

ALDERMASTON PARISH COUNCIL

Minutes of the Parish Council meeting held on 14th January 2020

Councillors Present	Mr D Shirt - Chairman
	Mrs S Crawford – Vice Chair
	Mrs A Faulkner
	Mr R Smith
	Mrs A Woodley
Apologies:	Mr O Hinton
	Revd. J Manley
	District Councillor D Boeck
In attendance: -	Mrs C McGarvie – Clerk
	5 members of the public including Mr J. Dugdale from Wasing Estate

1/20	Open Forum A resident raised a concern about speeding along A340 by Rosebourne. Cllr Crawford reported that more speed monitoring is planned in the village in February. Mr. Dugdale explained that a premises licence has been sought for Medicine Festival to be held at the Wasing Estate from Thursday 27th August until Monday 31st August. It is a family event for up to 2000 people and attendees will be able to camp in the grounds. The event will include music, performance, comedy, yoga etc. The event is significantly smaller than the Glade festival which was for 20,000 people. Parking for the event will be in the estate's fields and there will be no parking near to the Cricket Pitch All stages will close at midnight apart from one tent which will have a capacity of 200/250 people and will remain open until 4am on both Friday and Saturday nights. There will be no alcohol sold at the event. It is a non-profit making event with any profits made going to rainforest charities. This is the first time the festival has been run but they hope to run it again in future years if it is a success. They are planning a launch event in March/April to which members of the community would be invited. Concern was raised by residents about the noise levels after midnight. Mr. Dugdale explained that there will be straw bales surrounding the tent to help dampen the noise and levels will be monitored. They will provide an emergency number to call in the event that high noise levels are experienced in the village. An Event Management Plan is being worked on and will be made available to the Parish Council in the next week or two. Mr. Shirt asked Mr. Dugdale what the plans were for Lower Wasing Farm gravel extraction now that Manor Farm and Boot Farm have been removed from the West Berkshire Council Minerals and Waste Local Plan. Mr. Dugdale reported that discussion is taking place at the moment and they hope for a decision in the next 2 weeks.	
2/20	Apologies for absence Revd. J Manley, Mr O Hinton and Cllr Dominic Boeck gave their apologies.	
3/20	Declarations of Interest None	

	request was sent to Cllr Boeck by a resident asking whether it could be changed to an earlier time and Mr Shirt has requested an update on this request. 156.2 Mr. Smith asked whether the Parish Council should be considering how to respond to West Berkshire declaring a 'climate emergency', for example should it consider the impact on the environment when considering planning applications? Clerk to resend some information received from the SLCC on this subject. 156.4. Tadley Town council have asked for the Parish Council's view on installing CCTV on A340 following the spate of crime in the area. Clerk responded to Tadley Town Council. 156.5 Thames Water have again left traffic lights up on Church Road after work was completed. Mr. Shirt has requested a meeting with their Continued Customer Improvement Manager. 156.6 Clerk to send a formal invitation to the February meeting to John Steele at AWE as he was unable to attend the January meeting.	Clerk Clerk
5/20	Planning 5.1 To note receipt of new applications and make comment 19/03148/LBC2 – Middle Lodge, Church Road Variation of conditions relating to 19/01283/LBC2 The Parish Council resolved to respond with no objections. 19/02940/COMIND – AWE Aldermaston Partial demolition and modifications to building H1 The Parish Council resolved not to comment on this application. 19/03199/LBC2 – Well House, Church Road Variation of condition New external opening and internal alterations The Parish Council resolved to respond with no objections. 20/00030/FUL and 20/00031/LBC2 – 48-49 and land to the rear Paices Hill Restore existing two house. Two single storey extensions. The Parish Council resolved to respond with no objections on the condition that the conservation officer approves the size of the proposed extensions. The Parish Council would also like to request that if the use of close board fencing is approved this should set a precedence for other properties nearby who have previously been refused permission for this type of fencing. 20/00037/MINMAJ – Aldermaston Recycling Application was received on 14th January so an extension to the deadline for comments will be requested. <u>Licence Requests</u> 19/01727/LQN – Unit 45, Easter Park. Alcohol premises licence application deadline 20/1/2020 The Parish Council resolved to respond with no objections.	

