

Aldermaston Parish Council - Action Tracker					
Mar-21		Current status in Red			
Date of original minute	Minute Ref	Description	Action	Current Status (Ongoing/Completed/Pending)	Latest update
09/10/2018	76.4.2	Frouds Lane and Wasing Lane footways	WBC	Ongoing	West Berkshire Council have concluded that there is not enough room along the highway for a footway along Frouds Lane and have therefore sent letters to the two land owners to ask them for their thoughts on land purchase/leasing. An update has been received from WBC. They have finalised the scheme design and met with both land owners in which a proposed footway would reside. One owner is approving of the footway and the other we are just awaiting a response from. If the outstanding land owner agrees then the design will be sent for a Road Safety Audit so it is independently reviewed. If all is well with the design then agreements will be made with the land owners (subject to approval) and the scheme will move forward another step. The Wasing Lane footpath project is also progressing. Feb/21 Wasing Lane footway will go ahead on highways land. Forecast for completion by end of March 2021.
08/10/2019	129.5	The Street, Aldermaston House Numbering number 23 An issue regarding house numbering in The Street has been raised by a resident and West Berkshire Council.	WBC	Ongoing	The last update in May was that the issue was still with West Berkshire's legal team. Clerk has sent another email to ask for an update. Still no update.
10/03/2020	41.4	Neighbourhood Police Team - Aldermaston is now covered by the Hungerford and Downlands team.	Clerk	Ongoing	Two representatives from the Hungerford and Downlands Team attended last meeting and it was agreed that a face to face meeting including Brimpton, Wasing, Beenham and Padworth Parish Councils would be useful in 2 to 3 months' time. Clerk to action. Face to face meetings still can't happen so this will need to be postponed until the New Year. However, there have been some new cases of Anti Social Behaviour which may need to be followed up with the neighbourhood policing team. Dec/20 Clerk has emailed Sarah Preston about the incidences of Anti social behaviour to find out if they were reported at the time Jan/20 face to face meetings still not possible. March/21 It is still unclear which parts of the parish are covered by which policing team. Clerk and DS have both asked for clarification.
14/04/2020	49.4	Weight restriction Red Lane West Berkshire Council had agreed to move the 7.5T weight limit restriction on Red Lane and indicated that it was in the works programme for 2019/2020	WBC	Ongoing	Highways department have confirmed that it is now in the 2020/2021 works programme but there is no date for the work yet. Clerk has requested a further update and WBC have confirmed again that it is in the programme of works for this financial year but there is no date for completion. Feb/21 Clerk has sent another email to West Berks asking for an update. The PPP recently reported that they had recorded breaches of the weight limit on Church Road whilst carrying out monitoring. Highways have responded but work has been delayed due to other more important Covid related work. March/21 - no further update. Still waiting for Highways to move the sign.
09/06/2020	82.3	Repair to fence in Maida's way. Fence needs to be repaired but there was some uncertainty about who was responsible.	WBC/landowner	Completed	West Berkshire Council have confirmed that the fence is not their responsibility and have written to the landowner requesting that it is fixed. WBC were going to contact the planning agent to request the repair but it is not a highways enforcement issue. Feb/21 - West Berkshire Council Countryside Manager has emailed the land owner's agent but had no response yet. March/21 West Berks Council do not consider the fence a hazard so there are no grounds for an abatement notice to be served. No further action for the Parish Council.

14/07/2020	89.2	Footpath ALDE9 the stile at the start of ALDE9 in Wasing Lane is broken and the path is overgrown. .	WBC	Ongoing	Clerk has reported to West Berkshire Council reference 186385. The vegetation has been cleared and the gate has been added to their work schedule. Feb/21 The case officer dealing with this is currently off sick but has been liaising with the landowner to discuss the way forward. The issue has been reported by several residents as well. March/21 - Clerk has been liaising with the footpaths officer and has sent her pictures of both the southern end of the path which has a missing gate and the northern which needs the stile to be fixed. Residents are unhappy about the missing gate at the Southern end as it is allowing quad bikes to go through.
