

**Minutes of the Ordinary Meeting of Aldermaston Parish Council held on
Tuesday 8th October 2024 at 7:30pm in the Parish Hall, Aldermaston**

Councillors Present:	Mrs S Crawford (Chair) Mr R Smith Mr A Shepard-Price Mr D Shirt Revd. J Manley Mrs A Woodley
In Attendance:	District Cllr D Boeck Miss A Lewis - Clerk 3 members of the public

144/24	Open Forum Three members of public were in attendance, all with concerns about the Aldermaston Recycling plan application. Two of whom live close to the site on Baughurst Road worry about the enormous increase in operations, more HGV on the road near their house, and noise and dust pollution. Even with the acoustic shelter they can feel the waste separating trundle through ground vibrations. Another resident living in Aldermaston village also registered concern about an increase in traffic and road safety given that sections of the A340 are not well suited to HGV traffic.
145/24	Apologies for absence Mrs A Faulkner
146/24	Declarations of interest None
147/24	Minutes of the last Parish Council meeting The minutes of the meeting held on 10 th September 2024 were agreed as a true and accurate record
148/24	Planning a. To note receipt and comment upon new applications 24/01941/CERTP – Proposed outbuilding following the demolition of the existing – Burnt Pine Reading Road, Padworth Common, Reading, RG74QL No Objection subject to no concerns from neighbours and use ancillary to main house i.e. Condition to prevent possible use as separate dwelling. Clerk to submit comments. 24/01896/FULMAJ – Aldermaston Recycling Refuse Tip, Paices Hill The development of a new sustainable recycling centre and ancillary buildings including an office, staff welfare room and associated infrastructure. APC Objected to 2023 Screening application for the same development (23/02197/SCOPE). It was agreed to Object this this application citing multiple reasons that the development would be unacceptable and related concerns: increase traffic on A340, proximity to residential dwellings, associated impact on resident population such as noise, dust and frequent vehicle movements in/out of site, overdevelopment of the site, height of buildings relative to the rest of the site and wider area, lack of space for storage of skips and waste vehicles (site has Vehicle Operators Licence for 30 vehicles and 5 trailers), increase in workers in DEPZ (application says 24 to 30 but scoping report said that staff would increase from 30-40) and implications for Off Site Emergency Plan and staff safety, 3-storey office block does not achieve WBC requirement of BREEAM Excellent standard. Cllr Crawford to draft a response and share with APC. Submission by 21/10.

	24/01959/RESMAJ – Black Lake Track Racing, Paices Hill Reserved matters application following Outline application 20/02527/OUTLMAJ Construction of an industrial estate to comprise up to 15,917sqm of flexible Commercial floorspace. Matters to be considered – Appearance, landscaping, layout and scale. Agreed to Object to this application because it is not compliant with Condition 5 of the Outline Permission which required reserved matters to be broadly in line with 10 items of illustrative materials. Also noted that last month’s NONMAT application requested a change in wording to Condition 5 which would have removed 9 items listed in Condition 5 leaving only the 2021 site plan. The 2021 site plan included with that application as ‘Latest Version’ had 22 industrial units. This RESMAJ application has a new site plan with 11 larger units and other changes. In summary the proposed development is considerably different to that approved at the outline stage and should not therefore have presumed pre-approval. Also, we do not recognise the Case Officer’s authority to override Condition 5 of 20/02527/OUTMAJ which was approved by Committee. Cllr Crawford to draft response and share with APC. Submission by 18/10. b. To note receipt of any approvals, refusals, withdrawals and appeals APP/W0340/X/22/3308949 – The Annexe at Pinnacle House, Red Lane, Aldermaston, RG7 4AP – Appeal Successful – Lawful Development Certificate granted – 25/09/2024 24/01892/5DAY – Willow tree: Fell & retain stumps at Red House, The Street, Aldermaston – Approved 13/09/2024 – No objection raised c. To discuss planning enforcement cases 24/00320/UNAN - unauthorised static caravan on Land east of Circus Farm - first reported by APC 7/6/24. 12/9/25 WBC confirms that case is managed by Adrian Munday and that a Section 330 notice has been issued for which they await a response. This will ascertain if the person who is living on site is the owner of the land and then how to proceed against the breach.
149/24	Highways and Footpath matters It was noted that Triangle, on behalf of Praxis, have cleared vegetation blocking the footpath along Church Road up to the Church. Cllr Shepard-Price noted Raghill road surface, past the entrance to Padworth Sawmills, is strewn with rubble, glass etc. There is concern over the skid risk this debris raises. Cllr Crawford said she had conducted a site visit last weekend and observed the same and also has concerns about the new gabion wall and concrete curb which replaces the previous soft verge. Both issues have been reported to WBC’s Jon Winstanley who is investigating
150/24	Parish Environment The Wharf noticeboard is broken – the front cover/glass is detached completely from the board itself. There appears to be damage to the wood, as well. Noticed by the Clerk on 30/09/2024. Clerk is waiting for contractor to advise on feasibility and cost of repair. APC authorised Clerk to agree repairs up to £200. If repair cost exceeds this APC will agree via email on the best course of action: repair, replace or remove. Meanwhile, Cllr Crawford is to produce laminated notice for the board to advise residents to look at APC’s website for the latest PC information including meeting dates, agendas etc. Also, to say that if repair of the board is not viable then we will be considering the option of replacement or removal and invite residents to share their views. It was noted that the gateway from Church yard to the car park and Manor House grounds has been shut with zip ties. Presume by the film crew currently using the grounds. Revd. Manley to investigate as access is required for an upcoming wedding.

