

Aldermaston Parish Council - Action Tracker					
Apr-22		Current status in Red			
Date of original minute	Minute Ref	Description	Action	Current Status (Ongoing/Completed/P ending)	Latest update
09/10/2018	76.4.2	Frouds Lane and Wasing Lane footways	WBC	Ongoing	West Berkshire Council have concluded that there is not enough room along the highway for a footway along Frouds Lane and have therefore sent letters to the two land owners to ask them for their thoughts on land purchase/leasing. An update has been received from WBC. They have finalised the scheme design and met with both land owners in which a proposed footway would reside. One owner is approving of the footway and the other we are just awaiting a response from. If the outstanding land owner agrees then the design will be sent for a Road Safety Audit so it is independently reviewed. If all is well with the design then agreements will be made with the land owners (subject to approval) and the scheme will move forward another step. The Wasing Lane footpath project is also progressing. Feb/21 Wasing Lane footway will go ahead on highways land. Forecast for completion by end of March 2021. April/21 Work on the Wasing Lane footway has been delayed by the contractor but hope to start work soon. June/21 - Clerk has asked principal engineer for an update. July/21- work was due to start on the Wasing Lane footway but there has been a delay with the contractor again. WBC have reported that the Frouds Lane footway is unlikely to go ahead as the landowner is not in agreement. Clerk contacted Wasing for their view and they say that no decision has been taken. Sept/21 Work due to start on Wasing Lane Footway on 20th September. Oct/21 - Wasing Lane footway has been completed. Nov/21- Clerk requested an update on Frouds Lane footway from WBC. They are still waiting for a response from Wasing Estate. Dec/21 - no further update. Jan/21 - still waiting to hear whether Wasing Estate will support the Frouds Lane footway. Clerk has chased WBC again. Feb/22 - Wasing Estate have now confirmed that they will support the proposed footway on Frouds Lane so it is now with WBC to progress the project.

14/04/2020	49.4	Weight restriction Red Lane West Berkshire Council had agreed to move the 7.5T weight limit restriction on Red Lane and indicated that it was in the works programme for 2019/2020	WBC	Ongoing	Highways department have confirmed that it is now in the 2020/2021 works programme but there is no date for the work yet. Clerk has requested a further update and WBC have confirmed again that it is in the programme of works for this financial year but there is no date for completion. Feb/21 Clerk has sent another email to West Berks asking for an update. The PPP recently reported that they had recorded breaches of the weight limit on Church Road whilst carrying out monitoring. Highways have responded but work has been delayed due to other more important Covid related work. March/21 - no further update. Still waiting for Highways to move the sign. April/21 - work delayed due to covid. Still no forecast date for completion. May 21 - It is in the work programme for 2021/22 but no forecast date can be given. Jan/21- Update from WBC 'The change to the limit is still programmed for being looked at this financial year and we are currently employing a temp to assist with some of the back log caused by several staff retiring recently.' Mar/22 - still waiting for this to be actioned.
14/07/2020	90.7	Review of Conservation Area	WBC	Ongoing	A local resident has agreed to participate in the group so there are now 5 volunteers for the working group, which completes the team. Feb/21 - The Conservation Area Appraisal toolkit has now been received from West Berks and forwarded to the working group. March/21 - Group have had an initial meeting.. The Group has also met with the Bucklebury Team to hear their experiences and have meeting with WBC Conservation Officer scheduled for 19th March. April/21 work ongoing May/21 - The working group are meeting once a month and putting together a report. July/21 - Report is almost complete and will be made available as a draft to residents. Sept/21 - Conservation review report has been published and is available on the Parish Council website. Oct/21 - comments received from residents were forwarded to councillors. Waiting for comments from Conservation officer. Nov/21 - Comments received from Conservation Officer and final version of report is being worked on. Feb/22 - Latest version of the Conservation Report is on the PC website and has been advertised to residents for review with a deadline of 14th Feb. Mar/22 - Now with WBC to review