14/07/2020	89.3	Speeding - Purchase of SID	Clerk	Ongoing	Clr Boeck agreed to ask Padworth and Beenham Parish Councils if they would support the purchase of a Speed Indicator Device jointly with other parishes in his ward. Brimpton Parish Council have already indicated that they would be interested in purchasing a SID jointly with neighbouring parishes. Mrs Crawford to review the SID units approved by West Berkshire Council and make a recommendation. Member bid grant successful, and parishes agreed to joint purchase. Clerk to make purchase and invoice other parishes. Clerk has confirmed with insurers that they will cover the SID under existing cover. 10/11 - Still awaiting final approval from WBC for the equipment choice before making the purchase. Dec/20 MOU has been signed by Padworth, just waiting for Brimpton and Beenham to approve. Jan/21 Padworth, Brimpton and Beenham have signed the MOU and agreed to go ahead with the purchase inspite of the new information from Thames Valley Police. Purchase is in progress. Feb/21 - Order has been made, payment will be on delivery. 4-6 week lead time. March/21 SID is expected by 15th March. TME licence being requested from West Berks. Sites will need to be approved and risk assessed.
14/07/2020	90.7	Review of Conservation Area	WBC	Ongoing	A local resident has agreed to participate in the group so there are now 5 volunteers for the working group, which completes the team. Feb/21 - The Conservation Area Appraisal toolkit has now been received from West Berks and forwarded to the working group. March/21 - Group have had an initial meeting.. The Group has also met with the Bucklebury Team to hear their experiences and have meeting with WBC Conservation Officer scheduled for 19th March
19/07/2020	95.7	Refresh of speed camera road markings in The Street A resident has asked whether the speed camera road markings can be refreshed along the A340 in the Street	WBC	Ongoing	Clerk raised a case ref 186780 and West Berkshire Council have agreed to refresh the markings when they are next in the area with a lining crew but this is a low priority.
08/09/2020	117.3	Purchase of new village sign	Clerk/SC	Ongoing	Dec/20 Member's bid grant application was successful. Greenham Common Trust have agreed to match fund half of the money and WBC have agreed to pay via Good exchange once the work has been completed. Deposit now needs to be paid to allow work to start. Jan/21 Deposit has been paid. Now waiting for designs from supplier. March/21 - Second set of designs have been received incorporating some feedback from residents. Councillors to make final decision on preferred design.
13/10/2020	124.3	Village gateways on A340 into Aldermaston Wharf in poor state of repair	WBC	Ongoing	Clerk has raised a case with West Berkshire ref 188619. WBC responded on 16/10/20 saying that they are still investigating the matter. Dec/20 Clerk sent chasing email. Jan/21 vegetation seems to have been cleared from the signs but not repaired. March/21 Clerk has sent a chasing email. The last update in December was that West Berks were trying to put a district wide program in place to repair and clean village gateway signs.

13/10/2020	128.3 a	Padworth Sawmills Planning Enforcement	RS/AF/DB	Ongoing	Mr. Smith to provide a summary of outstanding planning enforcement issues on the site. Dec/20 Mrs Faulkner reported an increase in commercial lorries on the site and also parked in the garden of Hill View. Mrs Faulkner to take pictures and send to West Berkshire Council planning enforcement team . Mrs Faulkner sent the information to planning enforcement and is waiting for their response. March/21 - Mrs Faulkner to send details of the ongoing issues to Cllr Boeck so that he can follow up with planning enforcement. Mr. Smith to inform the Parish Council when a response is received from Environment agency about the drainage issues on site.
13/10/2020	129.3	Baughurst Road Street Name Signs	WBC	Completed	A request has been made to West Berkshire Council for street name plate signs on Baughurst Road. They responded to say that they will carry out a site visit, check their data and arrange street nameplates according. Awaiting an update from their site visit. Dec/20 Clerk sent chasing email, not heard from WBC since 16/10 Jan/21- West Berks have agreed to install the street name plates but have to update the local authority map first as one of the sections was listed as unnamed. Feb/21 - West Berks have confirmed the location of the new SNP and they are now on order. They should be installed in the next few weeks. March/21 signs have been installed.
13/10/2020	130.4	Replacement tree for Swan Drive	Clerk	Ongoing	West Berkshire Council have confirmed that they will replace the chestnut tree that was removed with 3 Tulip trees in December/January. Resident has been informed and is happy. Jan/21 - resident reported that new trees have been planted at the wharf but not yet in Swan Drive. Clerk sent chasing email but no response yet. Feb/21 - West Berks have confirmed that the trees are on order and they hope to plant them this month. March/21 WBC have planted two Apple Trees instead of promised Tulip Tree/Sweet Chestnut. Local resident unhappy with substitution and WBC asked for justification
10/11/2020	48.3	Replacement noticeboard outside village shop	Clerk	Ongoing	Clerk to obtain indicative quotes for a new noticeboard. March/21 - Will get quotes in new financial year
08/12/2020	58	Update of Aldermaston Resilience Plan	AF/Clerk	Ongoing	Resilience plan needs to be updated. Clerk has removed the out of date plan from the front of the website and added Parish Councillor responsibilities to the web page
12/01/2021	6.2/21	Drains in the Street and Wasing Lane	Clerk	Ongoing	Clerk has raised a case requesting that the drains are cleared. Ref 191879 March/21 Clerk has sent a chasing email.
