Date	Reference	Supplier / Customer	Description	Receipt	Payment	Balance
		Opening balance b/fwd				67859.61
09/10/2025	INTEREST	Lloyds Bank	INTEREST	35.7		
		Closing balance				67895.31

APPENDIX C: PAYMENT REQUESTS

DECEMBER 2025 Payment Requests				
FROM	ITEM	INVOICE NO	METHOD	AMOUNT
Tactical Facilities Management	Dog & Waste bin empty	SI-4711	FPO	77.27
Thomas Landscape Services	Grass cut	INV-1920	FPO	308.83
Aldermaston Hall	Hall Hire	APH-2025-161	FPO	15.00
Digital House	Annual Hosting Fee	INV-14370	FPO	172.80
Digital House	.gov domain registration & set-up fee	INV-14403	FPO	96.00
Abi Lewis	Clerk Salary		SO	672.64
Abi Lewis	Mileage	Dec-25	FPO	17.10
HMRC	P30 NI Contribution	475PF00175479	FPO	14.70
HMRC	P30 NI Contribution (owed)	475PF00175479	FPO	20.25
			Payment Total	1,394.59
Signed.....				
Signed.....				
NOTE - Confusion over Oct & Nov P30 NI payments - underpayment of £20.25 which is due - see P30 explanation				

APPENDIX D: P30 NI Contribution Explanation

Month No.	Date Ending	Amount	Issue
1	5th May	£15.45	Correct
2	5th June	£15.45	Correct
3	5th July	£15.45	Correct
4	5th Aug	£34.95	Correct
5	5th Sept	£34.95	Correct
6	5th Oct	£34.95	£0 paid in error
7	5th Nov	£0.00	£14.70 paid in error
8	5th Dec	£14.70	
8a	Dec	£20.25	Difference between error in Mnth 6 and 7