

ALDERMASTON PARISH COUNCIL
Minutes of meeting 11th October 2022

Councillors Present: Mrs S Crawford (Chairman)
Mrs A Faulkner
Revd J Manley
Mrs T Nurbhai
Mr D Shirt
Mr R Smith

In Attendance: Mrs C McGarvie – Clerk
District Cllr D Boeck
4 members of the public

112/22 Open Forum

112.1 Two representatives from Easy Concrete Services attended the meeting to explain their plans for Units 1 and 2 Woodstock on Paices Hill which they recently purchased.

Easy Concrete Services specialise in volumetric concrete which is mixed in trucks on the way to customer sites. The site will be used for parking lorries, storing ballast and aggregates. There will be a water tank on site and 6 lorries operating from the site. This will be the companies second branch. They will be applying in November for an operator's licence for the lorries and estimate 3 deliveries per vehicle each day.

When the site was purchased, West Berkshire Council confirmed that the site is classified as B8. They are aware of the conditions on operating hours.

Mrs Crawford mentioned that residents are confused because previous planning applications had placed conditions on the site which stated it should only be used as a wood yard.

Mr Shirt raised concern about the safety of the current entrance if lorries are going in and out. The owners agreed that the entrance could be improved.

The owners are not going to continue with the toilet hire business but will be storing plant machinery on site as part of their plant hire business.

Mr Shirt asked if they would have wheel washing facilities on site and they said they would be willing to look at that.

The owners agreed that their contact details could be shared with the owners of the property directly opposite the site.

112.2 A resident reported that there is a tree down on footpath ALDE8/4 and that the footpath is not being well maintained. The land has recently been purchased and the landowner may not be aware of their responsibility to keep the footpath in good condition.

Clerk to raise a case with West Berkshire Council.

Action: Clerk

112.3 Mirek Gosney from Newbury Weekly News Reporter introduced himself. Clerk to send his contact details to Revd. Manley.

113/22 Apologies for absence

Mrs Woodley gave her apologies.

114/22 Declarations of Interest

None received.

115/22 Minutes of the last Parish Council meeting

115.1 To approve and sign the minutes of the meeting held on 13th September 2022

The minutes of the meeting held on 13th September 2022 were agreed as a true and accurate record. Chairman duly signed the minutes.

115.2 Action Tracker updates

58/22 Resilience Plan – Mr Smith has updated the document and this was agreed. Clerk to send the document to West Berkshire Council and put on the Parish Council website.

It was suggested that the document should also be sent to AWE and the petroleum storage depot.

Action: Clerk

60.4/22 Loosey Bench – It was agreed that Clerk should obtain quotes for a replacement bench in memorial of Her Majesty the Queen and submit a grant request for a Member's Bid grant.

Action: Clerk

71.2/22 – Dogs on Padworth Common. Mrs Faulkner will write an article for the Parish Council newsletter about the importance at keeping dogs on a lead on Padworth Common for the March 2023 newsletter as this is when the bird nesting season starts.

Action: AF

116/22 Planning

116.1 To note receipt of new applications and make comment see Appendix A

22/02079/FUL – Falcon Garage, Burghfield Road – Additional jet wash bay and new shopfront

The Parish Council resolved to respond with no objections but to request a condition that employees should only park on site and not in nearby roads.

116.2 To note receipt of any approvals, refusals or withdrawals

See Appendix A below.

It was noted that planning application 22/00120/FUL – change of use to 8 permanent traveller pitches was approved. The Parish Council objected and have concerns about how the decision was made which will be raised with West Berkshire Council at the meeting on 20th October.

116.3 To discuss meeting with Eric Owens, Service Director - Development and Regulation and Nigel Lynn, CEO West Berkshire Council on 20th October at 1pm in Billiard Room.

The agenda for the meeting was agreed. Clerk to attend and take minutes.

Clerk to send invitation to the meeting to District Cllr D Boeck.

117/22 Highways and Footpath matters

117.1 Any new footpath or highways issues

Clerk has raised a case with West Berkshire Council to request that the ditch and culvert are cleared in Fisherman's Lane. A resident had already contacted West Berkshire Council to ask for this to be done but received a reply that due to staffing shortages a date for when the work would be done could not be given.

118/22 Parish Environment

118.1 To discuss any updates on Skate Ramp project

A community engagement session has been booked for 4th November from 4pm to 6pm in the Parish Hall.

The payment schedule provided by the contractor was reviewed and it was agreed that paying a 10% project 1st instalment before funding has been secured is too risky and the Parish Council cannot agree to this.

Clerk to contact the contractor and the Community Working Group to let them know this decision.

It was suggested that the community consultation should still go ahead and planning permission and funding should be sought based on the existing plans rather than incurring further costs with no guarantees of successful fundraising.

118.2 Update on renovation of Fountain Memorial

Two updated quotes have been received following the cleaning of the fountain memorial. It was agreed that the Clerk should contact one of the contractors and find out how much they would charge for a site visit so that their quote can be made more accurate. There was discussion of whether replacing the crest and date plates was the right way forward as both contractors have stated that they are not repairable.

Action: Clerk

118.3 To agree job description for Park Keeper and process for recruitment

The current Park Keeper has now retired. It was agreed that insurance and public liability is a concern if the Park Keeper is not employed by the Parish Council and does not have their own insurance.

It was agreed that the Clerk should add the appropriate tasks to the grass cutting contract.

It was agreed that some jobs such as litter picking and playground equipment checks could be done by volunteers.

