

ALDERMASTON PARISH COUNCIL
Minutes of meeting 14th September 2021

Councillors Present: Mrs S Crawford (Chairman)
Mrs A Faulkner
Revd J Manley
Mrs Nurbhai
Mr R Smith
Mr D Shirt

In attendance: Mrs C McGarvie – Clerk
3 members of the public including Mr J Dugdale – Wasing Estate

114/21 Open Forum

Mr. Dugdale reported that the Medicine festival was a success with 2000 people attending. He acknowledged that there were some things that could have been done better. The decision to go ahead with the festival was made quite late and consequently liaison with the community was not as good as it should have been.

Some complaints about noise were received from residents in the Baughurst area on Friday and Saturday evening. Wasing will be looking at improvements next year to create sound barriers and look at moving the direction of the speakers. A noise report was carried out at the time of the complaints and sound was reportedly within expected levels.

There were also complaints from residents about the hotline not being answered. The general manager was answering this mobile phone but it is possible that it did not have signal all the time.

Mr Dugdale confirmed that this is the only event planned on the estate which will finish this late.

Mr. Shirt asked for an out of hours number for Wasing Estate to be used in the event of an emergency. Mr Dugdale agreed to send the number to Mr. Smith.

115/21 Apologies for absence

Mrs Woodley gave her apologies

116/21 Declarations of Interest

None

117/21 Minutes of the last Parish Council meeting

117.1 To approve and sign the minutes of the meeting held 10th August 2021

The minutes of the meeting held on 10th August 2021 were agreed as a true and accurate record. The Chairman signed the minutes.

117.2 Review of Action Tracker

107.2 It was agreed that no further action was needed regarding the chestnut tree at The Forsters at this time but the Parish Council would keep an eye on it.

27.3/21 Spring Lane drainage issue

Clerk has asked for an update from West Berkshire Council as no action has yet been taken. West Berkshire Council had indicated that they would be jetting out the gulleys and drains but this has been done before and did not resolve the issue. Clerk to contact West Berkshire Council to inform them.

Action: Clerk

117.3 Village Sign

The new Village Sign has been installed. The Good Exchange platform fees need to be paid in two instalments and then the action can be closed. The overall additional cost to the Parish Council due to the increased material costs and platform fees will be £452.10.

118/21 Community Engagement

Mrs Faulkner, Revd Manley, Mrs Nurbhai and Mrs Crawford have met as a working group to discuss how best to engage the community before embarking on a parish plan.

Mrs Faulkner and Revd Manley visited Pinelands mobile home park, delivered 36 parish newsletters by hand and spoke to residents. They collected 12 email addresses to be added to the Parish Council mailing list.

Mrs Nurbhai and Mrs Crawford will be visiting Ravenswing this week, to deliver newsletters and speak to residents. The next step will be to visit Kestrels Mead and Falcons Fields.

Clerk has received an offer of a free defibrillator for Ravenswing mobile home park from a local employer. Clerk is liaising with the parks owners to get the defibrillator installed. The Park owners have agreed to cover the ongoing maintenance costs.

119/21 Planning

119.1 To note receipt of new applications and make comment see Appendix A

21/02035/HOUSE – Raghill Cottage, Rag Hill. Addition of dormer at first floor level

The Parish Council resolved to respond with no objections

21/02170/HOUSE – 11 Swan Drive Single and two storey rear extension (retrospective in part) plus new rooflight on existing side roof

The Parish Council resolved to respond with no objections.

Clerk to follow up with the case officer to find out why permitted development rights have been removed and whether this applies to all properties in Swan Drive.

Action : Clerk

119.2 To note receipt of any approvals, refusals or withdrawals

See Appendix A below.

It was noted that the planning application for an annexe at Silver Dene was refused as it would create a new dwelling in the countryside and it would be difficult to ensure that it remained ancillary to the main dwelling. The case officers incorrectly reported the Parish Council's response to the consultation.

21/0487/COMIND - Rosebourne. It was agreed that Clerk should make residents aware of this planning application and the deadline of 21st September for comments via the Parish Council facebook page.

Action : Clerk

19/01063/COMIND – Lidl application was approved at appeal. Clerk to contact the CIL department to ask for an estimate of what CIL will be payable to the Parish Council and when it is likely to be payable.

