

ALDERMASTON PARISH COUNCIL

Minutes of the Parish Council meeting held on 11th February 2020

Councillors Present	Mr D Shirt - Chairman
	Mrs S Crawford – Vice Chair
	Mrs A Faulkner
	Revd J Manley
	Mr R Smith
	Mrs A Woodley
Apologies:	Mr O Hinton
In attendance: -	Mrs C McGarvie – Clerk
	District Cllr D Boeck
	8 members of the public including :- Mr J Dugdale Wasing Estate, Ms J Ansell -General Manager, Medicine Festival Ms A de Haan - Site Manager, Medicine Festival Mr J. Steele - AWE Head of Estate Development and Planning

15/20	Open Forum 15.1 Mrs Newman gave an overview of the plans to celebrate and commemorate 75 years since VE day. Karen Dignan is chairing the committee. There will be 3 days of events from 8th to 10th May. They will be aiming to recreate the photographs taken in 1945 and subsequent occasions of the community gathering on the Loosey. They also hope to raise money for charity. The Hinds Head will be serving themed food and drink throughout the weekend. The Committee propose to put bunting up in The Street, up to the school and the church. There will also be bunting in Aldermaston Wharf. On 8th May at 3pm it is hoped a piper will play on the Loosey and the Lord of the Manor will propose a toast. This will be followed by a family celebration and picnic on the recreation ground. At 7pm the church bells will ring. On 10th May there will be 10:45am service at the church and at 3pm a Tea Dance in the Parish Hall. This will be a ticketed event with 1940s style music and tea. Clerk to add an item to the March Parish Council meeting to discuss the request for the Parish Council to support these events, to agree the use of the recreation ground and consider any requests for funding for the events. Clerk to also seek clarification from insurers as to whether there will be any additional premium required. 15.2 Jenna Ansell -General Manager and Alice de Haan Site Manager for the Medicine Festival introduced themselves. They explained that they are hoping that the event will support local businesses. They are planning a launch event in April. They also provided reassurances that they will be providing sound buffering around the late-night tent using bales. 15.3 John Steele -Head of Estate Development and Planning at AWE gave an overview of the long-term plans for the AWE site.	Clerk
--------------	--	-------

	There are a number of aging buildings on site that are reaching the end of their economic life and therefore require replacement. Parking will be moved to the front of the estate and outside of the security barrier to prevent any queues on the public road caused by security delays. AWE have plans to create a complex of 6 new buildings in the south west corner of their site to include an apprenticeship facility, offices, workshops and R&D laboratories. There will also be a new restaurant and gym. This will be a reduction in the existing floor space and there are no plans to increase the number of staff on site. At the moment AWE are in pre-application discussions with West Berkshire planning department. It is a big planning application with a £1million square feet of office space. They expect the planning application to be submitted by the end of 2020 and construction completed by end of 2023. A key part of the planning application will be looking at HGV delivery scheduling during the construction phase to minimise disruption. Demolition of existing buildings will be done over 20 years but the tallest building (A91) will start to be dismantled in the middle of this year. This year they are also likely to submit revised plans for their Pegasus building. There is some potential for development of the area near Boiler House gate for another local government department but this is not confirmed. This could lead to additional staff on site	
16/20	Apologies for absence Mr. Hinton sent his apologies	
17/20	Declarations of Interest Mr. Shirt and Revd. Manley declared an interest in the grant application from the school as they are both school governors. Mrs. Faulkner declared an interest in the school grant application as an employee of the school. Revd. Manley declared an interest in the Lidl application as a trustee of the charity that owns the land of the proposed new store. The monitoring officer at West Berkshire Council has sent a note saying that councillors should request a dispensation in order to discuss precept setting. However, the Clerk had received advice from Hampshire Association of Local Councils that this was not required as stated in the government's guidance on 'Openness and Transparency in Local Government' which was published in September 2013 by the Department for Communities and Local Government.	
18/20	18.1 To approve and sign the minutes of the meeting held on 14th January 2020 It was agreed that the minutes of the meeting held on 14th January were a true and accurate record. The minutes were signed by the Chairman.	
	18.2 Matters Arising from the minutes not otherwise on the agenda 76.4 Finger posts on cycle path. Waiting for the signs to be installed. West Berkshire Council have indicated that the new scheme to improve access to Frouds Lane is still in the design stage with various options being considered. However, the footway will be suitable for cyclists and pedestrians. They are investigating a link on to the Wasing Way cyclepath on the other side of the A340.	