	20/00016/LQN – Wasing Park. Premises licence applied for 2 separate 120 hour periods The Parish Council supports the application in principle for a premises licence on the understanding that this is for one event per year over a maximum of 5 days. The Parish Council would like reassurances that there will be a noise management plan in place, especially during the 12 to 4am period on Saturday and Sunday morning. The Parish Council requests a permanently manned telephone number to enable any issues/disturbances to be reported and dealt with. 5.2 To note receipt of any approvals/refusals – see appendix A below 19/01293/FULEXT Conversion of Manor House The Parish Council are still waiting to see the revised viability assessment and new plans for pavilions. 19/01063/COMIND - Lidl application The West Berkshire Council case officer has confirmed that the application is expected to be on the agenda of the 4th March District Planning Committee. Clerk to add to agenda for February meeting to decide whether the Parish Council wishes to speak at this meeting. 5.3 To note any updates on planning enforcement a) Padworth Sawmills – - The 12 months' notice for removal of the timber heap at the site expired in July 2019 and the Environment Agency are now considering what legal action to take. Waiting for a response from the environment agency. Mr. Shirt has sent a chasing email. - Mr. Smith has received a response to a personal FOI request to West Berkshire Council asking what activities are allowed on the site but they have indicated that they can't give the requested information because of pending enforcement action. - Mrs Faulkner is continuing to monitor the situation regarding the mobile home on the site and expired approval. b) Land adjacent to Torre House – The planning enforcement notice is still with the planning department. The case officer has to produce a 'statement of expediency' to inform the enforcement notice. Cllr Boeck agreed to chase again but there has been no further update.	Clerk
6/20	Highways and footpath matters	
	6.1 Update on A340 diversion in Aldermaston Village and switch off engine signs. West Berkshire Council have agreed that the Parish Council can put up 'switch off engine' signs but have asked for specific wording. Three options were considered by the Parish Council and it was agreed that Clerk should order two A3 signs from Aldermaston Signs. One will be placed near the Parish Hall and the other on the 30mph repeater sign in the Street.	Clerk

	Clerk to create a pdf document of the sign which can be sent to residents if they wish to put up their own sign. The latest update from the owners of the damaged property is that it will be several months until the work is completed and the road fully reopened. However, it is hoped that once work starts the building can be made safe enough to allow a partial reopening of the main road.	
	6.2 Update on Speed Monitoring Mrs Crawford has booked to borrow the SID again for the week beginning 25th February. This will enable speeds to be monitored to determine whether any of the measures put in place by West Berkshire Council have improved the situation, and also to take base-line measurements along Church Road and Wasing Lane	
7/20	Parish Environment	
	7.1 To consider the surveyor's report of the lockup A survey of the lockup roof and general condition has taken place. The Surveyor's Report was sent to all councillors for consideration. It was agreed that treating the dry rot around the door should be a priority. Mr. Shirt to contact someone to do this work as soon as possible. Clerk to send the report to West Berkshire Council's heritage officer for their views and to ask if they are able to provide details of a contractor to do the work. Mr. Smith to find out the name of a possible contractor that could do the work. Mrs Woodley to ask the park keeper if he would be able to put a tarpaulin over the roof to allow it to dry out before any work is done.	DS Clerk RS AW
	7.2 To provide update on the provision of a defibrillator for Ravenswing Park Clerk has emailed the regional manager with the proposal that the Parish Council would pay for half of the cost of the defibrillator if they will pay the other half, the installation costs and ongoing maintenance. Clerk also suggested that we have a site meeting with him and/or the site manager to discuss where best to locate the cabinet. A response is awaited	
	7.3 To discuss tree survey for recreation ground. Clerk recommend that the Parish Council have a survey carried out of the trees on the recreation ground. It was agreed that the Clerk should seek a quote for the work and if it is less than £300 should go ahead and have the survey done.	Clerk
8/20	To review and update the Aldermaston Resilience Plan Mrs Faulkner has been reviewing and updating the document but it is proving difficult and time consuming. Clerk to invite someone from the Emergency Planning Team at West Berkshire Council to attend the Annual Parish Meeting to explain the purpose of the plan and how it would be used in practice. Ideally this invitation should also go to Carolyn Richardson, the WBC Emergency Officer, who could also talk about AWE issues, including DEPZ).	Clerk
9/20	AWE to include updates from LLC The National Audit Office has released a report 'Managing infrastructure projects on nuclear-regulated sites' which is critical of the project to create the assembly/disassembly facility at Burghfield (Mensa).	
10/20	Consultation documents requiring consideration	