13/10/2020	128.3 a	Padworth Sawmills Planning Enforcement	RS/AF/DB	Ongoing	Mr. Smith to provide a summary of outstanding planning enforcement issues on the site. Dec/20 Mrs Faulkner reported an increase in commercial lorries on the site and also parked in the garden of Hill View. Mrs Faulkner to take pictures and send to West Berkshire Council planning enforcement team . Mrs Faulkner sent the information to planning enforcement and is waiting for their response. March/21 - Mrs Faulkner to send details of the ongoing issues to Cllr Boeck so that he can follow up with planning enforcement. Mr. Smith to inform the Parish Council when a response is received from Environment agency about the drainage issues on site. April/21 Mrs Faulkner and Mr Smith to provide a report on the current situation at the site for discussion by the Parish Council at the next meeting Sept/21 - Mr Smith to follow up with environment agency.Nov/21-Mr Smith has sent evidence to environment agency who are speaking to WBC Feb/22 - no further progress.
13/10/2020	130.4	Replacement tree for Swan Drive	Clerk	Ongoing	West Berkshire Council have confirmed that they will replace the chestnut tree that was removed with 3 Tulip trees in December/January. Resident has been informed and is happy. Jan/21 - resident reported that new trees have been planted at the wharf but not yet in Swan Drive. Clerk sent chasing email but no reponse yet. Feb/21 - West Berks have confirmed that the trees are on order and they hope to plant them this month.March/21 WBC have planted two Apple Trees instead of promised Tulip Tree/Sweet Chestnut. Local resident unhappy with substitution and WBC asked for justification April/21 - Clerk has contacted West Berks again to find out why apple trees were planted.May/21 WBC did not provide an explanation for the apple trees and resident has said he has given up on the issue ! Do the Parish Council wish to pursue any further ? Oct/21 Clerk has asked WBC for an update on the planting of the Sweet Chestnut now that it is tree planting season. Nov/21 - WBC have confirmed that a Sweet Chestnut will be planted this season but there is a nationwide tree shortage.Mar/22 - Clerk has emailed WBC for an update on whether this will happen now.April/22 WBC said that they were just waiting for trees to be delivered.
08/12/2020	58	Update of Aldermaston Resilience Plan	AF/Clerk	Ongoing	Resilience plan needs to be updated. Clerk has removed the out of date plan from the front of the website and added Parish Councillor responsibilities to the web page July/21 - Clerk sent resilience plan to Mr. Smith so he can produce a reduced version. Sept/21 - Plan updated by Rob Smith to be discussed at September meeting.Oct/21 to be discussed at October meeting. Nov/21 - RS to speak to WBC emergency planning about content of the plan and also about a vulnerable people list. Feb/22 - The WBC Emergency Planning team have been in contact and Clerk has sent them the revised plan for their review. Mar/22 WBC Emergency planning team have given some feedback on the revised plan but are generally happy with it. For discussion at March meeting. April/22 - Mr Smith to review changes suggested by WBC and update accordingly.

09/02/2021	18/21	Falcon Fields/Kestrels Mead Anti-social behaviour	Clerk	Ongoing	Clerk to contact PCSO and Thames Valley Police to raise residents' concerns about the increase in anti-social behaviour. Clerk to contact Building Communities Together Team at West Berks. Clerk to contact the West Berks Ground Maintenance Team to ask what can be done to improve facilities at the park in Kestrels Mead. - March 21 - PCSO and Neighbourhood policing team have responded and said that more patrols would be done but emphasised the need to report issues. Building Communities team also said that issues need to be reported to the police and asked West Berks Ground Maintenance for their view on improving facilities but no response on this yet. Contact made with MOD police. Invite them to Parish Council meeting when face to face. April/21 still no response from West Berks Grounds Maintenance. Clerk chase again. May/21 response received about possible improvements to the play area. Mrs Nurbhai to assess the response and make recommendations. July/21 - Mrs Nurbhai to seek residents views about improvements suggested by WBC and the Parish Council before Clerk responds to WBC Aug/21 - Clerk has contacted WBC for an update on suggested actions and to give feedback from residents. Oct 21- response received from WBC to be discussed. Nov/21 - Clerk chased with Caroline Booth again. She has agreed to a site meeting w/c 8th Nov Dec/21 - meeting held with WBC and they have agreed to some improvements to the play area and the wider open space. Jan/22 - Clerk has sent some feedback from residents to WBC after the meeting with some residents but not yet received response so has chased. Feb/22 - WBC are working on a plan for the playground and have agreed to reduce the amount of grass cutting in the wildlife area. They have also agreed to replace the dead trees. April/22 Clerk has chased again as none of the suggested changes have yet been made.
09/03/2021	36.4/21	Recreation ground title deed	Clerk	Ongoing	Clerk to update the contact details on the title deed document with land registry. May/21 there is no charge to change details on the title deed and Clerk has forms needed. June 21 - Still ongoing July/21 - Clerk has to get identity confirmed by a solicitor in order to make the application to change the contact details. Solicitors offices are still closed so this is proving difficult. Sept/21 Still ongoing Nov/21 no further progress Feb/22 - Solicitors offices are now open so this should be able to be progressed in next few weeks. Mar/22 - Still needs to be done.
09/03/2021	37.1/21	Regular playground inspection requirements	Clerk	Ongoing	Clerk to discuss with park keeper how to record regular inspection of playground Nov/21 - Clerk will ask Rospa playsafety if they can provide a checklist at their next annual inspection due in April 2022 Mar/22 - Rospa inspection will happen in April and they will provide a checklist after this.
08/06/2021	81/21	IT solution for file storage, file sharing and improvements to website	AF/Clerk	Ongoing	Clerk has set up a google drive account to backup files which is free and is working well. Mrs Faulkner to investigate longer term solutions for file sharing, storage and improvements to website.

