

Aldermaston Parish Council - Action Tracker					
Jun-22		Current status in Red			waiting for WBC
					APC decision needed on further action or closure
Date of original minute	Minute Ref	Description	Action	Current Status (Ongoing/Completed/P ending)	Latest update
09/10/2018	76.4.2	Frouds Lane footway	WBC	Ongoing	July/21- WBC have reported that the Frouds Lane footway is unlikely to go ahead as the landowner is not in agreement. Clerk contacted Wasing for their view and they say that no decision has been taken.Sept/21 Work due to start on Wasing Lane Footway on 20th September.Oct/21 - Wasing Lane footway has been completed. Nov/21- Clerk requested an update on Frouds Lane footway from WBC . They are still waiting for a response from Wasing Estate. Dec/21 - no further update. Jan/21 - still waiting to hear whether Wasing Estate will support the Frouds Lane footway. Clerk has chased WBC again. Feb/22 - Wasing Estate have now confirmed that they will support the proposed footway on Frouds Lane so it is now with WBC to progress the project. May/22 - waiting for designs from WBC June/22 - Clerk has requested an update from the principal engineer. They are still struggling to communicate with Wasing.
14/04/2020	49.4	Weight restriction Red Lane West Berkshire Council had agreed to move the 7.5T weight limit restriction on Red Lane and indicated that it was in the works programme for 2019/2020	WBC	Ongoing	Highways department have confirmed that it is now in the 2020/2021 works programme but there is no date for the work yet. Clerk has requested a further update and WBC have confirmed again that it is in the programme of works for this financial year but there is no date for completion. Feb/21 Clerk has sent another email to West Berks asking for an update. The PPP recently reported that they had recorded breaches of the weight limit on Church Road whilst carrying out monitoring . Highways have responded but work has been delayed due to other more important Covid related work.March/21 - no further update. Still waiting for Highways to move the sign. April/21 - work delayed due to covid. Still no forecast date for completion. May 21 - It is in the work programme for 2021/22 but no forecast date can be given. Jan/21- Update from WBC 'The change to the limit is still programmed for being looked at this financial year and we are currently employing a temp to assist with some of the back log caused by several staff retiring recently.' Mar/22 - still waiting for this to be actioned. May/22 Clerk Chased again pointing out that this was first suggested by WBC in November 2017. WBC have said it is a priority now. June/22 - no further update.

14/07/2020	90.7	Review of Conservation Area	WBC	Ongoing	A local resident has agreed to participate in the group so there are now 5 volunteers for the working group, which completes the team. Feb/21 - The Conservation Area Appraisal toolkit has now been received from West Berks and forwarded to the working group. March/21 - Group have had an initial meeting.. The Group has also met with the Bucklebury Team to hear their experiences and have meeting with WBC Conservation Officer scheduled for 19th March. April/21 work ongoing May/21 - The working group are meeting once a month and putting together a report. July/21 - Report is almost complete and will be made available as a draft to residents. Sept/21 - Conservation review report has been published and is available on the Parish Council website. Oct/21 - comments received from residents were forwarded to councillors. Waiting for comments from Conservation officer. Nov/21 - Comments received from Conservation Officer and final version of report is being worked on . Feb/22 - Latest version of the Conservation Report is on the PC website and has been advertised to residents for review with a deadline of 14th Feb. Mar/22 - Now with WBC to review
13/10/2020	128.3 a	Padworth Sawmills Planning Enforcement	RS/AF/DB	Ongoing	Mr. Smith to provide a summary of outstanding planning enforcement issues on the site. Dec/20 Mrs Faulkner reported an increase in commercial lorries on the site and also parked in the garden of Hill View. Mrs Faulkner to take pictures and send to West Berkshire Council planning enforcement team . Mrs Faulkner sent the information to planning enforcement and is waiting for their response. March/21 - Mrs Faulkner to send details of the ongoing issues to Cllr Boeck so that he can follow up with planning enforcement. Mr. Smith to inform the Parish Council when a response is received from Environment agency about the drainage issues on site. April/21 Mrs Faulkner and Mr Smith to provide a report on the current situation at the site for discussion by the Parish Council at the next meeting Sept/21 - Mr Smith to follow up with environment agency.Nov/21-Mr Smith has sent evidence to environment agency who are speaking to WBC Feb/22 - no further progress. June/22 - Does this still need to be on the action tracker ?

