

Minutes of the Annual Meeting of Aldermaston Parish Council held on Tuesday 8th July 2025 at 7:30pm in the Parish Hall, Aldermaston

Councillors Present:	Mrs S Crawford (Chair) (S.C) Mr R Smith (R.S) Mr A Shephard-Price (A.SP) Mr D Shirt (D.S) Mrs A Faulkner (A.F) Mr E Tilsley (E.T) (attended from 8:10pm)
In Attendance:	Miss A Lewis – Clerk 1 member of the public

Ref No	Agenda Items	Actions
076/25	Open Forum A resident shared their relief over the result of appeal APP/W0340/W/24/3355686 which was dismissed. They thanked the council and all others involved, for the support and pressure put on WBC Planning to come to this decision. They noted that the report received as part of this dismissal was interesting and had raised some good points, and concerns, over WBC planning process. It should also set a precedent going forward for future planning of this kind. The report is 'splendidly robust' and the resident was very impressed with the findings. S.C. noted one of the more interesting points of the Planning Inspectors report was that agricultural and forestry development is permitted development for agricultural land and that the site's 2007 planning consent makes no mention of any unfettered B2 or B8 use. And that the appeal decision would be discussed later in our meeting and that we would be considering how/if to respond to WBC on how the case was handled and what should happen next to the site.	
077/25	Apologies for absence Mr Dominic Boeck (Ward Councillor) and Councillor Mrs A Woodley	
078/25	Declarations of interest	
079/25	Minutes of the last Parish Council meeting The minutes of the meeting held on 10 th June 2025 were agreed as true and accurate.	
080/25	Planning a.) To note receipt and comment upon new applications 25/01285/TPC – To prune mature yew tree where it touches building 33 The Street to create 1m clearance - noted that these works have been completed – No Comment 25/01308/TPC Brook House, The Street – Significant reduction to all main branches of Bay tree to 100cm from ground level - noted that these works have been completed – No Comment 25/01302/TPC – tree works on T1 (Apple), T2 (Apple) and T3 (Yew) – noted that these works have been completed – No Comment 25/00357/FUL – Youngs Industrial Estate – Retrospective use of land for storage & distribution (Use Class B8) with ancillary temporary office – This retrospective planning application was discussed at length by the council. Several points were noted. 1. APC assumes this application covers both the B8 open air storage & office as this is not stated otherwise 2. APC queried how temporary the office is, as it has been built and used since 2021. How long will this 'temporary' office be required? This is not stated in the application 3. It was noted that the planning statement states it has no requirement to meet Policy CS15 requirements. APC notes that CS15 covers both residential and non-residential developments, with non-residential required to meet BREEAM Excellent standard. 4. No information is given about the 7 employees, for example the hours of work and hours worked in the office 5. Despite the Planning statement saying an Estate Site Wide AWE specific emergency plan covers them and has been submitted, no such emergency plan is available to view on the	Clerk to send response to WBC

