

| Aldermaston Parish Council - Action Tracker |            |                                                                                                                                                                                           |        |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
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| May-22                                      |            | Current status in Red                                                                                                                                                                     |        |                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
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| Date of original minute                     | Minute Ref | Description                                                                                                                                                                               | Action | Current Status (Ongoing/Completed/P ending) | Latest update                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| 09/10/2018                                  | 76.4.2     | Frouds Lane footway                                                                                                                                                                       | WBC    | Ongoing                                     | July/21- WBC have reported that the Frouds Lane footway is unlikely to go ahead as the landowner is not in agreement. Clerk contacted Wasing for their view and they say that no decision has been taken.Sept/21 Work due to start on Wasing Lane Footway on 20th September.Oct/21 - Wasing Lane footway has been completed. Nov/21- Clerk requested an update on Frouds Lane footway from WBC . They are still waiting for a response from Wasing Estate. Dec/21 - no further update. Jan/21 - still waiting to hear whether Wasing Estate will support the Frouds Lane footway. Clerk has chased WBC again. Feb/22 - Wasing Estate have now confirmed that they will support the proposed footway on Frouds Lane so it is now with WBC to progress the project. May/22 - waiting for designs from WBC                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| 14/04/2020                                  | 49.4       | <b>Weight restriction Red Lane</b> West Berkshire Council had agreed to move the 7.5T weight limit restriction on Red Lane and indicated that it was in the works programme for 2019/2020 | WBC    | Ongoing                                     | Highways department have confirmed that it is now in the 2020/2021 works programme but there is no date for the work yet. Clerk has requested a further update and WBC have confirmed again that it is in the programme of works for this financial year but there is no date for completion. Feb/21 Clerk has sent another email to West Berks asking for an update. The PPP recently reported that they had recorded breaches of the weight limit on Church Road whilst carrying out monitoring . Highways have responded but work has been delayed due to other more important Covid related work.March/21 - no further update. Still waiting for Highways to move the sign. April/21 - work delayed due to covid. Still no forecast date for completion. May 21 - It is in the work programme for 2021/22 but no forecast date can be given. Jan/21- Update from WBC 'The change to the limit is still programmed for being looked at this financial year and we are currently employing a temp to assist with some of the back log caused by several staff retiring recently.' Mar/22 - still waiting for this to be actioned. <b>May/21 Clerk Chased again pointing out that this was first suggested by WBC in November 2017. WBC have said it is a priority now</b> |

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| 14/07/2020 | 90.7    | <b>Review of Conservation Area</b>            | WBC      | Ongoing | A local resident has agreed to participate in the group so there are now 5 volunteers for the working group, which completes the team. Feb/21 - The Conservation Area Appraisal toolkit has now been received from West Berks and forwarded to the working group. March/21 - Group have had an initial meeting.. The Group has also met with the Bucklebury Team to hear their experiences and have meeting with WBC Conservation Officer scheduled for 19th March. April/21 work ongoing May/21 - The working group are meeting once a month and putting together a report. July/21 - Report is almost complete and will be made available as a draft to residents. Sept/21 - Conservation review report has been published and is available on the Parish Council website. Oct/21 - comments received from residents were forwarded to councillors. Waiting for comments from Conservation officer. Nov/21 - Comments received from Conservation Officer and final version of report is being worked on . Feb/22 - Latest version of the Conservation Report is on the PC website and has been advertised to residents for review with a deadline of 14th Feb. <b>Mar/22 - Now with WBC to review</b> |
| 13/10/2020 | 128.3 a | <b>Padworth Sawmills Planning Enforcement</b> | RS/AF/DB | Ongoing | Mr. Smith to provide a summary of outstanding planning enforcement issues on the site. Dec/20 Mrs Faulkner reported an increase in commercial lorries on the site and also parked in the garden of Hill View. Mrs Faulkner to take pictures and send to West Berkshire Council planning enforcement team . Mrs Faulkner sent the information to planning enforcement and is waiting for their response. March/21 - Mrs Faulkner to send details of the ongoing issues to Cllr Boeck so that he can follow up with planning enforcement. Mr. Smith to inform the Parish Council when a response is received from Environment agency about the drainage issues on site. April/21 Mrs Faulkner and Mr Smith to provide a report on the current situation at the site for discussion by the Parish Council at the next meeting Sept/21 - Mr Smith to follow up with environment agency.Nov/21-Mr Smith has sent evidence to environment agency who are speaking to WBC <b>Feb/22 - no further progress.</b>                                                                                                                                                                                                 |

