

ALDERMASTON PARISH COUNCIL
Minutes of the meeting 10th November 2020

Due to the Coronavirus (Covid-19) restrictions the meeting will be held via Zoom video-conference.

Councillors Present: Mr D Shirt - Chairman
Mrs S Crawford – Vice Chair
Mrs A Faulkner
Revd J Manley
Mr R Smith
Mrs A Woodley

In attendance: District Cllr D Boeck
Mrs C McGarvie – Clerk
1 member of the public

137/20 Open Forum

A resident from Swan Drive thanked the Parish Council and West Berkshire District Council for their help in obtaining agreement for three trees to be planted on the green space in Swan Drive to replace the Chestnut Tree that had to be removed due to disease. The trees will be planted by West Berkshire Council in December or January.

138/20. Apologies for absence

Mr. Hinton gave his apologies.

139/20 Declarations of Interest

None received.

140/20 Minutes of the last Parish Council meeting

140.1 To approve and sign the minutes of the meeting held on 13th October 2020

The minutes of the meeting held on 13th October were agreed as a true and accurate record. The minutes will be signed by the Chairman at a future date.

140.2 Review of Action Tracker

The action tracker spreadsheet was reviewed.

94.1 Fisherman's Lane Ditch

SSE have terminated the cable that was causing concern rather than moving it.

There has been a complaint from a resident about the mess left by the contractors when clearing the ditch. Clerk to make West Berkshire Council aware of this.

Action: Clerk

41.4 Neighbourhood policing team.

Clerk to contact Thames Valley Police to ask them how the Parish Council should report results of speed monitoring to them, once the new SID is in operation and also how best to report any concerns about anti-social behaviour in the Parish.

Action: Clerk

41.3 Matters arising from the minutes not otherwise on the agenda or Action Tracker.

None

42/20 Planning

42.1 To note receipt of new applications and make comment

20/02424/HOUSE -Chestnut Coppice, Rag Hill - Erection of detached timber frame garage building

The Parish Council agreed to respond with no objections.

42.2 To note receipt of any approvals/refusals/withdrawals –

see Appendix A below

It was noted that planning application 20/00737/COMIND for Shalford Farm will go to appeal on 12th November.

42.3 To note any updates on planning enforcement

a) Padworth Sawmills –

-The 12 months' notice for removal of the timber heap at the site expired in July 2019 and the Environment Agency are now considering what legal action to take.

The latest update from the environment agency is that they have visited site recently and submitted evidence to their legal team. However, there is a backlog in the courts so there is no court date yet. They are also looking into several issues in the area. The Environment agency have advised residents to report any run off of contaminated liquid to their incident hotline 0800 80 70 60.

Mr. Smith to provide a summary of the issues on the site via email so that Clerk can follow up.

Action : RS

Mrs Faulkner reported an increase in commercial lorries on the site and also parked in the garden of Hill View. Mrs Faulkner to take pictures and send to West Berkshire Council planning enforcement team.

Action :AF

b) A resident has raised a concern about large signs that have been installed by Aldermaston Recycling and also questioned whether they have permission to sell board from the site. Clerk raised a planning enforcement case with West Berkshire Council Planning Enforcement but they have replied to say that this is not a priority. It was agreed that no further action would be taken by the Parish Council.

c) Rag Hill cottage – Mrs Faulkner has sent another email to planning enforcement asking for evidence that the restrictions were being adhered to but has not had a response yet.

43/20 Highways and Footpath matters

43.1 To receive an update on the purchase of a SID, shared with neighbouring parishes

The members bid grant request for £1000 towards the Speed Indicator Device was successful and the three other parishes have also agreed to contribute to the purchase.

It was agreed that the Memorandum of Understanding would be sent to the participating parishes for them to agree and sign.

Action : SC/Clerk

It was agreed that the Clerk can purchase the SID once West Berkshire Council have given final approval and the MOU has been signed by all participating parishes.

Action : Clerk

43.2 Hinds Head roundabout lines

Mrs Woodley reported that the white lines at the mini-roundabout opposite the Hinds Head need to be refreshed. Clerk to raise a request with West Berkshire Council.

