

Aldermaston Parish Council - Action Tracker					
Sep-21		Current status in Red			
Date of original minute	Minute Ref	Description	Action	Current Status (Ongoing/Completed/P ending)	Latest update
09/10/2018	76.4.2	Frouds Lane and Wasing Lane footways	WBC	Ongoing	West Berkshire Council have concluded that there is not enough room along the highway for a footway along Frouds Lane and have therefore sent letters to the two land owners to ask them for their thoughts on land purchase/leasing. An update has been received from WBC. They have finalised the scheme design and met with both land owners in which a proposed footway would reside. One owner is approving of the footway and the other we are just awaiting a response from. If the outstanding land owner agrees then the design will be sent for a Road Safety Audit so it is independently reviewed. If all is well with the design then agreements will be made with the land owners (subject to approval) and the scheme will move forward another step. The Wasing Lane footpath project is also progressing. Feb/21 Wasing Lane footway will go ahead on highways land. Forecast for completion by end of March 2021. April/21 Work on the Wasing Lane footway has been delayed by the contractor but hope to start work soon. June/21 - Clerk has asked principal engineer for an update. July/21- work was due to start on the Wasing Lane footway but there has been a delay with the contractor again. WBC have reported that the Frouds Lane footway is unlikely to go ahead as the landowner is not in agreement. Clerk contacted Wasing for their view and they say that no decision has been taken. Sept/21 Work due to start on Wasing Lane Footway on 20th September.
10/03/2020	41.4	Neighbourhood Police Team - Aldermaston is now covered by the Hungerford and Downlands team.	Clerk	Ongoing	Two representatives from the Hungerford and Downlands Team attended last meeting and it was agreed that a face to face meeting including Brimpton, Wasing, Beenham and Padworth Parish Councils would be useful in 2 to 3 months' time. Clerk to action. Face to face meetings still can't happen so this will need to be postponed until the New Year. However, there have been some new cases of Anti Social Behaviour which may need to be followed up with the neighbourhood policing team. Dec/20 Clerk has emailed Sarah Preston about the incidences of Anti social behaviour to find out if they were reported at the time. Jan/20 face to face meetings still not possible. March/21 It is still unclear which parts of the parish are covered by which policing team. Clerk and DS have both asked for clarification. April/21 the police have clarified that Aldermaston Wharf is covered by the Pangbourne policing team and the rest of the Parish is covered by the Hungerford and Downlands Neighbourhood policing team. Action remains open to organise a face to face meeting when covid restrictions lifted. June/21 - Clerk has invited representatives from the policing team to attend a meeting in July or August. July/21 - original contacts have now moved to other teams and the new contact is not on shift at time of meetings. Clerk has contacted MOD police to see if they would be able to attend a meeting. Sept/21 Clerk has chased MOD police again and now has the direct email address for the Sergeant responsible for Servator so hope to get a response in next few days.

14/04/2020	49.4	Weight restriction Red Lane West Berkshire Council had agreed to move the 7.5T weight limit restriction on Red Lane and indicated that it was in the works programme for 2019/2020	WBC	Ongoing	Highways department have confirmed that it is now in the 2020/2021 works programme but there is no date for the work yet. Clerk has requested a further update and WBC have confirmed again that it is in the programme of works for this financial year but there is no date for completion. Feb/21 Clerk has sent another email to West Berks asking for an update. The PPP recently reported that they had recorded breaches of the weight limit on Church Road whilst carrying out monitoring. Highways have responded but work has been delayed due to other more important Covid related work. March/21 - no further update. Still waiting for Highways to move the sign. April/21 - work delayed due to covid. Still no forecast date for completion. May 21 - It is in the work programme for 2021/22 but no forecast date can be given.
14/07/2020	90.7	Review of Conservation Area	WBC	Ongoing	A local resident has agreed to participate in the group so there are now 5 volunteers for the working group, which completes the team. Feb/21 - The Conservation Area Appraisal toolkit has now been received from West Berks and forwarded to the working group. March/21 - Group have had an initial meeting.. The Group has also met with the Bucklebury Team to hear their experiences and have meeting with WBC Conservation Officer scheduled for 19th March. April/21 work ongoing May/21 - The working group are meeting once a month and putting together a report. July/21 - Report is almost complete and will be made available as a draft to residents. Sept/21 - Conservation review report has been published and is available on the Parish Council website.
08/09/2020	117.3	Purchase of new village sign	Clerk/SC	Ongoing	Dec/20 Member's bid grant application was successful. Greenham Common Trust have agreed to match fund half of the money and WBC have agreed to pay via Good exchange once the work has been completed. Deposit now needs to be paid to allow work to start. Jan/21 Deposit has been paid. Now waiting for designs from supplier. March/21 - Second set of designs have been received incorporating some feedback from residents. Councillors to make final decision on preferred design. April/21 - Supplier is now working on the preferred design. May/21 Oak post supplier has changed so slight increase in cost to be discussed. June/21 - grants have been extended by 6 months. Sign expected to be delivered on 19th June. July/21 sign has been installed. Clerk will claim grants as soon as invoice is received from the contractor. Aug/21 - Clerk has put in claim for grant from WBC, just waiting for it to be paid via the Good Exchange for the match funding to be added. Sept/21 - Grant of £5382 has been received on 9th Sept. Platform fees of 5% are payable to the GOod Exchange.
