

Minutes of the Ordinary Meeting of Aldermaston Parish Council held on Tuesday 8th April 2025 at 8:30pm in the Parish Hall, Aldermaston

Councillors Present:	Mrs S Crawford (Chair) Mr R Smith Mr A Shephard-Price Mr D Shirt Mrs A Faulkner Mrs A Woodley Mr E Tilsley
In Attendance:	Mr D Boeck (District Councillor) Miss A Lewis – Clerk 2 members of the public

Ref No	Agenda Items	Actions
039/25	Open Forum 2 residents spoke about 25/00396/FUL Youngs Industrial Estate retrospective planning application for a temporary residential lodge (use class C3). They explained that the person currently residing in the caravan is doing so due to a disability from an RTC and the need for a ground floor accommodation. They chose that area as it already has drainage, water and power available for use. They have reached out to the unitary council for support, but have not received any and until the person in question receives a pay-out, as a result of the accident, they do not have the finances to purchase a ground floor property that they can then adapt for their needs. They have a date for the first hearing at court for the accident in July 2026. They believe the entire process going through court may take between 3-5years. Cllr Smith asked if the court case fails, what is the plan then? The resident responded that they would then appeal the case and take things from there. Cllr Faulkner asked about the safety of the disabled resident and their small child (under 1yr) living on an industrial estate with large vehicle movement, especially as the child gets older. The resident said there is fencing but that extra fencing and a gate could be erected to ensure safety. One of the residents also questioned the worsening issue of flooding on the A340 outside of Sasron. Cllr Crawford explained that fixing this is now high up on WBC Highways list of priorities and there are funds which have been earmarked for this work. The resident voiced his annoyance that this issue has been left for so long it is no worse than it was and will be more expensive and a more difficult job to fix.	
040/25	Apologies for absence	
041/25	Declarations of interest	
042/25	Minutes of the last Parish Council meeting The minutes of the meeting held on 11th March 2025 were agreed as a true and accurate.	
043/25	Planning a.) To note receipt and comment upon new applications 25/00455/FORMB – Land South of Soke Rd, Silchester – No Comment 25/00516/OOD & 25/00552/OOD – West View Farm, Baughurst – No Comment 25/00396/FUL–Youngs Industrial Estate – the council discussed this application in depth and noting what residents had said in Open Forum. The council had great sympathy for the circumstances surrounding this application and found it difficult to come to a conclusion. The main concerns were for the safety of both the disabled person and their small child being on an industrial estate and also being within the DEPZ. The council think there is considerable risk of harm to this family if an accident were to happen. There was also concern if this application were to be successful, it could set a precedent which may be detrimental for objecting to future planning. On balance, the council agreed No Objection subject to conditions a) the application would be for 2 years with an option for requesting a further 2 years as an extension, but then for	Cllr Crawford to word response to WBC Planning

	no further extensions to be granted and b) that the family have a safe and secure place to go if there was to be an accident within AWE. 24/01959/RESMAJ – Blacks Lake Track Racing, Paices Hill – The council has responded to this planning application previously and it was agreed that the new documentation does not address the concerns that the council raised. b.) To note receipt of any approvals, refusals, withdrawals and appeals All decisions of the below plans were noted by the council and no comment made. 24/01137/LBC – Church Lodge, Church Rd – Provision of new 3-bay oak framed garage with office accommodation above, located 6m away from the grade II listed Church Lodge – Not Required 25/00392/AGRIC – Padworth Park Farm Barn, Fishermans Lane – Application to determine if prior approval is required for a proposed: New building – an open-fronted agricultural building – Application required 24/02804/HOUSE & 24/02805/LBC – Corner Cottage, The Street – Granted 25/00049/CERTP – 30 Maidas Way, Aldermaston – Refused 24/01896/FULMAJ – Aldermaston Recycling Refuse Tip – Withdrawn 24/02575/FUL – Scaffold Yard Compound A2, Youngs Industrial Estate – Granted 25/00139/PASOL – Unit 45 Easter Park, Benyon Rd – Not Required c.) To discuss planning enforcement cases – No updates d.) The council discussed the on-going issue of land being used for B8 storage on the land south of Woodstock. It is the council's belief that the land is not owned by the person currently using it for storage and that the land does not have B8 storage permission. Cllr Crawford to provide a summary of the evidence to Cllr Boeck who will ask for a second opinion on whether some enforcement action can be taken.	Cllr Crawford to word response to WBC Planning Cllr Crawford to write report to Cllr Boeck
044/25	Highways and Footpath matters Cllr Crawford up-dated the council that the salt bin on Soke road which has been moved into the area of Mortimer West End Parish. The Clerk of Mortimer West End PC confirmed that the bin has not been used for many years and they would be happy to see it removed. However all are agreed that since the bin is still fit for purpose we will leave it in situ for the time being and re-evaluate when we next survey our salt bins. Cllr Shephard-Price up-dated the council on the salt bin on Church road which he has made drainage holes and the water is draining but slowly and may take some weeks to be dry, the salt bin on Spring Lane in which he has managed to remove all large chunks and that he had been able to break up the salt in the bin on Swan Drive but was unable to remove the large chunks as he didn't have a bag with him.	Cllr Shephard-Price to remove chunks from Swan Drive bin
045/25	Parish Environment a.) The Clerk reported that Hilliers maintenance has removed the fallen tree and repaired the fence.	
046/25	AWE to include updates from LLC No updates. The next meeting is 24th April 2025.	
047/25	Review of Risk Assessment a.) The council agreed to look at this in May's meeting along with other procedures	Clerk to add to May agenda
048/25	Reports a.) Clerk's report – The clerk informed the council the playground RoSPA has been booked to be completed in April at a cost of £80+VAT The Clerk reported that West Berkshire Environment do hire out litter picking equipment (free of charge but APC would need to collect and drop-off equipment at their own cost), however all equipment is currently loaned out. The council agreed that they would promote the ability to hire equipment for a litter pick and see if there was resident interest to form a voluntary group, on both facebook and the May newsletter.	Clerk&Cllr Crawford to word post for FB & NL