	Clerk is still awaiting a response to the request for Fingerpost footpath sign at the top of footpath 17 on the Spinney under reference 178883 but the Public Rights of Way team are still experiencing resource issues. An email was sent to West Berkshire Council's Head of Education raising concerns about the flooding of the cycle path from Aldermaston Wharf to Aldermaston and the lack of an alternative route for children trying to walk to school. We are waiting for a response. 94.1 – Fisherman's Lane ditch – Outstanding problem with loose dirt around the electrical cable. Latest update is that SSE have raised a job request to get the cable moved. There is no date for completion yet but West Berkshire Council continue to chase this. 129.1 Mrs Faulkner reported that the stiles along footpath ALDE/3/2 are in a poor state of repair. Clerk has raised two cases for the two stiles ref: 178029 and 178030 on 19th Nov. WBC have informed the Clerk that the team are currently under staffed and they are unable to give a forecast date for when the inspection will take place. Mrs Faulkner reported that one of the broken stiles has now been fixed, probably by the landowner. Mrs Faulkner to try and find out who owns the land where the remaining broken stile is located. 129.5 An issue regarding house numbering in the Street has been raised by a resident and West Berkshire Council. Clerk sent an email to WBC on 20th January challenging claims made about the numbering of the hairdressers but has not received a response. Discussion is ongoing with the West Berkshire Council legal team. 142.3 Mrs Woodley raised a concern about the Lifting bridge at the wharf and the fact that it has been opened at 7.15am when there is a lot of commuter traffic. West Berkshire Council have given the following update :- 'West Berkshire Council will need to liaise with the Canal and Rivers Trust and the nearby boat yard before adjusting the timings of the morning peak time curfew. Traffic data (current and historical) has been requested from WBC Transport Policy Team which will help inform any proposal. If the data supports altering the timing then the Canal and River Trust and other stakeholders will be approached. Timescales for this work cannot given at this time due to other priorities.' Mr. Shirt to contact Padworth Parish Council to raise this issue as the bridge is mostly in Padworth Parish. 156.5 Thames Water have again left traffic lights up on Church Road after work was completed. Mr. Shirt met with representatives from Thames Water Customer Care and Operations Team. The meeting was productive and they agreed that in future site supervisors should have authority to clear the site on completion of the work, provided it is safe to do so. This means switching the lights off and putting them and signage on the side of the road for later collection.	AF DS
--	---	---------------------

	13.3 Mrs Woodley reported that the pavements at the bottom of the Street and opposite Malthouse Cottages need to be cleaned. Clerk has reported to West Berkshire Council and pavements have been cleared. 13.6 The Clerk has received a response from Great Western Railways (GWR) about the change in timetable which reduces services for Aldermaston station but it did not really answer the questions raised so have sent another email to clarify but no reply yet.	
19/20	Planning 19.1 To note receipt of new applications and make comment 20/00104/HOUSE and 20/00105/LBC2– 41 The Street. Single storey rear extension. The Parish Council resolved to respond with no objections. 20/00037/MINMAJ – Aldermaston Recycling. Development of an acoustic shelter and waste storage building The Parish Council resolved to respond with no objections on the condition that the shelter does mitigate the noise levels as claimed and that construction starts within 2 years. 20/00156/LBC2 – 6 Forsters Farm Court. Replacement of existing French doors/side windows. The Parish Council resolved to respond with no objections. 20/00113/LBC2 – Hinds Head Hotel, Wasing Lane. Replacement of defective beam and rebuild of failing boundary wall. The Parish Council resolved to respond with no objections on the condition that i) The replacement steel beam will be clad with an appropriate casing ii) There will be no change to profile of the boundary wall and the bricks will match existing or as near as possible iii) The end corner of the wall near the recreation ground will also be repaired. The Parish Council have already received reassurances from the applicant that these conditions will be met. 20/00298/LBC2 – 24 The Street. Chimney repairs and installation of a wood burning stove. The Parish Council resolved to respond with no objections. Planning Appeal in relation to 19/02060/FULD at The Warren The Parish Council agreed not to send any further comments to the planning inspectorate. 20/00016/LQN – Wasing Park. Premises licence Reassurances have been received from the organisers of the event and the Parish Council have therefore agreed to withdraw any objections to this application. 19.2 To note receipt of any approvals/refusals – see appendix A below 19.2.1 Manor House application we believe is still waiting for viability assessments.	