13/10/2020	124.3	Village gateways on A340 into Aldermaston Wharf in poor state of repair	WBC	Ongoing	Clerk has raised a case with West Berkshire ref 188619. WBC responded on 16/10/20 saying that they are still investigating the matter. Dec/20 Clerk sent chasing email. Jan/21 vegetation seems to have been cleared from the signs but not repaired. March/21 Clerk has sent a chasing email. The last update in December was that West Berks were trying to put a district wide program in place to repair and clean village gateway signs. April/21 West Berkshire Highways have decided that they do not have the finances to do this work. Should this action be closed? May/21 WBC consider this low priority but will do the work if funding allows. June/21 Clerk to chase again in November 2021
13/10/2020	128.3 a	Padworth Sawmills Planning Enforcement	RS/AF/DB	Ongoing	Mr. Smith to provide a summary of outstanding planning enforcement issues on the site. Dec/20 Mrs Faulkner reported an increase in commercial lorries on the site and also parked in the garden of Hill View. Mrs Faulkner to take pictures and send to West Berkshire Council planning enforcement team. Mrs Faulkner sent the information to planning enforcement and is waiting for their response. March/21 - Mrs Faulkner to send details of the ongoing issues to Cllr Boeck so that he can follow up with planning enforcement. Mr. Smith to inform the Parish Council when a response is received from Environment agency about the drainage issues on site. April/21 Mrs Faulkner and Mr Smith to provide a report on the current situation at the site for discussion by the Parish Council at the next meeting Sept/21 - Mr Smith to follow up with environment agency.

13/10/2020	130.4	Replacement tree for Swan Drive	Clerk	Ongoing	West Berkshire Council have confirmed that they will replace the chestnut tree that was removed with 3 Tulip trees in December/January. Resident has been informed and is happy. Jan/21 - resident reported that new trees have been planted at the wharf but not yet in Swan Drive. Clerk sent chasing email but no response yet. Feb/21 - West Berks have confirmed that the trees are on order and they hope to plant them this month. March/21 WBC have planted two Apple Trees instead of promised Tulip Tree/Sweet Chestnut. Local resident unhappy with substitution and WBC asked for justification April/21 - Clerk has contacted West Berks again to find out why apple trees were planted. May/21 WBC did not provide an explanation for the apple trees and resident has said he has given up on the issue ! Do the Parish Council wish to pursue any further ? June/21 WBC have agreed to plant an additional tree this Autumn
10/11/2020	48.3	Replacement noticeboard outside village shop	Clerk	Ongoing	Clerk to obtain indicative quotes for a new noticeboard. March/21 - Will get quotes in new financial year June/21 - quotes obtained to be discussed at meeting. July/21 New noticeboard has been ordered but lead time is at least 8 weeks Sept/21 Noticeboard forecast date November 2021
08/12/2020	58	Update of Aldermaston Resilience Plan	AF/Clerk	Ongoing	Resilience plan needs to be updated. Clerk has removed the out of date plan from the front of the website and added Parish Councillor responsibilities to the web page July/21 - Clerk sent resilience plan to Mr. Smith so he can produce a reduced version. Sept/21 - Plan updated by Rob Smith to be discussed at September meeting.
12/01/2021	12.1/20	Frouds Lane road markings	WBC	Ongoing	Clerk has raised a case with West Berkshire Council asking for the white lines in Frouds Lane to be refreshed. Case ref 191882. Case was closed as follows "We will consider your request and investigate as necessary and will be prioritised accordingly as part of a works programme " March/21 - awaiting work to done by WBC
09/02/2021	18/21	Falcon Fields/Kestrels Mead Anti-social behaviour	Clerk	Ongoing	Clerk to contact PCSO and Thames Valley Police to raise residents' concerns about the increase in anti-social behaviour. Clerk to contact Building Communities Together Team at West Berks. Clerk to contact the West Berks Ground Maintenance Team to ask what can be done to improve facilities at the park in Kestrels Mead. - March 21 - PCSO and Neighbourhood policing team have responded and said that more patrols would be done but emphasised the need to report issues. Building Communities team also said that issues need to be reported to the police and asked West Berks Ground Maintenance for their view on improving facilities but no response on this yet. Contact made with MOD police. Invite them to Parish Council meeting when face to face. April/21 still no response from West Berks Grounds Maintenance. Clerk chase again. May/21 response received about possible improvements to the play area. Mrs Nurbhai to assess the response and make recommendations. July/21 - Mrs Nurbhai to seek residents views about improvements suggested by WBC and the Parish Council before Clerk responds to WBC Aug/21 - Clerk has contacted WBC for an update on suggested actions and to give feedback from residents.