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| 13/10/2020 | 130.4 | Replacement tree for Swan Drive       | Clerk    | Ongoing | West Berkshire Council have confirmed that they will replace the chestnut tree that was removed with 3 Tulip trees in December/January. Resident has been informed and is happy. Jan/21 - resident reported that new trees have been planted at the wharf but not yet in Swan Drive. Clerk sent chasing email but no response yet. Feb/21 - West Berks have confirmed that the trees are on order and they hope to plant them this month. March/21 WBC have planted two Apple Trees instead of promised Tulip Tree/Sweet Chestnut. Local resident unhappy with substitution and WBC asked for justification April/21 - Clerk has contacted West Berks again to find out why apple trees were planted. May/21 WBC did not provide an explanation for the apple trees and resident has said he has given up on the issue ! Do the Parish Council wish to pursue any further ? Oct/21 Clerk has asked WBC for an update on the planting of the Sweet Chestnut now that it is tree planting season. Nov/21 - WBC have confirmed that a Sweet Chestnut will be planted this season but there is a nationwide tree shortage. Mar/22 - Clerk has emailed WBC for an update on whether this will happen now. April/22 WBC said that they were just waiting for trees to be delivered. May/22 - still waiting for tree to be planted. Resident has reported that one of the apple trees that was planted is also unhealthy. Clerk has contacted WBC |
| 08/12/2020 | 58    | Update of Aldermaston Resilience Plan | AF/Clerk | Ongoing | Resilience plan needs to be updated. Clerk has removed the out of date plan from the front of the website and added Parish Councillor responsibilities to the web page July/21 - Clerk sent resilience plan to Mr. Smith so he can produce a reduced version. Sept/21 - Plan updated by Rob Smith to be discussed at September meeting. Oct/21 to be discussed at October meeting. Nov/21 - RS to speak to WBC emergency planning about content of the plan and also about a vulnerable people list. Feb/22 - The WBC Emergency Planning team have been in contact and Clerk has sent them the revised plan for their review. Mar/22 WBC Emergency planning team have given some feedback on the revised plan but are generally happy with it. For discussion at March meeting. April/22 - Mr Smith to review changes suggested by WBC and update accordingly.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |

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| 09/02/2021 | 18/21   | <b>Falcon Fields/Kestrels Mead Anti-social behaviour</b>                      | Clerk    | Ongoing | Clerk to contact PCSO and Thames Valley Police to raise residents' concerns about the increase in anti-social behaviour. Clerk to contact Building Communities Together Team at West Berks. Clerk to contact the West Berks Ground Maintenance Team to ask what can be done to improve facilities at the park in Kestrels Mead. - March 21 - PCSO and Neighbourhood policing team have responded and said that more patrols would be done but emphasised the need to report issues. Building Communities team also said that issues need to be reported to the police and asked West Berks Ground Maintenance for their view on improving facilities but no response on this yet. <b>Contact made with MOD police. Invite them to Parish Council meeting when face to face.</b> April/21 still no response from West Berks Grounds Maintenance. Clerk chase again. May/21 response received about possible improvements to the play area. Mrs Nurbhai to assess the response and make recommendations. July/21 - Mrs Nurbhai to seek residents views about improvements suggested by WBC and the Parish Council before Clerk responds to WBC Aug/21 - Clerk has contacted WBC for an update on suggested actions and to give feedback from residents. Oct 21- response received from WBC to be discussed. Nov/21 - Clerk chased with Caroline Booth again. She has agreed to a site meeting w/c 8th Nov Dec/21 - meeting held with WBC and they have agreed to some improvements to the play area and the wider open space. Jan/22 - Clerk has sent some feedback from residents to WBC after the meeting with some residents but not yet received response so has chased. Feb/22 - WBC are working on a plan for the playground and have agreed to reduce the amount of grass cutting in the wildlife area. They have also agreed to replace the dead trees. April/22 Clerk has chased again as none of the suggested changes have yet been made. <b>May/22. Mrs Nurbhai met with a representative from WBC about planting some more trees and improving the wildlife areas.</b> |
| 09/03/2021 | 36.4/21 | <b>Recreation ground title deed</b>                                           | Clerk    | Ongoing | Clerk to update the contact details on the title deed document with land registry. May/21 there is no charge to change details on the title deed and Clerk has forms needed. June 21 - Still ongoing July/21 - Clerk has to get identity confirmed by a solicitor in order to make the application to change the contact details. Solicitors offices are still closed so this is proving difficult. Sept/21 Still ongoing Nov/21 no further progress Feb/22 - Solicitors offices are now open so this should be able to be progressed in next few weeks. Mar/22 - Still needs to be done. <b>May/22 - Clerk will try to get this done next month now that end of year accounts are done.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| 09/03/2021 | 37.1/21 | <b>Regular playground inspection requirements</b>                             | Clerk    | Ongoing | Clerk to discuss with park keeper how to record regular inspection of playground Nov/21 - Clerk will ask Rospa playsafety if they can provide a checklist at their next annual inspection due in April 2022 Mar/22 - Rospa inspection will happen in April and they will provide a checklist after this. <b>May/22 - Inspection checklist has been provided to be discussed at May meeting.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 08/06/2021 | 81/21   | <b>IT solution for file storage, file sharing and improvements to website</b> | AF/Clerk | Ongoing | Clerk has set up a google drive account to backup files which is free and is working well. Mrs Faulkner to investigate longer term solutions for file sharing, storage and improvements to website.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