Email: parishclerk@aldermaston.co.uk

application website and as of 08/07/2025 there is no opinion from WBC Emergency Planning as to whether this development can be accommodated. 6. AWE/MOD have submitted a strongly worded letter of Objection for this application and 25/00395/FUL 'The application lacks clarity, but because of the strong objection from AWE which validates our concerns about safety in the DEPZ, APC Objects to this application. 25/00487/FUL – Land South of Unit 6, Youngs Industrial Estate – Extension of concrete hard-standing & associated boundary fence (extension to reply 09/07/2025) – APC discussed this planning at length and noted the following; 1. The planning application states the site in question is on the Southernmost boundary of Youngs Industrial Estate, a Protected Employment Area as defined by the WB Core Strategy Policy CS9, however the site actually sites outside the southern boundary of the designated employment area. 2. This area is an extension of the approved application 19/02119/FUL in which the applicant confirmed the site did not have an Emergency Plan in place. This resulted in the Emergency Planners requesting a condition that No development shall take place until an Emergency Plan has been submitted and approved. The decision notice for this application did not include the Emergency Planners requested condition, and instead it was included in the Informative section. Therefore, there is no evidence of an Emergency Plan being submitted 3. No Emergency Plan was submitted with 25/00487/FUL Due to the lack of information or sight of an Emergency Plan, which includes the 4 extra employees, APC agreed it would be impossible to return a No Objection. *E.T joined meeting* 25/00395/FUL - Youngs Industrial Estate – Compound A, A1 & A4 - Retrospective use of the land for storage and distribution (Use Class B8) – This was another application the council discussed at length. They noted the following: 1. Compound A appears to be immune from enforcement due to be in continuous use for over 10yrs but there is no information for the length of time A1 & A4 have been in use. These 2 sites seem to cover about half of the site area 2. There is a lack of information on the exact use of compounds A1 & A4 and vehicle information coming in/out 3. It was noted that the Emergency Planner has deemed the applicants Emergency Plan is not fit for purpose, but then shares WBC guidelines on writing an acceptable one and recommended conditions that require a completely revised emergency plan within 3 months. 4. AWE/MOD has written a letter strongly objecting to this application and 25/00357/FUL citing concerns about the OSEP being under strain, the need to take into account the cumulative effects of multiple developments in the DEPZ and how having so many EP plans for one site is unnecessary complicated and makes it difficult to assess overall impact 5. The AWE letter reflects concerns that APC has had for some time and notes examples in our parish of WBC apparently unable to enforce EP conditions APC Objects this application. 25/01226/FUL – Sasron Ltd, The Smallholding – Retrospective construction of an industrial building for preparing cars for sale and MOT testing facility – APC reviewed the flood risk assessment and considers it acceptable. The proposed building is modest and does not require additional energy or water usage, so the submitted sustainability report is also considered acceptable by APC. The Council discussed at length whether BREEAM 'Excellent' standards should apply. It was agreed that, given the nature and scale of the development, achieving BREEAM 'Excellent' would be impractical. APC noted the applicant's report which says that a high standard of sustainability has been met so agreed to write to WBC in support of the development to ask whether alternative sustainability assessment methods could be considered. In view of these considerations, and as	Clerk to send response to WBC Clerk to send response to WBC Clerk to send response to WBC
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	the proposal will not result in an increase in employee numbers, APC has no objection to the application. 25/01443/NONMAT – Non material amendment to approved 20/02527/OUTMAJ. Amendment to amend the wording of conditions 4, 15 & 16 – The 2 changes are a Tree Protection Plan and to achieve BREEAM excellence but this certificate is not required for 1yr. No Comment b.) To note receipt of any approvals, refusals, withdrawals and appeals 24/02552/FULMAJ - Construction of industrial units (Use Class E [g] B2 and B8 in a single building Approved – Councillors had discussed this Approval over e-mail and had voted on taking legal action against this decision. The vote was 4 in favour, 2 against and 1 no vote. Due to a tight time frame, a lawyer was instructed prior to this meeting. 24/01136/FUL – Church Lodge Appeal - APP/W0340/W/25/3367065 – New 3-bay oak framed garage with office accommodation above, 6m away from grade II listed Church Lodge – No Comment 25/00368/COND – Burnt Pine – Approval of details reserved by condition 4 & 6 of 24/00361/FUL: Erection of replacement dwelling, garage and tennis court, following approval of 22/00553/HOUSE. Demolition of existing dwelling – Split Decision – No Comment 25/01069/COND – Scaffold Yard at Compound A2, Youngs Industrial Estate – Approval of details reserved by Conditions 1 Lighting & 2 Emergency Plan of planning permission 24/03575/FUL – Approved – No Comment although it was noted this is another example of an approved application with potentially no overarching Emergency Plan, at least not one that has been available to see APP/W0340/W/24/3355686 – Woodstock, Paices Hill – Dismissed – APC briefly discussed this dismissal and echoed the residents’ comments in Open Forum. It was agreed APC should send a letter to WBC to highlight that if action had been taken earlier damage to the site and surrounding area might not have been so extensive. We will also request that the applicant be made to put the land back to its original state as soon as possible and suggest lessons learnt here might be applied to the neighbouring site to the south which has question marks over its proper authorised use. We noted a comment from the solicitor who advised us on Woodstock that the officers got unusually muddled and could perhaps benefit from additional training. c.) To discuss planning enforcement cases A.F raised concerns over 25/00228/15/UNAU and 25/00227/15/UNAU (Land adjacent to Torre House, Raghill) and the unauthorised ground works that have been completed and a rumour that they are seeking to buy the land next door to them for drainage. The fear being this field will also be used for other purposes. Also, that Padworth Vehicle Recycling Ltd, Wrays farm, which is being used as a scrap yard, has employees which are not taken into consideration within the DEPZ. It was agreed that these and Padworth Sawmills 24/00083/15/UNAU & 24/00341/15/UNAU will be added to the council’s planning table to keep them in mind.	S.C. & Clerk to write letter and share with Cllrs – send to WBC Clerk to add to planning table
081/25	Highways and Footpath matters A.S.P had sent the councillors the results from the Traffic Calming survey. He reported that 76 people responded, the majority of these were parents, or connected to the school and that the main concern was excess speed of vehicles. He has shared the findings with Aldermaston School. (Annex D shows results). S.C reported that the SID on The Street has been damaged by being shot at, and data can not be retrieved from it. WBC are aware and have said they will either repair or replace it. Engineering options have been added to WBC budget for 2026/27 to make improvements outside of Aldermaston School. The works and cost has been agreed in principle, but APC must continue to push for works to be completed so it doesn’t slip under the radar. Railings are expected to be erected by September. WBC will share their plans for the road when they become available for APC	Clerk to request an up-