	Clerk requested that she can do VAT returns quarterly, or 6monthly, rather than yearly, to spread workload through the year. The council agreed. The Clerk requested annual leave in May for 1 week. This was agreed. b.) District Councillor's report – Cllr Boeck gave a presentation at the APM held before this meeting which covered all he wanted to discuss.	
049/25	Finance a. Bank reconciliation (Appendix B) and Payment Requests (Appendix C) were signed b. Year-end Bank reconciliation was signed by 2 Cllrs (Appendix D) c. The council discussed the preferred location for the new Defib & Cabinet. APC noted expert advice for the need to install a defib in an accessible, highly visible, high foot fall location, and that we should consider other possible locations rather than the back entrance of the parish hall which is hidden from view. APC agreed to investigate the possibility of mounting a defib cabinet on the front wall of the village shop. If we did opt for this alternative location the Parish Hall might install an internal unit and could request a grant for this from APC.	
050/25	Confirmed the date of the next meeting confirmed as 13th May 2025 at 7:30pm	

Appendix A:

Aldermaston Parish Council – April 2025

Planning Applications for Consideration

	25/00455/FORMB – Land South of Soke Rd, Silchester – Consent under Section 37 of the Electricity Act 1989 to install and keep installed above ground an electric line of any voltage. Replacement of 2x electricity wood poles supporting 33kV overhead lines on Decoy Pit, Pools & Woods (consultation date extension 09/04/2025)	
	25/00516/OOD & 25/00552/OOD – West View Farm, Baughurst – Out of district planning – erection of a new dwelling (consultation date extension to 09/04/25)	
	25/00396/FUL –Youngs Industrial Estate–Retrospective planning application for a temporary residential lodge (Use Class C3)	
	24/01959/RESMAJ – Blacks Lake Track Racing, Paices Hill – Additional drawings/amended plans have been submitted for this reserved matters application (response date 16/04/2025)	

Planning Application Decisions

	25/00369/TPW – Church Lodge, Church Rd – Spruce tree T009 fell onto T011 in a recent storm and caused damage to the tree. Request for tree removal.	Approved 27/03/2025
	24/01137/LBC & 24/01136/HOUSE – Church Lodge, Church Rd – Provision of new 3-bay oak framed garage with office accommodation above, located 6m away from the grade II listed Church Lodge	Not Required 17/03/2025
	25/00392/AGRIC – Padworth Park Farm Barn, Fishermans Lane – Application to determine if prior approval is required for a proposed: New building – an open-fronted agricultural building	Application Required 25/03/2025
	24/02804/HOUSE & 24/02805/LBC – Corner Cottage, The Street – Refurbishment & alternations to existing garage building to provide guest accommodation	Approved 07/03/2025
	25/00049/CERTP – 30 Maidas Way, Aldermaston – Removal of chimney due to safety concerns, non-reinstatement and roof made good.	Refused 10/03/2025
	24/01896/FULMAJ – Aldermaston Recycling Refuse Tip – development of new sustainable recycling centre & ancillary buildings	Withdrawn 13/03/2025
	24/02575/FUL – Scaffold Yard Compound A2, Youngs Industrial Estate – use of a portion of land as Use Class B8 (storage & distribution)	Approved 28/03/2025
	25/00139/PASOL – Unit 45 Easter Park, Benyon Rd – Solar PV system on the roof	Not Required 01/04/2025