Action: Clerk

44.3 Flooding of A340 at top of Paice's Hill.

Mr Shirt reported that flooding continues to be a problem on the A340 at the top of Paice's Hill. West Berkshire council have tried to fix the problem with no success up to now. However, they have now agreed to contact Youngs Industrial Estate as they have indicated that they know where the drains are blocked.

44/20 Parish Environment

44.1 To consider plans for the recreation ground including fitness equipment quotes

After consideration of residents' feedback, it was agreed to shortlist the quotations down to two preferred suppliers. The Clerk will contact these suppliers and ask them to provide modified quotes to incorporate equipment suitable for both children and teen/adults.

Following the Government's recent announcement of a second lockdown it was agreed that the Skate Ramp would be closed following advice from Skateboard UK. Clerk has put up warning tape and signs.

44.2 Update on repair work to the Lockup

The latest update from the contractor is that the listed building consent has been submitted and is awaiting validation by West Berkshire Council.

44.3 To consider funding for the Village Sign Project

Greenham Trust have offered match funding of £2691 but this relies on West Berkshire Council paying the members bid grant via the Good Exchange. Clerk to find out if they are willing to do this. The project is also being considered for a Community Grant from Greenham in the next couple of weeks so it was agreed to wait for the outcome of this before going ahead with the project.

Action: Clerk

44.4 To discuss grass cutting contract for 2021

The grass cutting contract is coming to an end at the end of November. It was agreed that, as per the original agreement, new quotes would be sought from three contractors based on the following scope of works :-

1. Cutting grass in Aldermaston recreation ground
 2. Cutting grass on green beside Forsters (off Wasing Lane)
 3. Cutting grass fronting Dolphin Close
 4. Cutting grass at The Loosey (by old well at top of The Street)
 5. Strimming area of grass around Falcon Triangle opposite AWE
 6. Strimming grass outside fence of recreation ground
 7. Cutting grass area in front of Parish Hall
 8. Cutting or strimming grass on triangle at junction of Chapel Lane/Reading Road
- Item 5 to be done approximately monthly. All others to be done fortnightly. From March to November inclusive. Grass cuttings to be taken away or by means of using a mulcher mower

Action : Clerk

45/20 Consultation documents requiring consideration

The Parish Council has received a new consultation regarding West Berkshire's additional resourced provision as part of their strategy for Special Educational Needs. The deadline for the consultation is 20th December. It was agreed that if any councillor wishes to make comment, they should raise this at the next meeting.

46/20 AWE to include updates from LLC

The next LLC meeting will be held on 18th November. The Ministry of Defence has announced that AWE plc will become an Arms-Length Body, wholly owned by the MOD from July 2021.

47/20 Reports

47.1 Clerk's report

Nothing to report.

47.2 District Councillor's report

District Councillor Boeck will provide a report within the next week which will be uploaded to the parish council website.

47.3 To receive reports from Parish council representatives on outside bodies

Mr. Shirt attended the Parish Hall AGM. The Parish Hall committee are aiming to do hold some fundraising online in the near future.

48/20 Finance

48.1 To approve payments, bank reconciliation and receipts

See Appendix B below.

The payment list was approved. Mr Shirt and Mrs Crawford to authorise the electronic payments after the meeting.

Mr. Shirt confirmed that the bank reconciliation had been checked against the bank statements and cashbook prior to the meeting.

48.2 To consider a grant request from Spotlight Charity

A grant request of £1755 from Spotlight has been received.

A number of questions were raised about the project and it was agreed that the Clerk should ask the applicant for further information before a decision is made.

Action : Clerk

48.3 To consider the draft budget for 2021/2022

A draft budget was considered and a number of changes made.

Cllr Boeck indicated that a review of the library service is currently being undertaken by West Berkshire Council and the Parish Council agreed to retain the library contribution in the 2021/2022 budget for now but this may change depending on the outcome of the review.

It was agreed that the Clerk should obtain some indicative quotations for a replacement noticeboard outside the village shop.

Action : Clerk

Clerk to update the budget with agreed changes for discussion at December meeting.

Action : Clerk

49/20 To receive items for information only

49.1 A planning application for a property in Mill Lane has been received and will be discussed at the December meeting. It was agreed that the Parish Council would take into account input from Padworth Parish Council as the rest of Mill Lane is in Padworth parish.

