

**Minutes of the Ordinary Meeting of Aldermaston Parish Council held on Thursday 13th June
2024 at 7:30pm in the Parish Hall, Aldermaston**

Councillors present: Mrs S Crawford (Chair)
Mr R Smith (Vice Chair)
Mrs A Faulkner
Cllr Shephard-Price
Mr D Shirt
Mrs A Woodley

In Attendance: Karen Ross, Locum Clerk
1 member of the public

84/24 Open Forum

A member of the public attended and raised concerns over the anti-social behaviour occurring at the Kestrels Mead playground and that the additional play equipment being considered will exacerbate the issues. There was also a request to cut the grass around the play area.

85/24 Apologies for absence

Cllr Revd Jane Manley due to prior commitments. District Councillor Boeck gave his apologies.

86/24 Declarations of interest

No declarations of personal or pecuniary interest relevant to the agenda.

87/24 Minutes of the last Parish Council meeting

The minutes of the meeting held on 14th May 2024 were agreed as a true and accurate record. The Vice Chairman signed the minutes.

88/24 Chairman & Vice-Chairman to sign declarations of acceptance forms following election on 14th May

SIGNED the declaration of acceptance forms

89/24 New Parish Clerk Recruitment

RECEIVED an update on the recruitment process

APPROVED for Cllr Crawford and the Clerk to interview selected applicants on a Saturday morning at Aldermaston Parish Hall. Request Cllr Manley to participate also if possible. Following terms of employment:

- £15-£18 per hour for 8 hours per week
- Home working allowance will be payable
- A mobile phone will be provided

The Interview committee was given delegated authority to make an offer.

90/24 APC New website

RECEIVED an update on Aldermaston Parish Council's website

91/24 Planning

To note receipt and comment upon new applications

24/01055/DEMO – AWE Aldermaston. For Demolition and Clearance Works to 6 buildings in Zone 3 at AWE Aldermaston

NO OBJECTION but the Parish Council would like the condition that work should not commence before 8am and cease at 1pm on Saturdays

To note receipt of any approvals, refusals, withdrawals and appeals

23/02974/FUL - Mini skate ramp - APPROVED

24/00495/LBC - Lock up repairs - APPROVED

24/00384/FUL - Woodstock - REFUSED

To consider planning enforcement cases

RECEIVED Update on planning cases:

- Enforcement case opened by WBC on 07/06 relating to a newly created highway entrance and a static caravan on a woodland plot to the east of Circus Farm on the Reading Road. Reference: **24/00320/15UNAU**. The site is immediately adjacent to the one that had an application for retrospective permission for a new entrance and field gate refused in 2023 (23/02085/FUL), and was itself subject to enforcement investigations in 2022 (22/00590/15UNAU).
- Case **23/00185/15UNAU** relating to unauthorised development at Corbyn, Soke Road. New industrial roller gates have been installed. WBC made aware.

92/24 Highways and Footpath matters

No new issues raised, but WBC works to improve the footpath on Wasing Lane over half-term week noted.

93/24 Parish Environment

Review May 2024 RoSPA Inspection Report for the Aldermaston Village playground and decide on any remedial actions

CONSIDERED the RoSPA Inspection report

RESOLVED to:

- replace the gate buffer
- shorten the bolt at the back of bench
- remove the graffiti and clean the equipment
- contact the Komplan for comment and confirmation of safety of Multiplay unit given possible entrapment risk
- Remove the weeds
- Repair the matting under adult agility trail
- Install fixings to secure the Pidgeon spikes

RESOLVED to reinstate the quarterly inspections

Receive an update on the Kestrels Mead Playground Project resident survey

RESOLVED to create a survey for resident feedback on new play equipment options on Google Forms and a QR code for access to the survey. Survey to be promoted via flyers through letter-boxes in and posters to be erected in the locality. Survey for residents in Kestrel's Mead will be open for 3 weeks. One survey to be completed per household and participants to give a house number.

To raise any new parish environment issues

Lettering on some APC noticeboards coming off

RESOLVED to place a sign in the Noticeboard to identify that the Noticeboard belongs to Aldermaston Parish Council

94/24 AWE

No updates from the LLC

95/24 Reports

Clerk's report

- The Asset Register needs to be updated and will be considered at the July meeting, and insurance value for the Lock-up established and submitted to insurer for inclusion in policy schedule
- Invitation from Jenna Ansell, MD of Medicine Festival to attend July 2024 PC meeting to be accepted
- Complaints have been received regarding the Endure 24 event at Wasing over the 8th-9th June weekend. To communicate with Wasing MD with a request that the loud tannoy system is not turned on until later on the Sunday morning at future events.

District Councillor's report

None received this month

Parish councillor representative reports on outside bodies

There were no reports submitted

96/24 Finance

Payment Request list for June approved

Bank reconciliation noted and signed

To consider grant request from Aldermaston Parish Hall

RESOLVED not to grant this application as it is a retrospective grant

Cllr Woodley left the meeting

97/24 COMPLETED Section 1 of the Annual Governance and Accountability Return

98/24 COMPLETED Section 2 of the Annual Governance and Accountability Return

99/24 CONFIRMED that no members of the Parish Council to include the Clerk has any conflicts of interest with PKF (External Auditors)

100/24 CONFIRMED the dates of the Exercise of Public Rights and publication of unaudited Annual Governance and Accountability Return 24th June 2024 to 2nd August 2024

101/24 CONFIRMED the date of the next meeting as 9th July 2024 at 7:30pm

Appendix A**Aldermaston Parish Council – June 2024****Planning Applications for Consideration**