	to comment upon. It was agreed that it was very unlikely Wasing Road would qualify to be changed to a 20mph limit and even if the limit was lowered, without the 20mph limit being enforced, it is unlikely to make much impact on the speed of drivers. Councillors believe speed bumps would be more effective at slowing traffic as they physically make drivers adjust their speed – a physical deterrent to speeding. a. Clerk reported a damaged drain/man hole cover on the A340, Paices Hill just outside of Aldermaston village on the Tadley side (north bound side) and that a resident has reported this to WBC on 4 occasions (April, twice in May and June). Councillors agreed that this had become significantly worse in the last week and there was now damage to the road where the drain has started to collapse. It is dangerous. b. Clerk reported that both the wisteria and the cycle path had been cut back and both are no longer a problem. The clerk also relayed a report from a resident that horses have been using the A340 foot and cycle path. Horses are not permitted. It was agreed signage would not deter them, so it was agreed that it would be monitored by councillors who use the path and resident reports to see if it becomes a more common occurrence and then re-visit it if needed. c. A.F said that the path between Aldermaston Manor/Praxis and the Church has become overgrown with brambles meaning you have to walk in the road to avoid them. This is of particular concern and a resolution is needed as soon as possible due to the school children walking this route at the end of term. Previously, Praxis has instructed a contractor to cut this back as it is on their land. Clerk to contact relevant parties asap to try and resolve the issue.	date on railings in August Clerk to write to WBC Highways
082/25	Parish Environment a. APC gave much thanks to MITIE for arranging and carrying out a litter pick in Aldermaston. A thank you will be added to facebook and the next Newsletter. APC reviewed the findings from the MITIE litter pick and decided a new line would be added to the playground check sheet to look for signs of anti-social behaviour such as broken glass.	E. T & clerk to add to NL & FB
083/25	AWE to include updates from LLC Matters relating to AWE and its concerns about the OSEP were discussed in the planning section of the meeting.	
084/25	Policy & Contract a. Councillors were sent the Disciplinary & Grievance policy prior to the meeting and it was adopted by the council. b. Clerk explained that the average working hours per week since Sept 2024 are 11.28hrs. The clerk is currently paid for 8hrs per week which is not enough to do all the work needed. The clerk pointed out that once EasyPC accounts software is 'up and running' this should reduce some time. Clerk requested an increase to 10hrs per week with a review in 6months time.	Clerk to upload onto website
085/25	RoSPA Report a. Roll over to August's meeting b. E.T agreed to complete the playground inspection in late August and report back to the council in September and send the checklist to the clerk, S.C agreed to complete it in November	E.T to complete PG inspection
086/25	Reports a.) Clerk's report – The clerk asked if any councillors would like to attend the opening of Ascend Clinical Research in Calleva park. It was agreed this wasn't an appropriate thing for councillors to do. The clerk gave an up-date on the newly fitted Defib and cabinet that was fitted to Aldermaston hall on 26th June by LF Electricals who kindly installed it free of charge. A piece was written for facebook and July's newsletter to note the new instillation and thank LF Electrical. It was agreed that the council would like to see more obvious signage for the defib and it was suggested S.C ask Aldermaston Hall if a sign could be placed in their noticeboard at the front of the building which currently holds a map. An agreement between Aldermaston Hall and APC was signed prior to the meeting which sets out responsibilities. The clerk gave a brief up-date on EasyPC, APC are registered now and have a 3month free trial. Clerk needs to spend some time on it to find her way around, but is hopeful it is a step forward. No comments as yet from PKF Littlejohn on APC's audit. The Clerk reminded the council she is on annual leave for the w/c 14th July. However, due to circumstances, if any letters need to be sent urgently, the clerk agreed to login and send these.	S.C to contact AH re defib signage