13/10/2020	130.4	Replacement tree for Swan Drive	Clerk	Ongoing	West Berkshire Council have confirmed that they will replace the chestnut tree that was removed with 3 Tulip trees in December/January. Resident has been informed and is happy. Jan/21 - resident reported that new trees have been planted at the wharf but not yet in Swan Drive. Clerk sent chasing email but no response yet. Feb/21 - West Berks have confirmed that the trees are on order and they hope to plant them this month. March/21 WBC have planted two Apple Trees instead of promised Tulip Tree/Sweet Chestnut. Local resident unhappy with substitution and WBC asked for justification April/21 - Clerk has contacted West Berks again to find out why apple trees were planted. May/21 WBC did not provide an explanation for the apple trees and resident has said he has given up on the issue ! Do the Parish Council wish to pursue any further ? Oct/21 Clerk has asked WBC for an update on the planting of the Sweet Chestnut now that it is tree planting season. Nov/21 - WBC have confirmed that a Sweet Chestnut will be planted this season but there is a nationwide tree shortage. Mar/22 - Clerk has emailed WBC for an update on whether this will happen now. April/22 WBC said that they were just waiting for trees to be delivered. May/22 - still waiting for tree to be planted. Resident has reported that one of the apple trees that was planted is also unhealthy. Clerk has contacted WBC
08/12/2020	58	Update of Aldermaston Resilience Plan	AF/Clerk	Ongoing	Resilience plan needs to be updated. Clerk has removed the out of date plan from the front of the website and added Parish Councillor responsibilities to the web page July/21 - Clerk sent resilience plan to Mr. Smith so he can produce a reduced version. Sept/21 - Plan updated by Rob Smith to be discussed at September meeting. Oct/21 to be discussed at October meeting. Nov/21 - RS to speak to WBC emergency planning about content of the plan and also about a vulnerable people list. Feb/22 - The WBC Emergency Planning team have been in contact and Clerk has sent them the revised plan for their review. Mar/22 WBC Emergency planning team have given some feedback on the revised plan but are generally happy with it. For discussion at March meeting. April/22 - Mr Smith to review changes suggested by WBC and update accordingly. June/22- updates need to be made.

09/02/2021	18/21	Falcon Fields/Kestrels Mead Anti-social behaviour	Clerk	Ongoing	Clerk to contact PCSO and Thames Valley Police to raise residents' concerns about the increase in anti-social behaviour. Clerk to contact Building Communities Together Team at West Berks. Clerk to contact the West Berks Ground Maintenance Team to ask what can be done to improve facilities at the park in Kestrels Mead. - March 21 - PCSO and Neighbourhood policing team have responded and said that more patrols would be done but emphasised the need to report issues. Building Communities team also said that issues need to be reported to the police and asked West Berks Ground Maintenance for their view on improving facilities but no response on this yet. Contact made with MOD police. Invite them to Parish Council meeting when face to face. April/21 still no response from West Berks Grounds Maintenance. Clerk chase again. May/21 response received about possible improvements to the play area. Mrs Nurbhai to assess the response and make recommendations. July/21 - Mrs Nurbhai to seek residents views about improvements suggested by WBC and the Parish Council before Clerk responds to WBC Aug/21 - Clerk has contacted WBC for an update on suggested actions and to give feedback from residents. Oct 21- response received from WBC to be discussed. Nov/21 - Clerk chased with Caroline Booth again. She has agreed to a site meeting w/c 8th Nov Dec/21 - meeting held with WBC and they have agreed to some improvements to the play area and the wider open space. Jan/22 - Clerk has sent some feedback from residents to WBC after the meeting with some residents but not yet received response so has chased. Feb/22 - WBC are working on a plan for the playground and have agreed to reduce the amount of grass cutting in the wildlife area. They have also agreed to replace the dead trees. April/22 Clerk has chased again as none of the suggested changes have yet been made. May/22. Mrs Nurbhai met with a representative from WBC about planting some more trees and improving the wildlife areas. June/22 - WBC have installed wildlife signs and will cut grass less. Still waiting for other improvements to be made.
09/03/2021	36.4/21	Recreation ground title deed	Clerk	Ongoing	Clerk to update the contact details on the title deed document with land registry. May/21 there is no charge to change details on the title deed and Clerk has forms needed. June 21 - Still ongoing July/21 - Clerk has to get identity confirmed by a solicitor in order to make the application to change the contact details. Solicitors offices are still closed so this is proving difficult. Sept/21 Still ongoing Nov/21 no further progress FEB/22 - Solicitors offices are now open so this should be able to be progressed in next few weeks. Mar/22 - Still needs to be done. May/22 - Clerk will try to get this done next month now that end of year accounts are done. June22- Clerk to ask HALC legal department if title deed can be in Parish Council name rather than Clerk.
08/06/2021	81/21	IT solution for file storage, file sharing and improvements to website	AF/Clerk	Ongoing	Clerk has set up a google drive account to backup files which is free and is working well. Mrs Faulkner to investigate longer term solutions for file sharing, storage and improvements to website. June/22- can this be closed ?

