

Aldermaston Parish Council - Action Tracker					
Dec-21		Current status in Red			
Date of original minute	Minute Ref	Description	Action	Current Status (Ongoing/Completed/P ending)	Latest update
09/10/2018	76.4.2	Frouds Lane and Wasing Lane footways	WBC	Ongoing	West Berkshire Council have concluded that there is not enough room along the highway for a footway along Frouds Lane and have therefore sent letters to the two land owners to ask them for their thoughts on land purchase/leasing. An update has been received from WBC. They have finalised the scheme design and met with both land owners in which a proposed footway would reside. One owner is approving of the footway and the other we are just awaiting a response from. If the outstanding land owner agrees then the design will be sent for a Road Safety Audit so it is independently reviewed. If all is well with the design then agreements will be made with the land owners (subject to approval) and the scheme will move forward another step. The Wasing Lane footpath project is also progressing. Feb/21 Wasing Lane footway will go ahead on highways land. Forecast for completion by end of March 2021. April/21 Work on the Wasing Lane footway has been delayed by the contractor but hope to start work soon. June/21 - Clerk has asked principal engineer for an update. July/21- work was due to start on the Wasing Lane footway but there has been a delay with the contractor again. WBC have reported that the Frouds Lane footway is unlikely to go ahead as the landowner is not in agreement. Clerk contacted Wasing for their view and they say that no decision has been taken. Sept/21 Work due to start on Wasing Lane Footway on 20th September. Oct/21 - Wasing Lane footway has been completed. Nov/21- Clerk requested an update on Frouds Lane footway from WBC . They are still waiting for a response from Wasing Estate. Dec/21 - no further update.

10/03/2020	41.4	Neighbourhood Police Team - Aldermaston is now covered by the Hungerford and Downlands team.	Clerk	Ongoing	Two representatives from the Hungerford and Downlands Team attended last meeting and it was agreed that a face to face meeting including Brimpton, Wasing, Beenham and Padworth Parish Councils would be useful in 2 to 3 months' time . Clerk to action. Face to face meetings still can't happen so this will need to be postponed until the New Year. However, there have been some new cases of Anti Social Behaviour which may need to be followed up with the neighbourhood policing team. Dec/20 Clerk has emailed Sarah Preston about the incidences of Anti social behaviour to find out if they were reported at the time. Jan/20 face to face meetings still not possible. March/21 It is still unclear which parts of the parish are covered by which policing team. Clerk and DS have both asked for clarification. April/21 the police have clarified that Aldermaston Wharf is covered by the Pangbourne policing team and the rest of the Parish is covered by the Hungerford and Downlands Neighbourhood policing team. Action remains open to organise a face to face meeting when covid restrictions lifted. June/21 - Clerk has invited representatives from the policing team to attend a meeting in July or August. July/21 - original contacts have now moved to other teams and the new contact is not on shift at time of meetings. Clerk has contacted MOD police to see if they would be able to attend a meeting. Sept/21 Clerk has chased MOD police again and now has the direct email address for the Sergeant responsible for Servator so hope to get a response in next few days. Oct/21 MOD police will attend December meeting.
14/04/2020	49.4	Weight restriction Red Lane West Berkshire Council had agreed to move the 7.5T weight limit restriction on Red Lane and indicated that it was in the works programme for 2019/2020	WBC	Ongoing	Highways department have confirmed that it is now in the 2020/2021 works programme but there is no date for the work yet. Clerk has requested a further update and WBC have confirmed again that it is in the programme of works for this financial year but there is no date for completion. Feb/21 Clerk has sent another email to West Berks asking for an update. The PPP recently reported that they had recorded breaches of the weight limit on Church Road whilst carrying out monitoring . Highways have responded but work has been delayed due to other more important Covid related work. March/21 - no further update. Still waiting for Highways to move the sign. April/21 - work delayed due to covid. Still no forecast date for completion. May 21 - It is in the work programme for 2021/22 but no forecast date can be given.
14/07/2020	90.7	Review of Conservation Area	WBC	Ongoing	A local resident has agreed to participate in the group so there are now 5 volunteers for the working group, which completes the team. Feb/21 - The Conservation Area Appraisal toolkit has now been received from West Berks and forwarded to the working group. March/21 - Group have had an initial meeting.. The Group has also met with the Bucklebury Team to hear their experiences and have meeting with WBC Conservation Officer scheduled for 19th March. April/21 work ongoing May/21 - The working group are meeting once a month and putting together a report. July/21 - Report is almost complete and will be made available as a draft to residents. Sept/21 - Conservation review report has been published and is available on the Parish Council website. Oct/21 - comments received from residents were forwarded to councillors. Waiting for comments from Conservation officer. Nov/21 - Comments received from Conservation Officer and final version of report is being worked on .