	b.) District Councillor's report – No report received c.) R.S attended the Advisory Committee today (8/7/2025) and has nothing to report to APC	
087/25	Finance a. Bank reconciliation (Appendix B) need to be signed at July meeting, May's bank reconciliation was signed and Payment Requests (Appendix C) was signed	
075/25	Confirmed the date of the next meeting confirmed as 12th August 2025 at 7:30pm	

Appendix A:

Aldermaston Parish Council – June 2025

Planning Applications for Consideration

	25/00357/FUL – Youngs Industrial Estate – Retrospective use of land for storage & distribution (Use Class B8) with ancillary temporary office (Respond by 11/07/2025)	
	25/00487/FUL – Land South of Unit 6, Youngs Industrial Estate – Extension of concrete hard-standing & associated boundary fence (extension to respond to 09/07/2025)	
	25/01226/FUL – Sascron Ltd, The Smallholding – Retrospective construction of an industrial building for preparing cars for sale and MOT testing facility (extension to reply 09/07/2025)	
	25/01443/NONMAT – Non material amendment to approved 20/02527/OUTMAJ. Amendment to amend the wording of conditions 4, 15 & 16 (Respond by 18/07/2025)	

Planning Application Decisions

	25/01285/TPC – To prune mature yew tree where it touches building 33 The Street to create 1m clearance.	No Objection 03/07/2025
	25/01308/TPC Brook House, The Street – Significant reduction to all main branches of Bay tree to 100cm from ground level	No Objection 03/07/2025
	25/01302/TPC – tree works on T1 (Apple), T2 (Apple) and T3 (Yew)	No Objection 03/07/2025
	24/02552/FULMAJ - Construction of industrial units (Use Class E [g] B2 and B8 in a single building	Approved 05/06/2025
	25/00368/COND – Burnt Pine – Approval of details reserved by condition 4 & 6 of 24/00361/FUL: Erection of replacement dwelling, garage and tennis court, following approval of 22/00553/HOUSE. Demolition of existing dwelling	Split Decision 17/06/2025
	25/01069/COND – Scaffold Yard at Compound A2, Youngs Industrial Estate – Approval of details reserved by Conditions 1 Lighting & 2 Emergency Plan of planning permission 24/03575/FUL	Approved 20/06/2025
	APP/W0340/W/24/3355686 – Woodstock, Paices Hill	Dismissed 30/06/2025

Planning Applications Awaiting Decisions

	25/00396/FUL – Youngs Industrial Estate, Paices Hill – Retrospective planning application for temporary residential lodge (Use Class C3) – determination deadline 13/05/2025, agreed expiry date 25/07/2025	
	24/02300/OOD – Land adjacent to Old Kiln House, Silchester Road, Tadley for the erection of 9no. apartments, associated access and parking – Out of District Planning Consultation BDBC - original DD 19/12/24. No info from BDBC about extension but documents suggest Emergency Planning/ONR/AWE objection is the issue, Standard consultation expiry 27/01/2025 – expiry date 09/05/2025, agreed expiry 04/12/2029	