	19.2.2 It was proposed that the Parish Council should have a policy of not supporting any planning applications which have the potential to increase commercial HGV (over 7.5 tonne) traffic on the A340. All agreed that this should be the policy from now on. 19.2.3 Lidl application Rev Manley declared an interest in this application and didn't take part in discussion This application is expected to be on the agenda for 4th March District planning committee meeting. The Parish Council decided not to request to speak at the meeting. 19.3 To note any updates on planning enforcement a) Padworth Sawmills – - The 12 months' notice for removal of the timber heap at the site expired in July 2019 and the Environment Agency are now considering what legal action to take. Waiting for a response from the environment agency. Mr. Shirt has sent a chasing email. - Mr. Smith has received a response to a personal FOI request to West Berkshire Council asking what activities are allowed on the site but they have indicated that they can't give the requested information because of pending enforcement action. - Mrs Faulkner is continuing to monitor the situation regarding the mobile home on the site and expired approval. b) Land adjacent to Torre House – The planning enforcement notice is still with the planning department. The case officer has to produce a 'statement of expediency' to inform the enforcement notice. Cllr Boeck agreed to chase again but there has been no further update. 19.4 Housing and Economic Land Availability Assessment (HELAA) update from stakeholder event West Berkshire Council's HELAA has recently been published. There are 8 sites that have been put forward for development in Aldermaston Parish. Of the 8, 5 are residential and 4 of these have been assessed as 'not developable within the next 15 years'. The remaining 3 are industrial. Mrs Crawford and Mr. Shirt attended a West Berkshire Council stakeholder event. The event was held to seek feedback on the Settlement Hierarchy Review, the Settlement boundary review and the HELAA. Mrs Crawford and Mr. Shirt to draft a response to be sent out to all councillors for review and agreement before sending to West Berkshire Council. Mr. Shirt will also contact Padworth and Beenham Parishes to discuss a joint response to the settlement hierarchy review of Aldermaston Wharf.	SC DS DS
20/20	Highways and footpath matters	
	20.1 Update on A340 diversion in Aldermaston Village and switch off engine signs.	

	Traffic lights have now been changed to 2 way instead of 3 way. Switch off engine signs purchased by the Parish Council have been put up. Mr. Shirt has attempted without success to contact the structural engineers for reassurance on the safety of the building as residents have expressed concern. Building repair works are scheduled to start next week.	
	20.2 Any new footpath or highways issues Speed monitoring is planned for later this month.	
21/20	Parish Environment	
	21.1 To consider the repair work for the lockup Mr. Shirt has obtained a quote for treating the dry rot inside the door at a cost of £60. All agreed to proceed with this treatment but it can't be done until the lockup has dried out. The conservation officer has indicated that they are not in favour of a permanent shelter over the building and listed building consent will be needed for any repair work. It was agreed that Clerk should seek quotes from roofing contractors with experience of listed buildings and also investigate whether there are any grants that the Parish Council could apply for to help pay for the work.	Clerk
	21.2 To provide update on the provision of a defibrillator for Ravenswing Park Ravenswing management have indicated that they would only be willing to donate £250 to the project and that they would expect residents to look after the unit. Estimated costs are £1400 (plus VAT) for the defib and a cabinet. There would also be an additional cost of an electrician to install the unit. There are also some ongoing maintenance costs. It was decided that the Clerk should respond to Ravenswing management to ask if they would consider increasing their contribution to £500.	Clerk
	21.3 To discuss tree survey for recreation ground. A tree survey was carried out on 4th February. The report recommends some work to be carried out to all 5 trees at the recreation ground in the next 3 to 12 months. Clerk to obtain 3 quotes for the work.	Clerk
22/20	AWE to include updates from LLC No update this month. Next meeting on 18th March 2020	
23/20	Consultation documents requiring consideration West Berkshire Council draft environment Strategy consultation. Consultation can be found at the following link and is open until 21st February. https://info.westberks.gov.uk/draftenvironmentstrategy It was decided that councillors would respond individually. Hampshire County Council are carrying out a consultation on possible cuts to the library service. The consultation is open until 18th March and can be found at the following link https://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/library-consultation	

24/20	Reports	
	24.1 Clerk's report Clerk has submitted the VAT reclaim form and the Parish Council should receive £7022.28 back in VAT in the next few weeks. Precept request has been submitted. Claire Connell has agreed to carry out the internal audit for 2018/2019.	
	24.2 District Councillor's report District Cllr Boeck provided a monthly report which will be made available on the Parish Council website.	
	24.3 To receive reports from parish council representatives on outside bodies Mrs Woodley reported that the exercise class at the Parish Hall was cancelled due to the play.	
25/20	25.1 To approve payments, bank reconciliation and receipts Please see appendix B and C below for finance report and bank reconciliation. Bank reconciliation was checked by the chairman before the meeting. All payments for February were approved.	
	25.2 To consider grant funding request from Aldermaston Primary school for two projects. Revd. Manley, Mrs Faulkner and Mr. Shirt declared an interest in this item and did not take part in the discussion on this other than to provide background information. Aldermaston C.E. Primary school have submitted a grant request for two projects £1585.50 for grass lok matting for a refurbished play area and £1853.80 for fencing around storage sheds. It was agreed that the Parish Council would pay for the grass lok matting from CIL contributions. Revd. Manley mentioned that the cost of grass cutting at the church has increased to £1300. The Parish Council have already budgeted to contribute £500 in this year and the PCC will need to make a formal request for this to be reviewed at the March meeting.	
26/20	To receive items for information only 26.1 There has been some activity on the plot next to the wood yard on the A340 at Paices Hill. Mrs Crawford to investigate. 26.2 Mr. Shirt reported that Wasing Estate are organising a litter pick on 27th February. 26.3 A meeting will be held on 11th March between the Parish Councils, West Berkshire Council and Great Western Railway to discuss parking charges at the train station. 26.4 West Berkshire are holding a district/parish conference on 12th March 26.5 West Berkshire Emergency planning department have agreed to attend the annual meeting and will tell us in March who will be representing the department.	
27/20	Next Meeting 10 th March 7.30pm Aldermaston Parish Hall	