12/01/2021	6.3/21	Overgrown hedge on A340	Clerk	Ongoing	Clerk has raised a case ref 191881. West Berks have passed to their contractor to do the work. March/21 It looks as though this work has been done. AW to confirm
12/01/2021	7.4/21	Additional Dog Bin Request	Clerk	Ongoing	Clerk has opened a case with West Berkshire council requesting that the bin at end of Maida's Way is emptied more frequently or a bigger bin is provided. ref 192036. Also contacted Beenham PC to find out about the private contract they have for emptying dog bins. March/21 - West Berks responded to say the bin is big enough and larger bins are difficult to empty. They cannot take anymore bins on because their contract is due for renewal in December 2022 and current contractor will not take on more bins at the cheap price they are charging. Beenham PC are using a contractor to empty their bins.
12/01/2021	9.1/21	Tree against pole in Rag Hill	DS	Ongoing	A tree that was thought to be on AWE land was leaning against what was thought to be an electricity pole. Mr Shirt contacted AWE but it was not on their land. West Berkshire Council have now raised the issue with BT as it is a telecomms pole not electricity. March 21 - Clerk has sent an email chasing this with the streetworks department and has found out who the owner of the land is.
12/01/2021	10.2/21	Laptops for schools	AF	Completed	Mrs Faulkner to let school know about the laptops available via West Berkshire Council and also via the Good Exchange. March 21- School have received laptops and will apply for more.
12/01/2021	12.1/20	Frouds Lane road markings	WBC	Ongoing	Clerk has raised a case with West Berkshire Council asking for the white lines in Frouds Lane to be refreshed. Case ref 191882. Case was closed as follows "We will consider your request and investigate as necessary and will be prioritised accordingly as part of a works programme " March/21 - awaiting work to done by WBC

09/02/2021	18/21	Falcon Fields/Kestrels Mead Anti-social behaviour	Clerk	Ongoing	Clerk to contact PCSO and Thames Valley Police to raise residents' concerns about the increase in anti-social behaviour. Clerk to contact Building Communities Together Team at West Berks. Clerk to contact the West Berks Ground Maintenance Team to ask what can be done to improve facilities at the park in Kestrels Mead. - March 21 - PCSO and Neighbourhood policing team have responded and said that more patrols would be done but emphasised the need to report issues. Building Communities team also said that issues need to be reported to the police and asked West Berks Ground Maintenance for their view on improving facilities but no response on this yet. Contact made with MOD police. Invite them to Parish Council meeting when face to face.
09/02/2021	20.1/21	Planning Form B consultation process	DB	Ongoing	Clr Boeck has asked the planning department to provide some guidance on how Form B applications are dealt with. March 21 - Clerk spoke to the case officer who said that historically Form B applications have not been put on the planning portal and there is no requirement for PC to be consulted. The District Council are only a consultee and do not make the decision on these applications.
09/02/2021	21.2/21	Reading Road safety concerns	DS	Completed	Mr Shirt to respond to resident who raised these concerns. March/21 Mr. Shirt responded to resident and any further action is now with them
09/02/2021	21.3/21	Local Transport Plan	Clerk	Completed	March 2021 - West Berks planning policy team have indicated that the Local Transport Plan is due for review but has been delayed until later in 2021. The Parish Council will be consulted on the new plan.
09/02/2021	23.1/21	Minerals and Waste Local Plan consultation	Clerk/SC/DS	Completed	Parish Council response was submitted by the deadline of 15th Feb
09/02/2021	26.2/21	Reclaiming VAT on grants made to charities	Clerk	Ongoing	March 2021 . Clerk has advised that VAT can be reclaimed on items purchased with Parish Council funds for non-business activities. Invoice has to be to the Parish Council and only paid for with Parish Council funds.
09/02/2021	27.3/21	Spring Lane drainage issue	AF/Clerk	Ongoing	Mrs Faulkner has raised a case with west Berkshire Council about the drainage issue on Spring Lane which is causing the road to be hazardous in icy conditions.ref 192216. Clerk has contacted West Berkshire highways to ask the current status.
09/02/2021	27.9	Annual Parish Meeting	Clerk	Ongoing	Invitations have been sent out to organisations asking them to provide a report and attend the meeting on 13th April.