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| 11/05/2021 | 64.1/21 | Repairs to Lockup                                 | Clerk | Ongoing | A contractor has been chosen to do the repair work and Listed building consent given but work has been delayed by poor weather. The last update from the contractor on 8th June is that they would contact us with a definite date when they knew more. Clerk has sent another chasing email to them for a better update. Aug/21 Contractor has provided reassurance that the work will be done this year. Sept/21 Contractor to start work in week commencing 27th Sept Oct/21 work has been delayed again until w/c 11th October Nov/21 - walls were repointed but roof has not been repaired. For discussion at meeting. Dec/21 Clerk has emailed the conservation officer for their views on what to do about the roof but no response yet. Jan/21 - Still no response from conservation officer have chased again. Feb/22 - WBC agreed to the idea of adding lead flashing. Clerk is still seeking quotes for this work. Has contacted 3 contractors. Mar/22 - two quotes so far but one has a lot of caveats. Still need another quote. April/22- Clerk has contacted two more contractors but neither were willing to quote. one was too busy and other did not respond. <b>May/22 for discussion at meeting. Whether to continue to seek more quotes or not.</b> |
| 14/07/2021 | 89/21   | Queen's Platinum Jubilee                          | Clerk | Ongoing | Clerk has contacted organiser of previous beacon lighting to let them know that Parish Council will support but won't actively organise any events Feb/22 - Mr Shirt informed organiser of time frame for requesting road closure. Any further update ? Mar/22 programme of events has been sent to Parish Council for review at March meeting. Apr/22. Insurers have been made aware of the events and have indicated that they will be covered by existing insurance. Grant to be considered at meeting. <b>May/22 - plans on track and insurance in place. PC agreed to pay for toilets and Clerk has asked hire company to invoice the Parish Council.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| 14/09/2021 | 121.1   | Skate ramp quotes                                 | Clerk | Ongoing | Maverick ramps have visited site and provide 2 quotes for a concrete ramp which will be forwarded to councillors. Clerk has also contacted Burghfield Parish Council who have also had a quote from Maverick but no one else yet. Nov/21 Clerk to create a questionnaire. Dec/21- Survey has gone out. Results to be discussed at December meeting. Jan/21 - Clerk to summarise survey results so can be shared with public. Next steps to work on tender document and quotes to be sought. Feb/22 - Resident agreed to set up a community working group to carry out any repairs once ramp is installed. Draft tender document to be discussed at Feb meeting. Mar/22 - Tender went live on Contracts finder on 14th Feb. No quotes received yet. April/22 - 4 quotes received. Now need to be reviewed. <b>May/22 - quotes and next steps to be discussed at May meeting.</b>                                                                                                                                                                                                                                                                                                                                                                                          |
| 12/10/2021 | 132/21  | Noticeboard poster                                | TN    | Ongoing | TN to produce an eye-catching poster for noticeboards to explain the work of the Parish Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| 12/10/2021 | 135.2   | Speed limit on Paice's Hill, request speed review | SC    | Ongoing | SC contacted West Berks and ask whether they would consider extending the 40mph zone to between Baughurst Road and the Old Stocks Farm site. Nov/21 WBC have agreed to carry out a review early in 2022. <b>May/22- Clerk to chase for progress on this speed review</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