Action: Clerk

119.3 To note any updates on planning enforcement

a) Padworth Sawmills

The Environment agency have visited site and sent a report to West Berkshire Council on their findings. Mr. Smith reported that there have been less traffic movements recently but there is a very large earth mound on the site which is a concern. The timber heap is also still on the site. It was agreed that Mr. Smith should make West Berkshire Councils planning enforcement team aware of the current activities on site including the large earth mound.

Action : RS

120/21 Highways and Footpath matters

120.1 To receive an update on the use of the Traffic Management Equipment (TME) in the Parish
The TME is now being used in the Parish. The plan is to monitor in Aldermaston Wharf and also in Wasing Lane, when the school is open.

Following complaints from a resident about speeding along Reading Road, Mrs Crawford has asked West Berkshire Council if they can carry out some speed monitoring in Reading Road. This can't be done by volunteers as it is a 50mph zone.

There have also been reports from residents of Pinelands that there is excessive speeding along Welshman's Road. The majority of this road is in Mortimer West End Parish in Hampshire. Clerk to contact Mortimer West End Parish Council to raise the issue with them and ask if they could ask Hampshire County Council to carry out some monitoring.

Action : Clerk

Clerk to report dip in the road on Reading Road at the junction with Welshman's road to West Berkshire Highways department.

Action : Clerk

121/21 Parish Environment

121.1 To consider outcome of investigation of Skate Ramp.

An inspection of the frame of the Skate Ramp was carried out with the help of residents and this confirmed that the wooden frame is in a poor state of repair. It was therefore agreed that the Parish Council would go ahead with removing the ramp. Clerk to check which contractor could do the job soonest as there was very little difference in price. It was agreed that the contractors would be asked to leave the paving slabs behind for future use.

Action: Clerk

It was agreed that the Clerk would seek quotes for a replacement concrete Skate Ramp to be located either towards the back of the recreation ground or on the other side nearer to Rosebourne. It was agreed that any project to replace the ramp would need to be led by a community group and funded mainly by grants.

Action : Clerk

Clerk to contact Burghfield Parish Council to ask if they have any recommendations for contractors who could quote for a concrete skate ramp.

Action : Clerk

121.2 To consider quote for cutting back vegetation around the fountain at The Loosey

It was agreed to proceed with the quote of £130 (plus VAT) for removing the vegetation around the fountain, well and cutting the low hanging branch obscuring the new village sign.

Clerk to ask the contractor to also remove the ivy from the oak tree and check that they will remove shrubs completely leaving the ground tidy afterwards.

Action: Clerk

121.3 To discuss any update on the Kestrels Mead play area survey of residents

There has been more anti-social behaviour in the field next to the play area in Kestrels Mead. Clerk to contact the West Berkshire Council Grounds Maintenance team to find out when the suggested changes will be made and to raise concerns about the access on to the field.

Action: Clerk

121.4 To consider location of salt bins and refilling

It was agreed that the salt bins should be inspected and an attempt made to stir the salt before deciding whether any further action is required. Clerk to check bin in Soke Road, Mrs Crawford to check Parish Hall bin, Mr. Shirt to check Church Road and Mrs Faulkner to check Spring Lane bin.

Action : Clerk/DS/SC/AF

122/21 Consultation documents requiring consideration

Conservation Appraisal report consultation – 8 responses have been received so far. Most people were in general agreement with the appraisal. The issue of speed and weight of vehicles through the Conservation Area was emphasised by most respondents.

Only 3 respondents were willing to contribute to the cost of banners.

Some were against the idea of a 20mph zone through the Conservation Area.

There was general support for creating a Conservation Area to cover the Church and Manor House.

Clerk to circulate the summary of comments on the Conservation Appraisal to all councillors.

Action: Clerk

The West Berkshire Conservation Officer has not yet responded to the Appraisal report.

The Conservation Group will be meeting on 16th September.

It was agreed that the Parish Council should await the outcome of the Conservation Officer's review before taking any further action.

123/21 To consider the updated resilience plan

Mr Smith has provided a condensed version of the resilience plan for discussion. It was agreed that all councillors would send any comments to Mr. Smith via email before the next meeting.

Action: All

124/21 Reports

124.1 Clerk's report

Brimpton Parish Council are still trying to arrange a meeting with Richard Somner, Executive member for planning. It was agreed that if the meeting goes ahead, the issues of cumulative increases in traffic on A340, planning enforcement and lack of consistency in planning decisions should be raised with him.