	24/01055/DEMO – AWE Aldermaston. Application for Demolition and Clearance Works to 6 buildings in Zone 3	19 th June
--	---	-----------------------

Planning Application Decisions

	23/02974/FUL – Playing Field, Station Rd, Aldermaston. Application for a mini concrete skate ramp.	GRANTED 13/5/24
	24/00384/FUL – Woodstock, Paices Hill, Aldermaston. Part retrospective application for the reduction in levels and the demolition and replacement of a storage unit plus erection of a retaining wall	REFUSED 16/5/24
	24/00495/LBC – Lock Up to the north of the Heads Head Hotel. To apply lead flashing to the rook of the lock-up as previously approved in the expired consent 22/01594/LBC2	GRANTED 26/4/24
	24/00549/COND – AWE Aldermaston, Reading Rd RG7 4PR. Approval of details reserved by Condition 6 of approved application 22/03143/COMIND. Creation of a replacement facility known as the Hub.	APPROVED 15/5/24
	23/01265/HOUSE – Greenlands, Silchetser Road: proposed rear extension to ground floor	APPROVED 25/5/24
	23/02501/ODD – Land adjacent to Old Kiln House, Silchester Rd., Tadley – erection of 9 apartments with associated access and parking. Out Of District Planning Consultation BDBC: 23/02695/FUL	Application Withdrawn 13/2/24
	23/02189/HOUSE – 1 Maidas Way, Aldermaston. Retrospective: single storey rear extension, 2 garden sheds and pergola	Approved 20/12/23

Planning Applications Awaiting Decisions

	23/00388/FUL & 23/00389/LBC - North Lodge Church Road Proposed demolition of existing extension and replacement with new single storey extension and associated amendments to the landscape to create a new residential curtilage and provision of parking spaces. LBC approved (12/12/23). Full Plan App awaiting decision
	23/00394/FUL, 23/00395/LBC - North West Lodge Church Road Proposed demolition of existing extension and replacement with new single storey extension and associated amendments to the landscape to create a new residential curtilage and provision of parking spaces. As above

ALDERMASTON PARISH COUNCIL

	23/02197/SCOPE – Aldermaston Recycling Refuse tip, Paices Hill, Aldermaston. EIA scoping opinion. The proposed development is a new sustainable recycling centre with ancillary buildings and associated infrastructure
	23/02403/OUT Willow Mead, Mill Lane Padworth RG7 4JX. Outline application for demolition of existing detached dwelling and replacement with 5 self-build services plots
	24/00436/FUL – Replacement of fire damaged bungalow, Strawberry Farm, Burghfield Road
	24/00694/PASOL - Application to determine if prior approval is required for a proposed: Solar PV installation to reduce electrical consumption and therefore carbon emissions at the commercial property. Falcon Garage, Burghfield Road
	24/00911/CERTE - Certificate of Lawful Use for Non-compliance with conditions 12 13 & 14 attached to planning permission 11/01563/FULD by virtue of no workshop. Chestnut Coppice, Rag Hill

Planning Enforcement Cases

Date opened	Case Ref	Location	
21/03/23	23/00185/15UNAU	Corbyn, Soke Rd	ongoing
04/09/23	23/00554/15UNAU	Land adjacent to Woodstock, Paices Hill	ongoing
07/06/24	24/00320/15UNAU	Land to the east of Circus Farm, Reading Rd	ongoing

Planning Appeals

Date received	Case Ref	Location	Application Ref	Status
06/10/23	APP/W0340/W/23/3324664	Cedar Lodge, Soke Rd	22/02496/FULMAJ	Dismissed 20/3/24
22/11/23	APP/W0340/W/23/3327949	Youngs Ind Est, Paices Hill	22/02730/FULMAJ	Not yet decided
16/02/24		Land west of Frouds Lane. Out of Parish	22/02341/FUL	Not yet decided

APPENDIX B: FINANCIAL UPDATE

Monthly sheet May 2024		
	Balance Bought Forward (current acct.)	7,726.32
	Balance Bought Forward (savings acct.)	85,843.54
	Precept	-
	Interest	91.87
	VAT Claim (23/24)	3,016.53
		96,678.26
BALC	annual subscription	261.41
Claire Connell	internal audit service	150.00
Triangle Management	grass cutting	301.32
Tactical Facilities	bin emptying	89.16
Clear Coucils	insurance renewal	539.42
Tactical Facilities	bin emptying	89.16
		1,430.47
Balance as at 31st May 2024		96,678.26
Current Account Balance		6,295.85
Savings Account Balance		88,951.94
		95,247.79

NOTE: The Current Account 31st May balance is £89.16 lower than it should be based on approved payments because the Tactical Facilities Bin emptying Invoice for (S1-1528) was incorrectly processed/paid twice. APC has notified Tactical Facilities about the accounting error and a refund for £89.16 is expected.

APPENDIX C: PAYMENT REQUESTS

June 2024 Payment Requests				
FROM	ITEM	INVOICE NO	METHOD	AMOUNT
APC Chairman	Chairman expense - gift	GB4391AJNAEUI	EP	43.00
Penny Post	Fee for Clerk advert in PP	INV-17309	EP	35.00
Aldermaston Parish Hall	Billiard Room hire March	Invoice No: 1315	EP	15.00
Aldermaston Parish Hall	Billiard Room hire April	Invoice No: 1316	EP	15.00
Aldermaston Parish Hall	Billiard Room hire May	Invoice No: 1317	EP	15.00
Playsafety Limited	Annual RoSPA Inspection	Invoice NO: 79781	EP	127.20
Tactical Facilities Mgt Ltd	Bin emptying	SI-1713	EP	71.33
		Payment Total		321.53
Signed.....				
Signed.....				