151/24	Review and adopt updated APC Policy Document Review and sign off the updated Code of Conduct Policy Document. Cllrs agreed revised Code. Clerk to upload to website as adopted policy with date.
152/24	Consultation documents requiring consideration Waste Management Strategy Consultation – Cllr Smith who has completed the survey, explained that the main changes to WBCs waste management strategy is to reduce black bin collections from once every 2 weeks to once every 3 weeks, to drive up recycling rates. We agreed that this issue was not something that APC needed to respond to on behalf of the Parish; individual households are likely to have different views and should respond directly. We have already widely publicised the consultation survey via newsletter and FB page.
153/24	AWE to include updates from LLC AWE have organised 7 in person drop-in events and 1 online event through October and November. AWE have asked for APC input to review the categories they will discuss and if there is anything they have missed that the community would be interested in, or what the community may ask. They would also like to know if any LLC members wish to attend an event in a formal capacity. The Aldermaston event is 17th October 2-8pm. Cllrs noted date and agreed that they would try to drop in on the day. No comment on the range of topics covered. LLC member Cllr Smith is unable to attend on 17th. Cllr Crawford will indicate an intention to attend towards the end of the session. It was noted AWE's feasibility study relating to Tadley cycle and footways which was required as a Condition of the Hub application. This also included a feasibility study looking at a possible foot-cycle route around the AWE perimeter. It concluded that this 7.3km route would be too expensive relative to anticipated usage. The larger report suggested improvements to local cycle/footways to the south of AWE, some of which may benefit our residents.
154/24	Reports Clerk's report – Clerk explained new SALC Payroll system and requested that going forward we would give prior approval for her monthly pay to be paid by standing order. This was agreed. The only other update was from the Parish Hall committee meeting. They have been told that the recently refurbished Defibrillator Unit on the front of the Hall is now considered obsolete and will need replacement. Also, to note their Winter Fair on 30th November.
155/24	Finance Cllrs approved & signed payments, bank reconciliation and receipts as well as a review of Q2 Receipts & Payments vs Budget Noted that Clerk's office set-up is complete, but no mobile phone yet because it is not possible to get a phone contract without credit or debit card. Cllrs agreed to Cllr Crawford or the Clerk applying for a Debit Card to enable contract standing order. Cllr Crawford to follow up on the online banking access for Clerk. Meeting briefing pack distributed to Cllr's ahead of the meeting included documentation from the external auditor PKF. This certifies that PKF have completed their review of Sections 1 & 2 of the AGAR and discharged their responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2023. Clerk has prepared and published a Notice of conclusion of audit along with the certified AGAR. Cllrs. approved payment of PKN invoice.
156/24	Confirmed the date of the next meeting as Tuesday 12th November 2024 at 7:30pm

Appendix A

Aldermaston Parish Council – October 2024

Planning Applications for Consideration

10/09/2024	24/01941/CERTP – Burnt Pine, Reading Road – Proposed outbuilding following the demolition of the existing building.	
25/09/2024	24/01896/FULMAJ – Aldermaston Recycling Refuse Tip, Paices Hill, Aldermaston, RG7 4PG – Development of a new sustainable recycling centre and ancillary buildings including an office, staff welfare room and associated infrastructure.	21/10/2024
27/09/2024	24/01959/RESMAJ – Blacks Lake Track Racing, Blacks Lake, Paices Hill, Aldermaston – Construction of an industrial estate to comprise up to 15,917sqm of flexible commercial floorspace	18/10/2024