Planning Enforcement Cases

Date opened	Case Ref	Location	
21/03/23	23/00185/15UNAU	Corbyn, Soke Rd	ongoing
04/09/23	23/00554/15UNAU	Land adjacent to Woodstock, Paices Hill	ongoing
07/06/24	24/00320/15UNAU	Land to the east of Circus Farm, Reading Rd	ongoing
	24/0008315/UNAU	Padworth Sawmills	Ongoing
	24/0034115/UNAU	Padworth Sawmills	Ongoing
	25/0022815/UNAU	Land North of Tory House	Ongoing
	25/0022715/UNAU	Scrap Yard	ongoing

Planning Appeals

Date received	Case Ref	Location	Application Ref	Status
16/02/24	24/00001/WR	Land west of Frouds Lane. Out of Parish	22/02341/FUL	Not yet decided
	11/-1563/FULD	Chestnut Coppice, Raghill - Certificate of Lawful Use for Non-compliance with conditions 12 13 & 14 attached to planning permission	24/00911/CERTE	Not yet decided
18/02/25	APP/W0340/W/25/3359455	– North Lodge, Church Rd - Proposed demolition of existing extension and replacement with new single storey extension and associated amendments to the landscape to create a new residential curtilage and provision of parking spaces	23/00388/FUL & 23/00394/FUL	Not yet decided

APPENDIX B: FINANCIAL UPDATE

Monthly sheet June 2025			
		Balance Bought Forward (current acct.)	8,841.97
		Balance Bought Forward (savings acct.)	70,656.10
		Interest	47.04
			79,545.11
	Thomas Landscape Services	Grass Cutting (May)	308.83
	Imperative Training	Defibrillator & Cabinet	1,430.40
	Abi Lewis	Milage (May)	19.80
	Aldermaston Parish Hall	Hall Hire (May)	15.00
	Tactical Facilities Management Ltd	Dog & Waste Bin Empty (May)	77.27
	HMRC	National Insurance (May)	15.45
	Hampshire Assosiation of Local Councils	BALC Affiliation Fee & NALC levy	279.26
	Abi Lewis	Clerk Salary	520.00
	Clear Councils Insurance	Public Liability Insurance	850.92
	Abi Lewis	Milage June	22.50
	Aldermaston Parish Hall	Hall Hire	15.00
	Tactical Facilities Management Ltd	Dog & Waste Bin Empty	77.27
	Claire Connell	Internal Audit	150.00
	HMRC	National Insurance (June)	15.45
	PlaySafety Ltd	RoSPA Inspection	129.60
	Thomas Landscape Services	Grass Cutting (June)	308.83
	Lloyds Bank	Service Charge	4.25
			4,239.83
	Balance as at 30th June 2025		75,305.28
	Current Account Balance		4,602.14
	Savigs Account Balance		70,703.14
			75,305.28
NOTE - Both May & June's payments show on June's Bank Statement due to late authorisation in May			