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| 12/10/2021 | 135.3  | Flooding on A340 outside Sasron site                                                  | Clerk    | Ongoing | Clerk has raised a case about the flooding. Ref: 201050 WBC have replied to say they have a lot of flooding issues at the moment and they are being prioritised. Jan/21 no update from WBC. Clerk has sent chasing email. Mar/22 - Clerk has chased again but it is possible that the planned gully cleansing may help this issue. WBC have replied to say that this will take time as some drainage seems to have been removed. <b>May/22- case still open with WBC</b>                                                                                                                                                                                                                                                           |
| 12/10/2021 | 142.2  | Horse Aware signs                                                                     | AF/Clerk | Ongoing | Clerk to put this issue on the November agenda. AF to find out costs and where the posters would need to be located. Dec/21 West Berkshire Council have indicated that they would not allow these signs in the Parish. Jan/22 - Mrs Faulkner to provide a report on potential sites and supporting information to send to WBC to ask them again to give permission. Feb/22 - report was sent to WBC but they are still refusing the request. For discussion at Feb meeting. Mar/22 - AF to contact WBC safety officer to get support for signs. AF to raise awareness of the BHS app for reporting incidents. April/22 Mrs Faulkner to follow up with fire service and safety officer at WBC <b>May/22 - ANY further actions ?</b> |
| 09/11/2021 | 147/21 | Update mailing list with an indication of which area in the parish the resident lives | Clerk    | Ongoing | Not yet complete. There are 250 subscribers to go through. Jan/22 - Clerk has started work on this. Each subscriber will be tagged with a location code ie. Village, wharf, ravenswing, falcons fields etc Mar/22 - still ongoing <b>May/22 - added tag to all new subscribers and working through older ones.</b>                                                                                                                                                                                                                                                                                                                                                                                                                 |
| 09/11/2021 | 149.2  | Raghill Cottage permitted development                                                 | Clerk    | Ongoing | Clerk raised a number of questions with the case officer for this planning application but has received no response. Dec/21 - Mrs Faulkner to give details to Richard Somner so he can investigate. Jan/22 - the CERTP application is still awaiting a decision. Feb/22 Awaiting decision April/22. application is still waiting a decision. <b>May.22 - Still waiting a decision</b>                                                                                                                                                                                                                                                                                                                                              |
| 09/11/2021 | 150.1  | Community Speedwatch                                                                  | SC       | Ongoing | Agreed not to join Community Speedwatch at this time. Mrs Crawford to sign up to the CSW platform and find out more about what is involved. Mar/22 - Decided to seek volunteers for a CSW group as West Berks are not able to do CSW now. Need to purchase a temporary sign, for decision at March meeting April/22 - Mrs Crawford has created a recruitment poster and has permission from TVP to use it. Sign will be purchased when we have enough volunteers to go ahead. <b>May/22 WBC can now do CSW again. Still need to seek volunteers. TN to improve recruitment poster</b>                                                                                                                                              |
| 08/02/2022 | 19.3   | Hedge opposite Malthouse cottages overgrown                                           | Clerk    | Ongoing | Mar/22 - Clerk has raised a case reference 204535. Response as follows:-Our Contractors have been issued with a site instruction to carry out the cut back of the vegetation from the end of the allotments up to the start of the cycleway heading towards the Aldermaston Wharf, this should be completed within 28 working days of the site instruction being issued. The Vegetation coming out from the hedge in the allotments is the responsibility of the allotment owners or allotment users April/22 ongoing <b>May.21 - chased for an update</b>                                                                                                                                                                         |
| 08/02/2022 | 19.4   | Wasing Lane drainage gulleys blocked                                                  | Clerk    | Ongoing | Mar/22 - Clerk has raised a case reference 204536 <b>May/22 - Clerk has asked WBC to confirm whether this work has been done.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |

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| 08/02/2022 | 19.5    | Yellow lines outside Cedar's school need to be repainted | Clerk | Ongoing | Mar/22 Clerk raised case reference 204539 - WBC have said "We can confirm this location has been added to our programme list for assessment for works to be carried out in the new financial year, along with other similar sites in the district" April/22 no update yet May/22- WBC have said that this request will have to be assessed by the highways team now that there is not a school on the site. |
| 08/03/2022 | 35/22   | AWE - loud alarms on 3rd March                           | DS    | Ongoing | Mr Shirt to ask at the AWE LLC why the alarms went off. AWE have agreed to investigate May/22 - Any response from AWE ?                                                                                                                                                                                                                                                                                     |
| 08/03/2022 | 38.2/22 | Pot hole on Wasing Lane near East Lodge                  | JM    | Ongoing | Revd. Manley to raise case to ask that the pot hole is fixed. May/21 - Has this been fixed ?                                                                                                                                                                                                                                                                                                                |
| 08/03/2022 | 38.3/22 | Parking around the Rugby Club                            | Clerk | Ongoing | Clerk raised concern with rugby club about dangerous parking particularly on Sundays. Chairman's response was sent to all. Is any further action required ?                                                                                                                                                                                                                                                 |
| 08/03/2022 | 38.4/22 | Road surface at junction of Welshman's and Reading Road  | AF    | Ongoing | Mrs Faulkner raised the concern with WBC and they have indicated that the problem will be resolved with a retrospective surface treatment May/22 - has this issue been resolved ?                                                                                                                                                                                                                           |
| 08/03/2022 | 38.6/22 | Paices Hill wood yard activities                         | Clerk | Ongoing | Clerk raised the concern with planning enforcement but has not received a response.                                                                                                                                                                                                                                                                                                                         |
| 08/03/2022 | 38.9/22 | Medicine Festival                                        | Clerk | Ongoing | Clerk has contacted the organiser for the Medicine Festival and she has said that they will be taking issues raised last year into account. She also offered to attend a future Parish COuncil meeting. May/22 - Should Clerk invite organiser to a future meeting ?                                                                                                                                        |