

Aldermaston Parish Council

Clerk: position currently vacant

Email: parishclerk@aldermaston.co.uk (emails will be read by a councillor)

AGENDA

Councillors are hereby summoned to attend the **annual meeting of Aldermaston Parish Council** to be held on
14th May 2024 at 7.30pm at **Aldermaston Parish Hall**

- 1. To elect a Chairman of the Parish Council and receive the signed declaration of acceptance of office form**
- 2. To elect a Vice-Chairman of the Parish Council and receive the signed declaration of acceptance of office form**
- 3. To review and agree allocation of responsibilities and to appoint councillor representatives to outside bodies**
- 4. To review the following policies and procedures:**
 - Standing Orders
 - Financial Regulations
 - Risk Assessment
 - Asset Register
 - Code of conduct
 - To approve ICO direct debit
- 5. Open Forum**

Members of the public are welcome to address the council about any parish issues but time permits only short presentations. Any item requiring a Parish Council decision will be included as an agenda item at the next relevant meeting.
- 6. Apologies for absence**
- 7. Declarations of interest**

To receive declarations of interest in accordance with the council's Code of Conduct and section 106 of the Local Government Finance Act 1992.
- 8. Minutes of the last Parish Council meeting**

To approve and sign the minutes of the meeting held on 9th April 2024
- 9. To consider the Clerk vacancy**
- 10. To receive an update on APC's new website**
- 11. Planning**
 - a. To note receipt and comment upon new applications
 - 24/00436/FUL** – Replacement of fire damaged bungalow, Strawberry Farm, Burghfield Road
 - 24/00694/PASOL** - Application to determine if prior approval is required for a Solar PV installation to reduce electrical consumption and therefore carbon emissions at the commercial property. Falcon Garage, Burghfield Road
 - 24/00911/CERTE** - Chestnut Coppice, Rag Hill. Certificate of Lawful Use for Non-compliance with conditions 12 13 & 14 attached to planning permission 11/01563/FULD by virtue of no workshop
 - b. To note receipt of any approvals, refusals, withdrawals and appeals
 - c. To consider planning enforcement cases
- 12. Highways and Footpath matters**
 - a. To receive an update on the Speed Limit Review request by residents of Reading Road and Welshman's Road
 - b. To raise any new footpath or highway issues
- 13. Parish Environment**
 - a. To discuss/decide future action on the lock up following LBC consent
 - b. Review proposals/quotes for the Kestrels Mead playground
 - c. To consider resident complaints relating to Aldermaston Manor including; general poor maintenance, illegal fishing, overnight camping, dogwalkers, and rowdy groups from outside the area
 - d. To raise any new parish environment issues
- 14. Consultation documents requiring consideration**

Review APC participation in West Berkshire Local Plan Examination Hearing on 9/5 and consider input for upcoming hearing on 11/6

To consider questions/issues for East Area District Parish Conference 21/5
- 15. AWE to include updates from LLC**

To receive feedback on 29th April LLC Meeting and Site Visit
- 16. Reports**
 - a. Clerk's report
 - b. District Councillor's report

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- c. Parish councillor representative reports on outside bodies

17. Finance

To approve the payments for May

To note the bank reconciliation

18. To note the internal Auditors report and consider any recommendations therein

19. To receive items for information only

20. To confirm the date of the next meeting as 11th June 2024 at 7.30pm.

Signed: Sophie Crawford

Date 07/05/24