11/05/2021	64.1/21	Repairs to Lockup	Clerk	Ongoing	A contractor has been chosen to do the repair work and Listed building consent given but work has been delayed by poor weather. The last update from the contractor on 8th June is that they would contact us with a definite date when they knew more. Clerk has sent another chasing email to them for a better update. Aug/21 Contractor has provided reassurance that the work will be done this year. Sept/21 Contractor to start work in week commencing 27th Sept Oct/21 work has been delayed again until w/c 11th October Nov/21 - walls were repointed but roof has not been repaired. For discussion at meeting. Dec/21 Clerk has emailed the conservation officer for their views on what to do about the roof but no response yet. Jan/21 - Still no response from conservation officer have chased again. Feb/22 - WBC agreed to the idea of adding lead flashing. Clerk is still seeking quotes for this work. Has contacted 3 contractors. Mar/22 - two quotes so far but one has a lot of caveats. Still need another quote. April/22- Clerk has contacted two more contractors but neither were willing to quote. one was too busy and other did not respond.
14/07/2021	89/21	Queen's Platinum Jubilee	Clerk	Ongoing	Clerk has contacted organiser of previous beacon lighting to let them know that Parish Council will support but won't actively organise any events Feb/22 - Mr Shirt informed organiser of time frame for requesting road closure. Any further update ? Mar/22 programme of events has been sent to Parish Council for review at March meeting. Apr/22. Insurers have been made aware of the events and have indicated that they will be covered by existing insurance. Grant to be considered at meeting.
14/09/2021	121.1	Skate ramp quotes	Clerk	Ongoing	Maverick ramps have visited site and provide 2 quotes for a concrete ramp which will be forwarded to councillors. Clerk has also contacted Burghfield Parish Council who have also had a quote from Maverick but no one else yet. Nov/21 Clerk to create a questionnaire. Dec/21- Survey has gone out. Results to be discussed at December meeting. Jan/21 - Clerk to summarise survey results so can be shared with public. Next steps to work on tender document and quotes to be sought. Feb/22 - Resident agreed to set up a community working group to carry out any repairs once ramp is installed. Draft tender document to be discussed at Feb meeting. Mar/22 - Tender went live on Contracts finder on 14th Feb. No quotes received yet. April/22 - 4 quotes received. Now need to be reviewed.
12/10/2021	132/21	Ravenswing - electricity feed not sufficient for car electric charge points	SC	Ongoing	SC to clarify the exact nature of the problem to see if it is something that might be rectified with intervention from the Parish Council or West Berkshire Council. Jan/22 - Ongoing Mar/22 - is any further action required by the PC ?
12/10/2021	132/21	Noticeboard poster	TN	Ongoing	TN to produce an eye-catching poster for noticeboards to explain the work of the Parish Council.
12/10/2021	135.2	Speed limit on Paice's Hill, request speed review	SC	Ongoing	SC contacted West Berks and ask whether they would consider extending the 40mph zone to between Baughurst Road and the Old Stocks Farm site. Nov/21 WBC have agreed to carry out a review early in 2022