49.2 Revd. Manley reported that the support group for those who need help during lockdown has been restarted. Four offers of help have been received but no requests for help as yet.

49.3 Mr Shirt received a request for confirmation of any residents of the parish that are over 80 and would therefore be eligible to receive a Christmas parcel. Mr. Shirt to send email to councillors asking for the details of anyone that is thought to be eligible.

Action: DS

49.4 A resident has raised a complaint about speeding in the 50mph zone between AWE and Red Lane. Mr Shirt to respond and ask them to report any incidences via the West Berkshire webpage.

Action : DS

49.5 The decision has been made not to put a Christmas tree up at the Eagle Gates this year but Christmas lights will be put on the gates in the shape of a tree instead. There will be no carol singing at the gates this year due to the Covid pandemic.

Action : DS

50/20 Next meeting

The next meeting will be held on 8th December at 7.30pm

Signed by Chairman _____

Date _____

Appendix A

Aldermaston Parish Council –November 2020

Planning Applications for Consideration

1	20/02424/HOUSE -Chestnut Coppice, Rag Hill - Erection of detached timber frame garage building	Deadline 12 th November
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Planning Application Decisions

1	20/02015/FULD – Land adjacent to Padworth Farm, Rag Hill . Erection of 1 new dwelling	WITHDRAWN
2	19/02265/FULD – Land south of Maida’s way , erection of four dwellings. Appeal APP/W0340/W/20/3252506	APPEAL DISMISSED
3	20/01220/COMIND – Youngs Industrial Estate – construction of two units in a single building – Plans amended.	APPROVED
4	20/02044/DEMO – AWE Aldermaston. Prior notification of demolition of 30 buildings	APPROVAL NOT NEEDED

Planning Applications Awaiting Decisions

1	20/02061/LBC2 – Forge House, The street. Replacement of timber windows and doors
2	20/01995/MDOPO – Modification of planning obligations Maidas Way
3	20/02244/OOD – Mortimer Quarry, Welshman’s Road - revision of the end date to 31 October 2032
4	20/01883/OOD – 7 Pelican Road, Pamber Heath. Out of District. Proposed annex
5	20/01750/FULD and 20/01751/LBC2 – 48 and 49 Paices Hill. Restoration of existing houses and two single store extensions.
6	19/01293/FULEXT and 19/01294/LBC2 - Conversion of Manor House and Portland House to residential use. Deadline extended until December
7	19/01896/FUL and 19/01897/LBC2 – Change of use of ‘Bridge Lodge’ to a residential dwelling

Appendix B

Meeting Report 10th November 2020

Bank Balance as at 31/10/2020	Cashbook balance as at 05/11/2020	Cashbook balance after new payments made
£73,327.62	£73,327.62	£72,781.12

New items for payment

Cheque No	Payee	Details	TOTAL COST
EP	Triangle Management Ltd	Grasscutting	208.50
SO	Mrs C McGarvie	November salary	288.00
SO	Mrs C McGarvie	6 months homeworking allowance to 30th Sept	50.00
TOTAL			£546.50

Payments made since last meeting

Cheque No	Payee	Details	TOTAL COST
EP	Triangle Management Company Ltd	Installation of benches	288.00
EP	Triangle Management Company Ltd	Grasscutting September	208.50
EP	Glasdon UK Ltd	two picnic benches	1356.05
EP	Mrs C McGarvie	Zoom (6 months x £14.39 divided by 3 = £28.78) and grit bin stickers (£17.47)	46.25
EP	R.C.Saunders	Fence repair	756.00
TOTAL			£2,654.80

Receipts since last meeting date

Receipt Date	Payer	Details	TOTAL AMOUNT
19/10/2020	Lloyds bank	Interest	0.56
TOTAL			£0.56

Payments not yet presented

Cheque No	Payee	Details	TOTAL COST
TOTAL			£0.00

Receipts not yet cleared/or on statement

Receipt date	Payer	Details	TOTAL COST
TOTAL			£0.00

Appendix C

Bank reconciliation - as at 5th November 2020

[illegible]