Clerk has been in contact with the AWE MOD police in the last few days and they have agreed to attend a future Parish Council meeting to give an overview of their work.

124.2 District Councillor's report

Report from District Cllr Boeck was circulated before the meeting.

124.3 To receive reports from parish council representatives on outside bodies

Mrs Faulkner and Mr. Smith attended the meeting of Padworth Common Advisory Committee. The Committee are looking for volunteers for maintenance work on the common.

125/21 Finance

125.1 To approve payments, bank reconciliation and receipts

The bank reconciliation was checked by the Chairman before the meeting.

The payments for September were approved. Mrs Crawford and Mrs Faulkner to approve the payments online.

The external audit for 2020/2021 has been completed with no issues. The notice of completion of audit has been published on the website and in the noticeboards.

126/21 To receive items for information only

126.1 Mrs Nurbhai reported that the Tadley Air Cadets have asked what is happening to the car park in front of Barclays now that the bank is shut. Clerk to contact Tadley Town Council as they own this land.

Action: Clerk

126.2 Mrs Faulkner reported that the road markings on Reading Road at the turning into Soke Road are worn away which makes turning right difficult. Clerk to raise a case with West Berkshire Council.

Action: Clerk

127/21 The next meeting will be held on 12th October 2021 at 7.30pm in the Parish Hall.

Signed by Chairman _____

Date _____

Appendix A

Aldermaston Parish Council –September 2021

Planning Applications for Consideration

1.	21/02035/HOUSE – Raghill Cottage, Rag Hill. Addition of dormer at first floor level	Deadline for comments 17th Sept
2	21/02170/HOUSE – 11 Swan Drive Single and two storey rear extension (retrospective in part) plus new rooflight on existing side roof	Not on agenda. Deadline for comments 30 th Sept . Can request extension

Planning Application Decisions

1	20/02527/OUTMAJ - Blacks Lake Race Track Paices Hill Outline Planning Application for the construction of an industrial estate	Approved by Committee
2	APP/W0340/W/20/3265942 – Appeal 19/01063/COMIND Construction of Class A1 foodstore with associated car parking, access and landscaping – Lidl	Approved
3	21/01886/HOUSE – 11 Swan Drive. First floor rear extension	Withdrawn
4	21/01178/HOUSE – Silver Dene, Reading Road. Erection of ancillary accommodation	Refused

Planning Applications Awaiting Decisions

1	21/00642/FUL – Land Adjacent to Barlows Plantation. Retrospective use of car parking area for site training
2	21/01487/COMIND – Rosebourne, Station Road. Erection of open sided canopy extension, new garden display area and 42 additional car parking spaces.

Appendix B

Meeting Report 14th September 2021

Bank Balance as at 31/8/2021	Cashbook balance as at 31/8/2021	Cashbook balance after new payments made
£38,136.17	£38,136.17	£36,987.29

New items for payment

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	September Salary	288.00
EP	Triangle Management Ltd	Grass cutting August	208.50
EP	Mr A Woodley	Parkkeeping - 12 hours	130.92
EP	PKF Littlejohn	External Audit	360.00
EP	The Good Exchange	Platform Fees	161.46
TOTAL			£1,148.88

Payments made since last meeting

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	July salary	288.00
EP	ICO	subscription	35.00
EP	Triangle Management Co Ltd	Grass cutting	208.50
EP	Mr D Shirt	donation to Thames Valley Ambulance	25.00
EP	Mrs C McGarvie	August salary	288.00
TOTAL			£844.50

Receipts since last meeting date

Receipt Date	Payer	Details	TOTAL AMOUNT
09/08/2021	Lloyds bank	interest	0.32
TOTAL			£0.32

Payments not yet presented

Cheque No	Payee	Details	TOTAL COST
TOTAL			£0.00

Receipts not yet cleared/or on statement

Receipt date	Payer	Details	TOTAL COST
TOTAL			£0.00

Appendix C

Bank reconciliation - as at 9th September 2021

Balance from cashbook spreadsheet		38136.17
Add unpresented payments at 31st August 2021		
		0.00
Subtract receipts after 31st August 2021		
		0.00
Net bank balances as at 31st August 2021		<u>38136.17</u>
Bank statements 31st August 2021		
Current account	926.03	
Business account	<u>37210.14</u>	
		<u>38136.17</u>
Difference		0.00