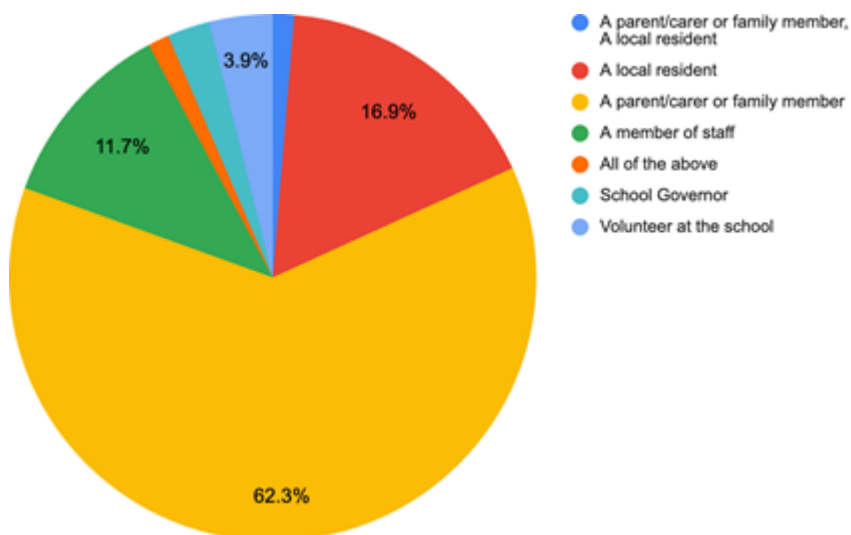
APPENDIX C: PAYMENT REQUESTS

Aldermaston Parish Council
Email: parishclerk@aldermaston.co.uk

July 2025 Payment Requests				
FROM	ITEM	INVOICE NO	METHOD	AMOUNT
Tactical Facilities Management Ltd	Dog & Waste Bin Empty	SI-3741	FPO	77.27
Thomas Landscape Services Ltd	Grass cutting	INV-1621	FPO	308.83
Aldermaston Parish Hall	Hall Hire	APH-2025-107	FPO	15.00
Rob Smith	Cable Ties & Tie Wraps	206-4731387-810036	FPO	15.99
Abi Lewis	4x Ink Cartridges (2 B&W, 2 Colour)	T5ZGZ86	FPO	40.98
Abi Lewis	Milage	Jul-25	FPO	33.30
Abi Lewis	Salary		FPO	520.00
HMRC	National Insurance	475/VA56391	FPO	15.45
			Payment Total	1,026.82
Signed.....				
Signed.....				

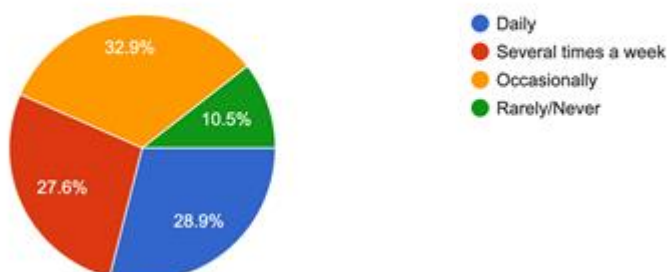
APPENDIX D: Results of Traffic Calming Survey

Are you.....



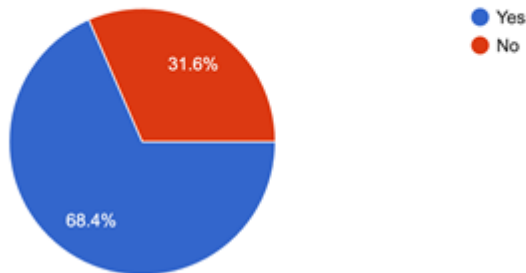
How often do you cross Wasing Lane?

76 responses



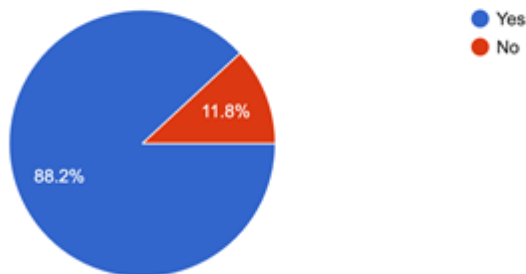
Have you ever witnessed or experienced any near misses or unsafe behaviour from drivers near the school gate?

76 responses



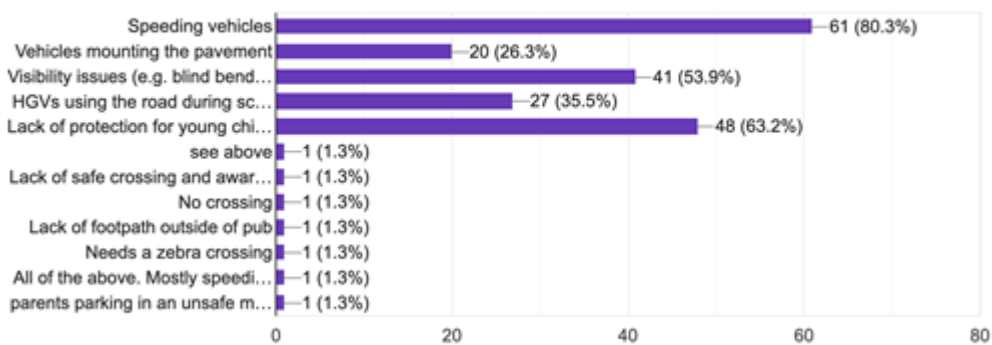
Do you have concerns about Wasing Lane road safety?