Action: Clerk

119/22. AWE to include updates from LLC

Nothing to report

120/22 Reports

120.1 Clerk's report

Clerk has received an invitation from Tadley Citizens Advice to their AGM on 2nd November 1-3pm. Revd Jane Manley may attend if she is able to.

120.2 District Councillor's report

District Cllr Boeck had sent his report via email before the meeting.

121/22 Finance

121.1 To approve payments, bank reconciliation and receipts

The bank reconciliation was checked by Chairman before the meeting.

See appendix B below for payment list

Mrs Crawford and Mrs Faulkner to approve the payment via online banking.

121.2 To consider Option to opt out of the SAAA central external auditor appointment arrangements

The Parish Council agreed to remain with the SAAA external audit appointment arrangements.

121.3 To consider grant request from 'Parenting Special Children'

The Parish Council agreed to grant £100 to be paid on the match funding day so that Greenham Trust will grant another £400.

Clerk to request information from the charity for the Parish Newsletter so residents are aware of the service.

122/22 To receive items for information only

122.1 Clerk to follow up with West Berkshire Council about plans to improve the Kestrels Mead Playground.

123/22 The next Parish Council meeting will be held on 8th November 2022 at 7.30pm

Signed by Chairman _____

Date _____

Appendix A

Aldermaston Parish Council –October 2022

Planning Applications for Consideration

1	22/02079/FUL – Falcon Garage, Burghfield Road – Additional jet wash bay and new shopfront	Deadline 17th Oct
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Planning Application Decisions

1	22/01795/HOUSE – 40A The Street. New pitched roof to replace flat roof. Extra bedroom and link between existing first floor accommodation.	Approved
2	22/01172/PAD56 (22/01135/CERTP)– Cedar Lodge, Soke Road. Enlargement of dwelling house	Approved
3	22/00120/FUL – Land adjacent to New Stocks Farm. Change of use to 8 permanent traveller pitches	Approved
4	22/01897/FUL – Building north of The Bungalow – Change of use of farm building to class B8 storage	Approved
5	22/01786/DEMO – AWE Aldermaston – Determine if prior approval is required partial demolition	Approval not required
6	22/01949/HOUSE – 27 Maidas Way – Formation of new garden building	Approved

Planning Applications Awaiting Decisions

1	22/02127/HOUSE, 22/01904/LBC2 – Upper Church Farm, Rag Hill Alterations to 18/03233/HOUSE and 18/03234/LBC2
2	22/01926/HOUSE – Caspian Lodge, Rag Hill – Erection of side extension to garage building
3	22/01730/HOUSE – Burnt Pine, Reading Road – proposed basement, two storey side and rear extension.
4	22/01594/LBC2 - Lock Up North Of Hinds Head Hotel - Section 19: Variation of Condition 2 (Approved Plans) of previously approved application 20/02742/LBC2
5	APP/W0340/X/22/3297678 - 21/01225/CERTE - Chestnut Coppice, Rag Hill, Certificate of Lawful Use for the continued use of the property as a live/work unit. No date for the appeal yet.
6	21/00642/FUL – Land Adjacent to Barlows Plantation. Retrospective use of car parking area for site training
7	21/02447/CERTP – Rag Hill Cottage The provision of a twin unit mobile home
8	21/02799/FORMB - Land East Of Raghill Farm Rag Hill Section 37 of the Electricity Act 1989 to install and keep installed above ground an electric line of any voltage: upgrade 4 spans of existing 11kV overhead line to 3 phase. (registered 2 nd Nov 2021)
9	21/00117/FORMB – Padworth and Aldermaston. Increasing height of poles. Section 37 of the Electricity Act 1989 to install and keep installed above ground an electric line of nominal voltage of less than 132 kilovolts (registered 21st Jan 2021)

Appendix B

Meeting Report 11th October 2022

Bank Balance as at 30/9/2022	Cashbook balance as at 13/9/2022	Cashbook balance after new payments made
£43,917.14	£43,917.14	£43,405.10

New items for payment

Cheque No	Payee	Details	TOTAL COST
EP	Triangle Management Co. Ltd	September grass cut	219.00
SO	Mrs C McGarvie	October salary payment	293.04
TOTAL			£512.04

Payments made since last meeting

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	September salary	293.04
EP	Triangle Management Co Ltd	August grass cut (£36.50 VAT)	219.00
EP	AF Jones Stonemasons Ltd	Fountain memorial clean (CIL) (£390 VAT)	1140.00
EP	Sign Wizzard Ltd	Pavement Sign Community Speedwatch	131.34
TOTAL			£1,783.38

Receipts since last meeting date

Receipt Date	Payer	Details	TOTAL AMOUNT
09/09/2022	Lloyds Bank	interest	1.77
TOTAL			£1.77

Payments not yet presented

Cheque No	Payee	Details	TOTAL COST
TOTAL			£0.00

Receipts not yet cleared/or on statement

Receipt date	Payer	Details	TOTAL COST
TOTAL			£0.00

Appendix C

Bank reconciliation - as at 6th October 2022

Balance from cashbook spreadsheet	43917.14	
Add unpresented payments at 30th September 2022		
	0.00	
Subtract receipts after 30th September 2022		
	0.00	
Net bank balances as at 30th September 2022		<u>43917.14</u>
Bank statements 30th September 2022		
Current account	2311.35	
Business account	<u>41605.79</u>	
		<u>43917.14</u>
Difference		0.00