13/10/2020	128.3 a	Padworth Sawmills Planning Enforcement	RS/AF/DB	Ongoing	Mr. Smith to provide a summary of outstanding planning enforcement issues on the site. Dec/20 Mrs Faulkner reported an increase in commercial lorries on the site and also parked in the garden of Hill View. Mrs Faulkner to take pictures and send to West Berkshire Council planning enforcement team . Mrs Faulkner sent the information to planning enforcement and is waiting for their response. March/21 - Mrs Faulkner to send details of the ongoing issues to Cllr Boeck so that he can follow up with planning enforcement. Mr. Smith to inform the Parish Council when a response is received from Environment agency about the drainage issues on site. April/21 Mrs Faulkner and Mr Smith to provide a report on the current situation at the site for discussion by the Parish Council at the next meeting Sept/21 - Mr Smith to follow up with environment agency. Nov/21-Mr Smith has sent evidence to environment agency who are speaking to WBC
13/10/2020	130.4	Replacement tree for Swan Drive	Clerk	Ongoing	West Berkshire Council have confirmed that they will replace the chestnut tree that was removed with 3 Tulip trees in December/January. Resident has been informed and is happy. Jan/21 - resident reported that new trees have been planted at the wharf but not yet in Swan Drive. Clerk sent chasing email but no reponse yet. Feb/21 - West Berks have confirmed that the trees are on order and they hope to plant them this month.March/21 WBC have planted two Apple Trees instead of promised Tulip Tree/Sweet Chestnut. Local resident unhappy with substitution and WBC asked for justification April/21 - Clerk has contacted West Berks again to find out why apple trees were planted.May/21 WBC did not provide an explanation for the apple trees and resident has said he has given up on the issue ! Do the Parish Council wish to pursue any further ? Oct/21 Clerk has asked WBC for an update on the planting of the Sweet Chestnut now that it is tree planting season. Nov/21 - WBC have confirmed that a Sweet Chestnut will be planted this season but there is a nationwide tree shortage
08/12/2020	58	Update of Aldermaston Resilience Plan	AF/Clerk	Ongoing	Resilience plan needs to be updated. Clerk has removed the out of date plan from the front of the website and added Parish Councillor responsibilities to the web page July/21 - Clerk sent resilience plan to Mr. Smith so he can produce a reduced version. Sept/21 - Plan updated by Rob Smith to be discussed at September meeting.Oct/21 to be discussed at October meeting. Nov/21 - RS to speak to WBC emergency planning about content of the plan and also about a vulnerable people list.
12/01/2021	12.1/20	Frouds Lane road markings	WBC	Ongoing	Clerk has raised a case with West Berkshire Council asking for the white lines in Frouds Lane to be refreshed. Case ref 191882. Case was closed as follows "We will consider your request and investigate as necessary and will be prioritised accordingly as part of a works programme " March/21 - awaiting work to done by WBC

09/02/2021	18/21	Falcon Fields/Kestrels Mead Anti-social behaviour	Clerk	Ongoing	Clerk to contact PCSO and Thames Valley Police to raise residents' concerns about the increase in anti-social behaviour. Clerk to contact Building Communities Together Team at West Berks. Clerk to contact the West Berks Ground Maintenance Team to ask what can be done to improve facilities at the park in Kestrels Mead. - March 21 - PCSO and Neighbourhood policing team have responded and said that more patrols would be done but emphasised the need to report issues. Building Communities team also said that issues need to be reported to the police and asked West Berks Ground Maintenance for their view on improving facilities but no response on this yet. Contact made with MOD police. Invite them to Parish Council meeting when face to face. April/21 still no response from West Berks Grounds Maintenance. Clerk chase again. May/21 response received about possible improvements to the play area. Mrs Nurbhai to assess the response and make recommendations. July/21 - Mrs Nurbhai to seek residents views about improvements suggested by WBC and the Parish Council before Clerk responds to WBC Aug/21 - Clerk has contacted WBC for an update on suggested actions and to give feedback from residents. Oct 21- response received from WBC to be discussed. Nov/21 - Clerk chased with Caroline Booth again. She has agreed to a site meeting w/c 8th Nov Dec/21 - meeting held with WBC and they have agreed to some improvements to the play area and the wider open space.
09/03/2021	36.4/21	Recreation ground title deed	Clerk	Ongoing	Clerk to update the contact details on the title deed document with land registry. May/21 there is no charge to change details on the title deed and Clerk has forms needed. June 21 - Still ongoing July/21 - Clerk has to get identity confirmed by a solicitor in order to make the application to change the contact details. Solicitors offices are still closed so this is proving difficult. Sept/21 Still ongoing Nov/21 no further progress
09/03/2021	37.1/21	Regular playground inspection requirements	Clerk	Ongoing	Clerk to discuss with park keeper how to record regular inspection of playground Nov/21 - Clerk will ask Rospa playsafety if they can provide a checklist at their next annual inspection due in April 2022
11/05/2021	69.3/21	Bank behind agility trail to be grassed	Clerk/AW	Ongoing	Clerk has asked the grass cutting contractor to include the bank in their monthly cut. Mr. Woodley to grass the area in the Autumn.
08/06/2021	81/21	IT solution for file storage, file sharing and improvements to website	AF/Clerk	Ongoing	Clerk has set up a google drive account to backup files which is free and is working well. Mrs Faulkner to investigate longer term solutions for file sharing, storage and improvements to website.
11/05/2021	64.1/21	Repairs to Lockup	Clerk	Ongoing	A contractor has been chosen to do the repair work and Listed building consent given but work has been delayed by poor weather. The last update from the contractor on 8th June is that they would contact us with a definite date when they knew more. Clerk has sent another chasing email to them for a better update. Aug/21 Contractor has provided reassurance that the work will be done this year. Sept/21 Contractor to start work in week commencing 27th Sept Oct/21 work has been delayed again until w/c 11th October Nov/21 - walls were repointed but roof has not been repaired. For discussion at meeting. Dec/21 Clerk has emailed the conservation officer for their views on what to do about the roof but no response yet.
14/07/2021	89/21	Queen's Platinum Jubilee	Clerk	Ongoing	Clerk has contacted organiser of previous beacon lighting to let them know that Parish Council will support but won't actively organise any events