Planning Applications Awaiting Decisions

	25/00254/HOUSE / 25/00255/LBC – Middle Lodge, Church Rd – Conversion of existing outbuilding store to a home office gym (determination deadline 21/04/2025)
	25/00329/CERTE – Compound B Youngs Industrial Estate, Paices Hill – Establish use of Compound B as Use Class B8 (storage & distribution) (determination deadline 11/04/2025)
	24/02552/FULMAJ – Unit A Youngs Industrial Estate – Construction of industrial units (use Class E/B8) in a single building (Determination date – 08/04/2025)
	25/00031/COND – Land Adjacent to New Stocks Farm, Paices Hill – Application for approval of Details Reserved by Cond 5 (soft landscaping), 6 (hard landscaping) and 10 (emergency plan) of planning permission 22/00120/FUL – Change of use from 8 transit caravan pitches to 8 permanent Gypsy/Traveller pitches
	24/02300/OOD – Land adjacent to Old Kiln House, Silchester Road, Tadley for the erection of 9no. apartments, associated access and parking – Out of District Planning Consultation BDBC - original DD 19/12/24. No info from BDBC about extension but documents suggest Emergency Planning/ONR/AWE objection is the issue, Standard consultation expiry 27/01/2025 – expiry date 09/05/2025
	24/02147/FUL – Strawberry Farm Burghfield Road, Tadley – Replacement of fire damaged bungalow – Consultation held 05/02/2025 - New DD 14/3/25 because Case Officer recommending refusal and therefore referred to Planning Committee (Expiry date 30/04/2025)
	24/01959/RESMAJ – Blacks Lake Track Racing, Blacks Lake, Paices Hill, Aldermaston – Construction of an industrial estate to comprise up to 15,917sqm of flexible commercial floorspace. Objection sent 18/10/2024 to WBC – Consultation 05/12/2024 – DD now 28/02/2025 waiting on amended plans to deal with consultee issues and for agent to give time frame for these and agree a new EoT accordingly – expiry date 14/05/2025

Planning Enforcement Cases

Date opened	Case Ref	Location	
21/03/23	23/00185/15UNAU	Corbyn, Soke Rd	ongoing
04/09/23	23/00554/15UNAU	Land adjacent to Woodstock, Paices Hill	ongoing
07/06/24	24/00320/15UNAU	Land to the east of Circus Farm, Reading Rd	ongoing

Planning Appeals

Date received	Case Ref	Location	Application Ref	Status
16/02/24	24/00001/WR	Land west of Frouds Lane. Out of Parish	22/02341/FUL	Not yet decided
	11/-1563/FULD	Chestnut Coppice, Raghill - Certificate of Lawful Use for Non-compliance with conditions 12 13 & 14 attached to planning permission	24/00911/CERTE	Not yet decided
18/02/25	APP/W0340/W/25/3359455	– North Lodge, Church Rd - Proposed demolition of existing extension and replacement with new single storey extension and associated amendments to the landscape to create a new residential curtilage and provision of parking spaces	23/00388/FUL & 23/00394/FUL	Not yet decided

APPENDIX B: FINANCIAL UPDATE

Monthly sheet March 2025			
		Balance Bought Forward (current acct.)	3,621.12
		Balance Bought Forward (savings acct.)	69,350.49
		Interest	53.20
		Brimpton PC – SID Battery	43.64
		WBC Playground refund	320.00
			73,388.45
	Abi Lewis	Clerk Salary (Feb)	520.00
	Abi Lewis	MB-03-2025 Minutes Binder	18.99
	Abi Lewis	Milage	9.90
	Abi Lewis	BIC-03-2025 Black Ink Cartridge	13.59
	Parish Hall	Hall Hire	15.00
	Bibby Commercial	Dog & litter bin empty	77.27
	Lloyds Bank	Service Charge	4.25
			659.00
		Balance as at 31st March 2025	72,729.45
		Current Account Balance	3,325.76
		Savings Account Balance	69,403.69
			72,729.45
NOTE – Figures taken from online banking as no bank statement received 4/4/25			

APPENDIX C: PAYMENT REQUESTS

Aldermaston Parish Council
Email: parishclerk@aldermaston.co.uk

April 2025 Payment Requests				
FROM	ITEM	INVOICE NO	METHOD	AMOUNT
Aldermaston Parish Hall	Hall Hire	APH-2025-87	FPO	15.00
SALC	6mnths payroll services	29581.00	FPO	54.00
Tactical Facilities Management Ltd	Dog & Litter Bin empty	SI-3250	FPO	77.27
Abi Lewis	Clerk Salary (April)		FPO	478.00
HMRC	Tax for Clerk	P30	FPO	42.00
Abi Lewis	2x Binder folders & plastic wallets	HomeBargains Receipt x2	FPO	5.57
Abi Lewis	Refreshments for APM	Sainsbury Receipt	FPO	23.55
Abi Lewis	Refund of wrongful payment	REFUND	FPO	42.00
Lloyds Bank	Service charge (taken out in March)			4.25
Abi Lewis	Mileage	APR25	FPO	9.90
			Payment Total	751.54

Note - Clerk salary lower due to incorrect tax code. Clerk will claim back HMRC payment and be refunded

Note - Clerk paid £42 into the council account by mistake on 3/4/2025

Signed.....			
Signed.....			

APPENDIX D: YEAR-END BANK RECONCILIATION

Year End Bank Reconciliation April 2024 – March 2025

Opening Balance 1st April 2024: -

Classic Account - £1,026.75

Savings Account - £87,752.90

Total - £88,779.65

Total year spend - £33,884.63

Total incoming receipts - £14,817.90

VAT return May 2024 - £3,016.53

Closing Balance 31st March 2025: -

Classic Account - £3,325.76

Savings Account - £69,403.69

Total - £72,729.45

Signature/Date

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Signature/Date

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