11/05/2021	64.1/21	Repairs to Lockup	Clerk	Ongoing	A contractor has been chosen to do the repair work and Listed building consent given but work has been delayed by poor weather. The last update from the contractor on 8th June is that they would contact us with a definite date when they knew more. Clerk has sent another chasing email to them for a better update. Aug/21 Contractor has provided reassurance that the work will be done this year. Sept/21 Contractor to start work in week commencing 27th Sept Oct/21 work has been delayed again until w/c 11th October Nov/21 - walls were repointed but roof has not been repaired. For discussion at meeting. Dec/21 Clerk has emailed the conservation officer for their views on what to do about the roof but no response yet. Jan/21 - Still no response from conservation officer have chased again. Feb/22 - WBC agreed to the idea of adding lead flashing. Clerk is still seeking quotes for this work. Has contacted 3 contractors. Mar/22 - two quotes so far but one has a lot of caveats. Still need another quote. April/22- Clerk has contacted two more contractors but neither were willing to quote. one was too busy and other did not respond. May/22 for discussion at meeting. Whether to continue to seek more quotes or not. June 22 - Contractor has agreed that can do work at the original quoted price. Now need to seek listed building consent for the work.
12/10/2021	132/21	Noticeboard poster	TN	Ongoing	TN to produce an eye-catching poster for noticeboards to explain the work of the Parish Council.
12/10/2021	135.2	Speed limit on Paice's Hill, request speed review	SC	Ongoing	SC contacted West Berks and ask whether they would consider extending the 40mph zone to between Baughurst Road and the Old Stocks Farm site. Nov/21 WBC have agreed to carry out a review early in 2022. June/22- Clerk has chased for progress on this speed review
12/10/2021	135.3	Flooding on A340 outside Saschron site	Clerk	Ongoing	Clerk has raised a case about the flooding. Ref: 201050 WBC have replied to say they have a lot of flooding issues at the moment and they are being prioritised. Jan/21 no update from WBC. Clerk has sent chasing email. Mar/22 - Clerk has chased again but it is possible that the planned gulley cleansing may help this issue. WBC have replied to say that this will take time as some drainage seems to have been removed. May/22- case still open with WBC
12/10/2021	142.2	Horse Aware signs	AF/Clerk	Ongoing	Clerk to put this issue on the November agenda. AF to find out costs and where the posters would need to be located. Dec/21 West Berkshire Council have indicated that they would not allow these signs in the Parish. Jan/22 - Mrs Faulkner to provide a report on potential sites and supporting information to send to WBC to ask them again to give permission. Feb/22 - report was sent to WBC but they are still refusing the request. For discussion at Feb meeting. Mar/22 - AF to contact WBC safety officer to get support for signs. AF to raise awareness of the BHS app for reporting incidents. April/22 Mrs Faulkner to follow up with fire service and safety officer at WBC May/22 - Any further actions ? June/22 - can this be closed

09/11/2021	150.1	Community Speedwatch	SC	Ongoing	Agreed not to join Community Speedwatch at this time. Mrs Crawford to sign up to the CSW platform and find out more about what is involved. Mar/22 - Decided to seek volunteers for a CSW group as West Berks are not able to do CSW now. Need to purchase a temporary sign, for decision at March meeting April/22 - Mrs Crawford has created a recruitment poster and has permission from TVP to use it. Sign will be purchased when we have enough volunteers to go ahead. May/22 WBC can now do CSW again. Still need to seek volunteers. TN to improve recruitment poster June/22- 5 volunteers have come forward plus 3 councillors and Clerk. Training to be completed before can start sessions.
08/02/2022	19.3	Hedge opposite Malthouse cottages overgrown	Clerk	Ongoing	Mar/22 - Clerk has raised a case reference 204535. Response as follows:-Our Contractors have been issued with a site instruction to carry out the cut back of the vegetation from the end of the allotments up to the start of the cycleway heading towards the Aldermaston Wharf, this should be completed within 28 working days of the site instruction being issued. The Vegetation coming out from the hedge in the allotments is the responsibility of the allotment owners or allotment users April/22 ongoing May.22 - chased for an update. June/22 - chased again for update from WBC
08/02/2022	19.5	Yellow lines outside Cedar's school need to be repainted	Clerk	Ongoing	Mar/22 Clerk raised case reference 204539 - WBC have said "We can confirm this location has been added to our programme list for assessment for works to be carried out in the new financial year, along with other similar sites in the district" April/22 no update yet May/22- WBC have said that this request will have to be assessed by the highways team now that there is not a school on the site.
08/03/2022	35/22	AWE - loud alarms on 3rd March	DS	Ongoing	Mr Shirt to ask at the AWE LLC why the alarms went off. AWE have agreed to investigate June/22 response expected at LLC meeting on 5th July
08/03/2022	38.2/22	Pot hole on Wasing Lane near East Lodge	JM	Ongoing	Revd. Manley to raise case to ask that the pot hole is fixed. May/21 - Has this been fixed ?
08/03/2022	38.3/22	Parking around the Rugby Club	Clerk	Ongoing	Clerk raised concern with rugby club about dangerous parking particularly on Sundays. Chairman's response was sent to all. Is any further action required ?
08/03/2022	38.6/22	Paices Hill wood yard activities	Clerk	Ongoing	Clerk raised the concern with planning enforcement but has not received a response.
10/05/2022	60.4/22	Refurbishment or replacement of Loosey Bench	Clerk	Ongoing	Seeking quotes for refurbishment of bench. One person declined to quote as they considered it to be unrepairable.
10/05/2022	60.4/22	Repair of Fountain Memorial on Loosey	Clerk	Ongoing	Clerk has contacted 3 companies for quotes for repair and waiting for responses.