14/07/2021	90/21	Community Engagement	Clerk/SH	Ongoing	Clerk has set up a new facebook page for the Parish Council and started posting on it. Number of likes is increasing each day. A working group is being set up to look at surveying residents and/or updating the Parish Plan Nov/21 on meeting agenda Dec/21- a drop in event was held at Kestrels Mead.
14/09/2021	121.1	Skate ramp quotes	Clerk	Ongoing	Maverick ramps have visited site and provide 2 quotes for a concrete ramp which will be forwarded to councillors. Clerk has also contacted Burghfield Parish Council who have also had a quote from Maverick but no one else yet. Nov/21 Clerk to create a questionnaire. Dec/21- Survey has gone out. Results to be discussed at December meeting.
14/09/2021	126.2	Road markings on Reading Road and turning into Soke Road	Clerk	Ongoing	Clerk raised a case with West Berks reference : 200399. They have passed the work to their contractor. Dec/21 work scheduled to be done in Feb 2022 as part of the resurfacing work at the nearby roundabout.
12/10/2021	132/21	Ravenswing - electricity feed not sufficient for car electric charge points	SC	Ongoing	SC to clarify the exact nature of the problem to see if it is something that might be rectified with intervention from the Parish Council or West Berkshire Council.
12/10/2021	132/21	Noticeboard poster	TN	Ongoing	TN to produce an eye-catching poster for noticeboards to explain the work of the Parish Council.
12/10/2021	135.2	Speed limit on Paice's hill , requesting speed review	SC	Ongoing	SC contacted West Berks and ask whether they would consider extending the 40mph zone to between Baughurst Road and the Old Stocks Farm site. Nov/21 WBC have agreed to carry out a review early in 2022
12/10/2021	135.3	Flooding on A340 outside Sascron site	Clerk	Ongoing	Clerk has raised a case about the flooding. Ref: 201050 WBC have replied to say they have a lot of flooding issues at the moment and they are being prioritised.
12/10/2021	142.2	Electric charging points	SC	Ongoing	SC to ask WBC if they have any advice about installing electric charging points. Clerk received some information from Tadley Town Council Dec/21 Mr Smith has sent information about the EV charge point grant scheme to all councillors.
12/10/2021	142.2	Horse Aware signs	AF/Clerk	Ongoing	Clerk to put this issue on the November agenda. AF to find out costs and where the posters would need to be located. Dec/21 West Berkshire Council have indicated that they would not allow these signs in the Parish.
09/11/2021	147/21	Newsletter in noticeboards	Clerk	Completed	A copy of the November newsletter was put in all noticeboards and a note explaining how to sign up to receive it.
09/11/2021	147/21	Facebook groups	TN	Completed	Mrs Nurbhai sent a list of local facebook groups to Clerk for sharing posts to.
09/11/2021	147/21	Update mailing list with an indication of which area in the parish the resident lives	Clerk	Ongoing	Not yet complete. There are 250 subscribers to go through.
09/11/2021	149.2	Raghill Cottage permitted development	Clerk	Ongoing	Clerk raised a number of questions with the case officer for this planning application but has received no response. Dec/21 - Mrs Faulkner to give details to Richard Somner so he can investigate.
09/11/2021	150.1	Community Speedwatch	SC	Ongoing	Agreed not to join Community Speedwatch at this time. Mrs Crawford to sign up to the CSW platform and find out more about what is involved.
09/11/2021	155.1	School Transport Policy	DS	Completed	Resident wanted confirmation of which secondary school was considered closest for Aldermaston Wharf residents. It was confirmed that it was the Willink and Mr. Shirt gave this information to the resident.
09/11/2021	155.2	No dogs allowed sign on pub gate	Clerk	Completed	Clerk has put up a laminated sign on the side gate from the pub to the recreation ground.