09/02/2021	27.3/21	Spring Lane drainage issue	WBC	Ongoing	Mrs Faulkner has raised a case with west Berkshire Council about the drainage issue on Spring Lane which is causing the road to be hazardous in icy conditions.ref 192216. Clerk has contacted West Berkshire highways to ask the current status. April /21 - Clerk raised another case to chase the issue but still not received a response. ref 193483 May 21- chased again, still no response from the drainage team. June 21 - chased again July/21 still no response. Clerk to escalate Aug/21 - update from WBC on 29/7/2021 that contractor has been instructed to do the work within 42 days
09/03/2021	36.4/21	Recreation ground title deed	Clerk	Ongoing	Clerk to update the contact details on the title deed document with land registry. May/21 there is no charge to change details on the title deed and Clerk has forms needed. June 21 - Still ongoing July/21 - Clerk has to get identity confirmed by a solicitor in order to make the application to change the contact details. Solicitors offices are still closed so this is proving difficult. Sept/21 Still ongoing
09/03/2021	37.1/21	Regular playground inspection requirements	Clerk	Ongoing	Clerk to discuss with park keeper how to record regular inspection of playground

11/05/2021	69.3/21	Bank behind agility trail to be grassed	Clerk/AW	Ongoing	Clerk has asked the grass cutting contractor to include the bank in their monthly cut. Mr. Woodley to grass the area in the Autumn.
08/06/2021	75/21	Contact with MP Laura Farris	SC	Completed	Mrs Crawford to email MP Laura Farris to request her support regarding increased HGV traffic through the conservation area.
08/06/2021	81/21	IT solution for file storage, file sharing and improvements to website	AF/Clerk	Ongoing	Clerk has set up a google drive account to backup files which is free and is working well. Mrs Faulkner to investigate longer term solutions for file sharing, storage and improvements to website.
11/05/2021	64.1/21	Repairs to Lockup	Clerk	Ongoing	A contractor has been chosen to do the repair work and Listed building consent given but work has been delayed by poor weather. The last update from the contractor on 8th June is that they would contact us with a definite date when they knew more. Clerk has sent another chasing email to them for a better update. Aug/21 Contractor has provided reassurance that the work will be done this year. Sept/21 Contractor to start work in week commencing 27th Sept
14/07/2021	89/21	Queen's Platinum Jubilee	Clerk	Ongoing	Clerk has contacted organiser of previous beacon lighting to let them know that Parish Council will support but won't actively organise any events
14/07/2021	90/21	Community Engagement	Clerk/SH	Ongoing	Clerk has set up a new facebook page for the Parish Council and started posting on it. Number of likes is increasing each day. A working group is being set up to look at surveying residents and/or updating the Parish Plan
14/07/2021	91.3	Youngs Industrial Estate removal of trees/hedgerows	Clerk	Completed	Clerk raised an enforcement case but has heard nothing back from WBC. Sept/21 - West Berkshire Council have replied that there is no enforcement case because the land in question was not part of the planning application for screwfix and there were no TPOs or restrictions on the land.
11/08/2021	106.2	Wasing Way Cycle Path overgrown	Clerk	Ongoing	A number of residents have complained that the cycle path is overgrown. Clerk has chased with West Berks and they have indicated that it will be cut in the next few weeks. Clerk to find out when the yearly cut should be scheduled. Sept/21 Clerk emailed Arthur Cullen who is responsible but has not had a response.
11/08/2021	107.2	Cutting back vegetation at the Loosey	Clerk	Ongoing	Clerk has sought a quote for cutting back all the vegetation at the Loosey. PC to discuss.
11/08/2021	107.4	Chestnut Tree at the Forsters	Clerk	Ongoing	Concern was raised about the health of the Chestnut tree at the Forsters. Sept/21 Clerk took photos but it is not clear if there is a problem. Do the PC wish to pursue this further ?
11/08/2021	108.1	Wildlife Trust - wild verges project	Clerk	Completed	Clerk registered Parish Council's interest in the project. Wildlife trust will contact the Parish Council in future.
11/08/2021	108.2	Bus Services Improvement Consultation	Clerk	Completed	Clerk responded on behalf of Parish Council . Survey was advertised via facebook, mailing list and via a poster at the bus stop. Survey is now closed.
11/08/2021	112.1	Wasing Medicine Festival	Clerk	Ongoing	Clerk informed residents about the medicine festival via social media and mailing list. Complaints received from residents that the helpline number was not answered.
11/08/2021	112.2	Aldermaston and wasing Show	Clerk	Completed	Show was advertised on Parish Council facebook page.