Appendix A

Aldermaston Parish Council - February 2020

Planning Applications for Consideration

1	20/00104/HOUSE and 20/00105/LBC2 – 41 The Street. Single storey rear extension.	Deadline 26 th Feb
2	20/00037/MINMAJ – Aldermaston Recycling. Development of an acoustic shelter and waste storage building	Deadline extended to 12 th Feb
3	20/00156/LBC2 – 6 Forsters Farm Court. Replacement of existing French doors/side windows	Deadline 18 th Feb
4	20/00113/LBC2 – Hinds Head Hotel, Wasing Lane. Replacement of defective beam and rebuild of failing boundary wall.	Deadline 18 th Feb
5	20/00298/LBC2 – 24 The Street. Chimney repairs and installation of a wood burning stove	Deadline 24 th Feb
6	Planning Appeal in relation to 19/02060/FULD at The Warren - Previous comments already sent to Planning inspectorate by WBC	25 th Feb deadline for any additional comments.

Planning Application Decisions

1	19/03148/LBC2 – Middle Lodge, Church Road Variation of conditions relating to 19/01283/LBC2	Approved
2	19/02896/HOUSE and 19/02828/LBC2 – 12 Fisherman's Lane. Single Storey rear extension to existing listed cottage	Approved

Planning Applications Awaiting Decisions

1	19/03199/LBC2 – Well House, Church Road Variation of condition New external opening and internal alterations
2	19/02940/COMIND – AWE Aldermaston Partial demolition and modifications to building H1
3	20/00030/FUL and 20/00031/LBC2 – 48-49 and land to the rear Paices Hill Restore existing two house. Two single storey extensions
4	19/02410/OUTMAJ – Stacey Developments, Silchester Road . Outline Application for Erection of Business Units - Classes B1, B2 or B8. Amended plans
5	19/02119/FUL – Unit 6 Youngs Industrial Estate, Paices Hill Construction of extended hardstanding for storage of plant and machinery
6	19/01293/FULEXT and 19/01294/LBC2 - Conversion of Manor House and Portland House to residential use.
7	19/01063/COMIND – Land south of Ravenswing Farm. Construction of class A1 food store. Discussed at Eastern Planning committee 4 th December, approved with conditions but awaiting ratification.
8	19/02751/HOUSE and 19/02752/LBC2 – Little Orchard, Paices Hill. Alterations and new porch to existing house, extension to outbuilding and car port – deadline 6 th Feb
9	19/01896/FUL and 19/01897/LBC2 – Change of use of 'Bridge Lodge' to a residential dwelling

Appendix B
Meeting Report 11th February 2020

Bank Balance as at 31/1/2020	Cashbook balance as at 04/02/2020	Cashbook balance after new payments made
£30,499.41	£30,499.41	£29,992.53

New items for payment

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	Clerks salary February	280.08
1307	Aldermaston Signs LLP	Switch off engine signs	46.80
1308	Harrison Aboriculture LTd	Tree Survey	180.00
TOTAL			£506.88

Payments made since last meeting

Cheque No	Payee	Details	TOTAL COST
SO	Mrs C McGarvie	Clerks salary January	280.08
1304	Digital House MD Limited	SSL certificate update	90.00
1305	R C Cooper	Lockup survey	200.00
1306	Aldermaston C..E. Primary school	Newsletter photocopying	13.32
TOTAL			£583.40

Receipts since last meeting date

Receipt Date	Payer	Details	TOTAL AMOUNT
09/01/2020	Lloyds Bank	Interest	1.27
TOTAL			£1.27

Payments not yet presented

Cheque No	Payee	Details	TOTAL COST
TOTAL			£0.00

Receipts not yet cleared/or on statement

Receipt date	Payer	Details	TOTAL COST
TOTAL			£0.00

Appendix C

Bank reconciliation - as at 4th February 2020

Balance from cashbook spreadsheet		30499.41
Add unpresented payments		
Subtract receipts after 31st January 2020		
		30499.41
Bank statements 31st January 2020		
Current account	559.38	
Business account	29940.03	
		30499.41
Difference		0.00