76 responses

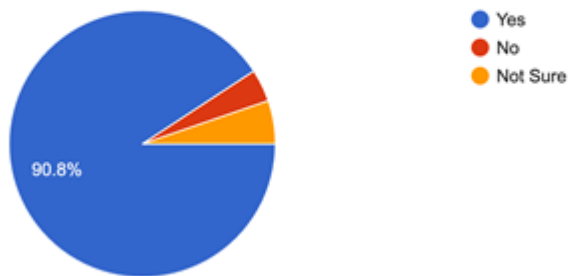


What do you feel are the main safety concerns on Wasing Lane?

76 responses



Would you support traffic calming measures on Wasing Lane?
76 responses



For 2 questions we then allowed free text responses. Below is a summary for those:

Have you ever witnessed or experienced any near misses or unsafe behaviour from drivers near the school gate?

1. Excessive Speeding (Most frequently mentioned)

- Repeated concern about vehicles travelling well over 30mph, some reports mention speeds exceeding 50mph.
- Speeding happens both entering and leaving the village, especially from the Wasing Estate and Brimpton end.
- Descriptions of aggressive driving, overtaking on zigzags, and "racing" out of the village.
- Speeding continues despite children being visibly present or even crossing the road.

2. Dangerous Parking

- Many parents park on zigzag lines, curbs, grass verges, or block visibility near the gate.
- Parked cars create blind spots and narrow roadways, forcing other vehicles into oncoming traffic.
- Concerns raised about cars mounting pavements to park and children not being visible between vehicles.

3. Lack of Safety Infrastructure

- Repeated calls for safety barriers or railings to protect children from running into the road.
- Mention of faded road markings, non-existent or ineffective zigzags, and no formal crossing point.
- Comments on absence of speed cameras or enforcement measures.

4. Multiple Near Misses and Real Incidents

- Numerous mentions of near misses, many saying it happens "daily" or "frequently".
- At least two separate references to a young child being hit by a car, both deeply concerning and witnessed by multiple people.
- Many parents describe tense school runs and say they don't feel safe walking with their children.

5. Large Vehicles / HGVs

- Mentions of HGVs ignoring weight limits and passing dangerously close to children or pedestrians.
- Specific worry about size and speed of large vehicles on a narrow road near a school.

Are there any other safety improvements you would like to see on or near Wasing Lane?

1. Speed Reduction Measures (Most frequently mentioned)

- Permanent or time-limited 20mph speed limit through Aldermaston and outside the school
- Speed bumps, traffic calming islands, and road humps to physically slow vehicles
- Speed cameras – both fixed and mobile
- Speed indicator devices (SIDs) to raise driver awareness
- Requests for 20mph limits were often paired with enforcement tools to ensure compliance

2. Pedestrian Crossings

- Strong demand for a zebra crossing or pelican crossing near the school gate
- Some called for additional crossings on nearby roads (e.g. The Street / A340 roundabout)
- Suggestions also included lollipop personnel for school drop-off/pick-up times
- Requests for relocated or raised crossings to enhance visibility and safety

3. Pavement and Gate Safety Infrastructure

- Installation of metal railings or barriers outside school gates to prevent children running into the road
- Fences or balustrades to guide pedestrian flow away from road edges
- Better pavement markings and footpath clarity
- Call for improvements to drop curbs and crossing layouts

4. Parking Restrictions and Road Layout Changes

- No parking zones or double yellow lines between school entrances
- Clear road markings and enforcement to prevent dangerous or obstructive parking
- Some proposed alternate give-way points (i.e. single-lane sections with priority signs) to slow vehicles and improve flow
- One suggestion included clearing hedges to improve visibility at junctions

5. HGV Restrictions and Village-Wide Concerns

- Widespread concern about HGVs travelling through Aldermaston at speed
- Requests for:
 - Weight restrictions
 - Re-routing of lorry traffic
 - Better enforcement of HGV limits
- General sentiment that the village as a whole suffers from dangerous driving, not just outside the school

6. Education, Awareness, and Enforcement

- Some residents want more visible policing or community enforcement officers
- Suggestions to increase driver education and signage, particularly for visiting parents
- One called for more accountability for rule-breaking in the school car park
- Emphasis on community education about traffic danger and safer driving