- Right hand column is WBCs deadline date for consultee comments

Planning Application Decisions

	24/01892/5DAY – Willow tree: Fell & retain stumps at Red House, The Street, Aldermaston – To fell and retain stumps of 2 willow trees	Approved 13/09/2024
26/09/2024	22/00604/CERTE - The Annexe at Pinnacle House, Red Lane – Appeal APP/W0340/X/22/3308949 successful. Lawful Development Certificate granted – 25/09/2024	Upheld 25/09/2024
	24/01584/TPC - Juniper House, Fishermans Lane - Instruction of a tree surgeon to remove all deadwood and trim current branches away from the house by 1.5 metres in order to provide sufficient clearance to property and reduce the weight on one side of the tree. Decision – no objection, decision made 25/09/2024	Approved 25/09/2024
	22/02730/FULMAJ - Youngs Ind Est, Paices Hill – Appeal (APP/W0340/W/23/3327949) was dismissed	Dismissed 29/04/2024

Planning Applications Awaiting Decisions

	24/01277/CERTE - Four Acre Farm, Reading Road – Certificate of Lawful Use for the siting of a caravan/s for human habitation and land used in conjunction with that human habitation creating a change in use of land to a caravan site and the erection of a shower block
	24/01796/NONMAT – Blacks Lake Industrial Estate, Paices Hill – Variation of Condition 5 of Planning Permission 20/02527/OUMAJ – determination date 26/09/2024 – no update
	24/01233/FUL & 24/01234/LBC - 1 - 2 Dixon Cottages Church Road - Conversion of two one bed Almshouses into one two bed Almshouse
	23/02403/OUT Willow Mead, Mill Lane Padworth RG7 4JX. Outline application for demolition of existing detached dwelling and replacement with 5 self-build services plots
	24/01136/HOUSE & 24/01137/LBC - Church Lodge Church Road Aldermaston - Provision of new 3-bay oak framed garage with office accommodation above, located 6m away from the grade II listed Church Lodge

Planning Enforcement Cases

Date opened	Case Ref	Location	
21/03/23	23/00185/15UNAU	Corbyn, Soke Rd	ongoing
04/09/23	23/00554/15UNAU	Land adjacent to Woodstock, Paices Hill	ongoing
07/06/24	24/00320/15UNAU	Land to the east of Circus Farm, Reading Rd	ongoing

Planning Appeals

Date received	Case Ref	Location	Application Ref	Status
16/02/24	24/00001/WR	Land west of Frouds Lane. Out of Parish	22/02341/FUL	Not yet decided

Appendix B – FINANCIAL UPDATE

Monthly sheet September 2024			
		Balance Bought Forward (current acct.)	4,492.15
		Balance Bought Forward (savings acct.)	89,232.29
		Interest	75.79
			93,800.23
	Triangle Management	Grass cutting	301.32
	M3 Automation	Locum Clerk fees	642.12
	Bibby Commercial	Dog Waste Empty	71.33
	Parish Hall	Meeting room hire	30.00
			1,044.77
	Balance as at 30th September 2024		92,755.46
	Current Account Balance		3,447.38
	Savings Account Balance		89,308.08
			92,755.46
	NB – Error in text in August Monthly Sheet: Payment of £252.00 to Bibby is incorrectly listed as Dog Waste Empty when it should read Playpark clean and graffiti removal		

October 2024 Payment Requests				
FROM	ITEM	INVOICE NO	METHOD	AMOUNT
Viking Direct	Stationary	4765169	FPO	75.55
Cllr S Crawford	Printer	463875630/1	FPO	48.99
Tactical Facilities Management Ltd	Dog & Litter bin empty	SI-2316	FPO	71.33
PKF Littlejohn LLP	AGAR – Audit	SB20242935	FPO	252.00
Abi Lewis – Clerk	Clerk Salary	475/VA56391	FPO	416.00
HMRC	Clerk Emergency Tax P30	475/VA56391	FPO	104.00
Triangle Management LTD	Grass cut&Weed killer spray	SI-1947	FPO	301.32
			Payment Total	1,269.19
Signed.....				
Signed.....				