	West Berkshire Council Mineral and Waste Local Plan - Manor Farm and Boot Farm have been withdrawn by Wasing Estate from the list of possible sites in the plan and the consultation will therefore be delayed.	
11/20	Reports	
	11.1 Clerk's report Clerk has booked on 3 mornings of training (via a webinar) on website accessibility. The total cost is £180 but the cost is to be shared between the 3 parish councils that the Clerk works for.	
	11.2 District Councillor's report Cllr Boeck has sent a monthly report which was forwarded to all councillors.	
12/20	12.1 To approve payments, bank reconciliation and receipts Please see appendix B and C below for finance report and bank reconciliation. Bank reconciliation was checked and signed by the Chairman before the meeting. All payments were approved by the Parish Council.	
	12.2 To agree precept for 2020/21 The latest draft of the budget for 2020/21 was agreed and the precept will be set at £13500 which is the same as 2019/2020. Clerk to send the request to West Berkshire Council.	Clerk
13/20	To receive items for information only 13.1 Mrs Faulkner reported that a Byway Open to All Traffic in Padworth had been blocked by fallen trees but was cleared quickly by the landowner. 13.2 Mr Smith reported that the issue of a resident enclosing common land on Padworth common is still ongoing. 13.3 Mrs Woodley reported that the pavements at the bottom of the Street and opposite Malthouse Cottages need to be cleaned. Clerk to report to West Berkshire Council. 13.4 Mrs Woodley reported that there are some allotments available and residents should contact her if they are interested. 13.5 Mrs Crawford will be drafting an article on the Parish Council budget to go in next month's newsletter. 13.6 The Clerk has written to Great Western Railways (GWR) about the change in timetable which reduces services for Aldermaston station but not yet received a response	Clerk
14/20	Next Meeting The next meeting will be held 11th February at 7.30pm in Aldermaston Parish Hall.	

Appendix A

Aldermaston Parish Council - January 2020

Planning Applications for Consideration

1	19/03148/LBC2 – Middle Lodge, Church Road Variation of conditions relating to 19/01283/LBC2	Deadline 10 th January , extension granted
2	19/02940/COMIND – AWE Aldermaston Partial demolition and modifications to building H1	Deadline 6 th January
3	19/03199/LBC2 – Well House, Church Road Variation of condition New external opening and internal alterations	Deadline 28 th January
4	20/00030/FUL and 20/00031/LBC2 – 48-49 and land to the rear Paices Hill Restore existing two house. Two single storey extensions	Deadline 30 th January

Planning Application Decisions

1	19/02425/COMIND – Barlows Park, Silchester Road Proposed extension to clubhouse	Approved
2	19/02059/CERTE – Sascron Ltd, Paices Hill. Confirmation of lawful implementation of application 17/01518/COMIND in respect of use of land for preparation and sale of cars	Approved
3	19/02836/CERTE - 51 Baughurst Road - Use of converted stable building as Bed and Breakfast Accommodation since 2nd November 2009	Lawful

Planning Applications Awaiting Decisions

1	19/02896/HOUSE and 19/02828/LBC2 – 12 Fisherman's Lane. Single Storey rear extension to existing listed cottage
2	19/02410/OUTMAJ – Stacey Developments, Silchester Road . Outline Application for Erection of Business Units - Classes B1, B2 or B8. Amended plans
3	19/02119/FUL – Unit 6 Youngs Industrial Estate, Paices Hill Construction of extended hardstanding for storage of plant and machinery
4	19/01293/FULEXT and 19/01294/LBC2- Conversion of Manor House and Portland House to residential use.
5	19/01063/COMIND – Land south of Ravenswing Farm. Construction of class A1 food store. Discussed at Eastern Planning committee 4 th December, approved with conditions but awaiting ratification.
6	19/02751/HOUSE and 19/02752/LBC2 – Little Orchard, Paices Hill. Alterations and new porch to existing house, extension to outbuilding and car port – deadline 6 th Feb
7	19/01896/FUL and 19/01897/LBC2 – Change of use of 'Bridge Lodge' to a residential dwelling

Appendix B
Meeting Report 14th January 2020

Bank Balance as at 31/12/2019	Cashbook balance as at 09/01/2020	Cashbook balance after new payments made
£31,081.54	£31,081.54	£30,511.46

New items for payment

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	Clerks salary January	280.08
1304	Digital House MD Limited	SSL certificate update	90.00
1305	R C Cooper	Lockup survey	200.00
1306	Aldermast C.E. Primary School	Newsletter photocopying	13.32
TOTAL			£570.08

Payments made since last meeting

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	Clerks salary December	280.08
1300	Digital House MD Limited	Website hosting	172.80
1301	Triangle Management Ltd	grass cutting - November	208.50
1302	Aldermaston Parish Hall	Hall rental 3 months	42.00
1303	Aldermaston C.E. Primary School	newsletter photocopying	27.00
TOTAL			£730.38

Receipts since last meeting date

Receipt Date	Payer	Details	TOTAL AMOUNT
09/12/2019	Lloyds Bank	Interest	1.18
TOTAL			£1.18

Payments not yet presented

Cheque No	Payee	Details	TOTAL COST
TOTAL			£0.00

Receipts not yet cleared/or on statement

Receipt date	Payer	Details	TOTAL COST
TOTAL			£0.00

Appendix C

Bank reconciliation - as at 9th January 2020

Balance from cashbook spreadsheet	31081.54
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Add unpresented payments	

Subtract receipts after 31st December 2019	

		31081.54
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Bank statements 31st December
2019

Current account	1142.78
Business account	29938.76

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Difference	0.00
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