12/10/2021	135.3	Flooding on A340 outside Sasron site	Clerk	Ongoing	Clerk has raised a case about the flooding. Ref: 201050 WBC have replied to say they have a lot of flooding issues at the moment and they are being prioritised. Jan/21 no update from WBC. Clerk has sent chasing email. Mar/22 - Clerk has chased again but it is possible that the planned gully cleansing may help this issue. WBC have replied to say that this will take time as some drainage seems to have been removed.
12/10/2021	142.2	Horse Aware signs	AF/Clerk	Ongoing	Clerk to put this issue on the November agenda. AF to find out costs and where the posters would need to be located. Dec/21 West Berkshire Council have indicated that they would not allow these signs in the Parish. Jan/22 - Mrs Faulkner to provide a report on potential sites and supporting information to send to WBC to ask them again to give permission. Feb/22 - report was sent to WBC but they are still refusing the request. For discussion at Feb meeting. Mar/22 - AF to contact WBC safety officer to get support for signs. AF to raise awareness of the BHS app for reporting incidents. April/22 Mrs Faulkner to follow up with fire service and safety officer at WBC
09/11/2021	147/21	Update mailing list with an indication of which area in the parish the resident lives	Clerk	Ongoing	Not yet complete. There are 250 subscribers to go through. Jan/22 - Clerk has started work on this. Each subscriber will be tagged with a location code ie. Village, wharf, ravenswing, falcons fields etc Mar/22 - still ongoing
09/11/2021	149.2	Raghill Cottage permitted development	Clerk	Ongoing	Clerk raised a number of questions with the case officer for this planning application but has received no response. Dec/21 - Mrs Faulkner to give details to Richard Somner so he can investigate. Jan/22 - the CERTP application is still awaiting a decision. Feb/22 Awaiting decision April/22. application is still waiting a decision.
09/11/2021	150.1	Community Speedwatch	SC	Ongoing	Agreed not to join Community Speedwatch at this time. Mrs Crawford to sign up to the CSW platform and find out more about what is involved. Mar/22 - Decided to seek volunteers for a CSW group as West Berks are not able to do CSW now. Need to purchase a temporary sign, for decision at March meeting April/22 - Mrs Crawford has created a recruitment poster and has permission from TVP to use it. Sign will be purchased when we have enough volunteers to go ahead.
08/02/2022	19.3	Hedge opposite Malthouse cottages overgrown	Clerk	Ongoing	Mar/22 - Clerk has raised a case reference 204535. Response as follows:-Our Contractors have been issued with a site instruction to carry out the cut back of the vegetation from the end of the allotments up to the start of the cycleway heading towards the Aldermaston Wharf, this should be completed within 28 working days of the site instruction being issued. The Vegetation coming out from the hedge in the allotments is the responsibility of the allotment owners or allotment users April/22 ongoing
08/02/2022	19.4	Wasing Lane drainage gulleys blocked	Clerk	Ongoing	Mar/22 - Clerk has raised a case reference 204536
08/02/2022	19.5	Yellow lines outside Cedar's school need to be repainted	Clerk	Ongoing	Mar/22 Clerk raised case reference 204539 - WBC have said "We can confirm this location has been added to our programme list for assessment for works to be carried out in the new financial year, along with other similar sites in the district" April/22 no update yet
08/03/2022	35/22	AWE - loud alarms on 3rd March	DS	Ongoing	Mr Shirt to ask at the AWE LLC why the alarms went off. AWE have agreed to investigate

08/03/2022	38.1/22	Dog Bins at Manor House	Clerk	Ongoing	Clerk contacted Praxis to tell them that bins were full at the Manor House but did not receive a response.
08/03/2022	38.2/22	Pot hole on Wasing Lane near East Lodge	JM	Ongoing	Revd. Manley to raise case to ask that the pot hole is fixed.
08/03/2022	38.3/22	Parking around the Rugby Club	Clerk	Ongoing	Clerk raised concern with rugby club about dangerous parking particularly on Sundays. Chairman's response was sent to all. Is any further action required ?
08/03/2022	38.4/22	Road surface at junction of Welshman's and Reading Road	AF	Ongoing	Mrs Faulkner raised the concern with WBC and they have indicated that the problem will be resolved with a retrospective surface treatment
08/03/2022	38.6/22	Paices Hill wood yard activities	Clerk	Ongoing	Clerk raised the concern with planning enforcement but has not received a response.
08/03/2022	38.7/22	Rosebourne Central Bollard and road safety	Clerk	Ongoing	WBC have indicated that an illuminated bollard is not required at this location and no Road safety audit is needed. Is any further action needed ?
08/03/2022	38.9/22	Medicine Festival	Clerk	Ongoing	Clerk has contacted the organiser for the Medicine Festival and she has said that they will be taking issues raised last year into account. She also offered to attend a future Parish COuncil meeting.